



# Competition Guidelines

This manual has been organized into 6 sections:

- General Information for all teams
- Surface competition
- Underground competition
- Organizing of the annual competition
- Forms
- Historical schedules and checklists

The electronic version of this manual is kept at the SMA office and should be updated each year as necessary by the sub-committee that organizes the event



## Changes made for 2019 Competition Guidelines & Organization Manual

	Comments & Changes
1.	Updated liaison schedule <a href="#">show me</a>
2.	2019 competition schedule <a href="#">show me</a>
3.	Revised IFSTA references to 6 <sup>th</sup> edition and changed chapter numbers <a href="#">show me</a>
4.	All keeper trophies are to be dropped off at the competition grounds with the equipment drop off on Friday. Also added section regarding nameplates. <a href="#">show me</a>
5.	Clarification on wording of who will be invited to the banquet (team vs SMA paid) <a href="#">show me</a>
6.	Wording changes throughout to reflect loss of merits vs demerits
7.	Changed to allow surface spare to be rotated into team <a href="#">show me</a>
8.	Added rules to address alcohol consumption on competition grounds. <a href="#">Show me.</a>
9.	Added allowance to recruit one additional member from another site. <a href="#">Show me</a>
10.	Edits to First aid tie breaking criteria
11.	Underground First aid to be minimum of Standard. <a href="#">Show me.</a>
12.	Minor edits to BG4 and Biopak bench test score sheet. <a href="#">Show me.</a>
13.	New form for application to recruit from another site. <a href="#">Show me.</a>
14.	Added Liaisons duties. <a href="#">Show me.</a>
15.	Changes to tie breaking criteria for Fire events <a href="#">Show me</a>
16.	Removal of fire extinguisher inspection from Fire event.
17.	Added schedule for exam <a href="#">Show me</a>
18.	
19.	

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# **GENERAL INFORMATION FOR ALL TEAMS**

## **Purpose of the Guidelines**

The purpose of these guidelines is to provide consistency in judging, competing, scoring and training for the competition.

## **Purpose of the Competition**

- To highlight the skills required to perform rescue operations in a mining environment.
- To motivate the participants to train intensively until the use of respiratory protective equipment, emergency tools, firefighting and First Aid procedures become second nature.
- To encourage team members to practice standard and precise teamwork until each member of the team is thoroughly familiar with their role when responding to an emergency.
- To evaluate and compare the effectiveness and quality of the Emergency Response Program and to allow rescue personnel to exchange information and ideas in regard to mine rescue.
- Give instructors the opportunity to observe the members of their team in a stressful situation which is as close as it can be without being a real emergency response situation
- Allow teams to meet members of other teams who they may be involved with in a real emergency response situation
- Provide instructors with further means of networking
- Educate the public

## **Security/Integrity**

In order to maintain the security of the events, all teams are to be in lock up at the start of the day. Any team member that is noted talking to someone other than a team member or the guide when not in lock up during the day there will be a loss of 500 merits issued to the field event.

Only team members are to be in lock up. Lock up security will not allow anyone in that is not wearing team coveralls. Other than team members wearing coveralls, the only other people that will be allowed in lock up will be issued an individual identification badge.

While in lock up, if any team member is noted to be in the possession of any electronic device, a loss of 500 merits will be assessed to the field event. For the underground teams, these demerits will be applied to the mine where the team had the most merits.

As this event is sponsored by all member companies, and while the competition event takes place, all members are considered to be under the employ of their company. All team members will be held to all company policies and procedures. This includes injury reporting, harassment and drug and alcohol policies. Any activity or behaviour that represents an infraction of company policies will be identified to the Competition Chair and/or SMA President. The SMA President will report this activity to the senior representative from the said member company and the activity will be dealt with directly by the company. It is expected that the follow up report be shared with the SMA Office if consequences affect the Awards distribution.

For example – if it is reported that team members are drinking alcohol or using cannabis on the Competition Grounds, the SMA President will inform a senior Member Company representative (e.g. General Manager) of this observation at the earliest opportunity.

All of these rules will be strongly enforced with no exceptions.

All teams are to supply one person to act as a casualty / helper on competition day. Failure to not fill this requirement will result in that team being placed last in next year's rotation of events.

## **Trophies**

Sponsors have spent considerable money to ensure that trophies and recognition keeper plaques are available each year. Winning teams deserve to be recognized in front of their peers. As such, it is up to the preceding year's winners to return the award trophy so it can be presented for the current year. When placing new nameplates on the trophies, please ensure that they are shaped the same as the previous years. Each team is required to bring the trophy to the competition grounds during the equipment drop off. Failure to return trophies will result in the team being placed last in the draw for the following year's competition.

## **Exam Question Submissions**

On an as-needed basis, the SMA sub-committee may request participating sites to submit exam questions to add to the existing databank. These requests will be in writing and sent to each site by way of email and documenting the request in SMA safety meeting minutes. The request will outline the number of questions to be submitted and the correct reference material to use in question development. Further, specific timelines for submission will be outlined. Teams that fail to meet the submission deadline will be assessed a loss of 25 merit points in the proficiency event.



## **Judges**

- The Emergency Response Sub Committee shall appoint a Marshal. The Sub Committee will also select Event Coordinators (field events, first aid, firefighting, practical skills).
- Event Coordinators shall prepare the problems and settings in the various segments of the competition or ensure that others prepare them. It will be the Event Coordinator's responsibility to choose the judges for each section of the competition and submit the list of judges to the SMA subcommittee for approval.
- Judges, guides and casualties will attend judges' meetings prior to the competition where the procedures of the competition, the duties of the judges, consistency of information provided to teams and the marking system will be explained by the SMA Competition Sub Committee. Casualties shall be designated to their areas at this time. A guides meeting will follow the judges' meeting.
- Judges should ensure that sufficient number of casualties are available as the problem is designed. Judges are not to take the place of designated casualties.
- All Mine problem judges are to attend the Mine problem Judge training session to be held Friday morning. The details will be communicated by the Mine problem design team in advance.
- All event officials shall be provided with some visible means of identification. Judges and officials are not to wear any team logos if they are affiliated with one of the mines. No one, except designated officials shall be allowed to communicate with the teams performing or waiting their turn to do so.
- All event coordinators must complete a Task Safety Analysis (TSA) and submit to the Competition Chair. The TSA should be available for the Safety Walk-through during the set up portion prior to the competition.
- A description of the event, the problems to be encountered and tentative solutions shall be arranged by the Event Coordinator and posted for public viewing the morning of the event. Maximum size of poster is 3 x 4 ft.
- The Marshal shall oversee the timing and co-ordinate the various segments of the competition and will assign any additional resources to any event to ensure all events stay on schedule. Score sheets will be made available to all participating teams at the first SMA meeting following the Competition.

## **Event Attendants**

- The Event Coordinator shall appoint attendants who, under the supervision of judges will put up signs, notices, fires and any other props that are required. The attendants will ensure that conditions are identical for each team as they perform their tasks.
- The attendants will assist with placement of equipment prior to teams entering each event as well as removal of team equipment or supplies after the team completes the problem.

## **Event Liaisons**

- Each event will have someone delegated to act as liaison. This role is primarily a runner for the specific needs of the event.
- The liaison will ensure all sealed score sheets are delivered to the statisticians on the direction of the event coordinator.
- The liaison will be responsible to ensure any requests for refreshments or supplies are fulfilled to ensure the event stays on schedule.

## **Draw**

- At the AGM each year, the SMA Sub Committee will meet and conduct the draw for position.

## **Decision of Judges**

- The decision of the judges is final.
- Disputes can only be lodged based on statistical errors.
- Video, pictures or other “evidence” will not be considered in making a ruling.
- Disputes can only be filed after the captains meeting. Process - written submission to the SMA office within 1 week of the Captain's meeting; President will call a meeting of the competition committee to review the request.
- A written reply outlining the competition committee's decision shall be sent to the originator by the President.



# **SURFACE COMPETITION**

## **Surface Team Composition**

- a) Each team is to consist of 7 competent rescue members, #7 being the identified spare. In the event a team is unable to provide a full team of 7, they may submit a formal request to the committee no later than February 15 to add a member from a different surface team of the same company. The organizing committee maintains the right to deny the application. Application must use the Application to Recruit form in the forms section of this manual.
- b) All 7 members will write the exam, and be in lock up between events.
- c) A team of 6 members (#'s 1 - 6) is required for the Field Problem, Fire Fighting, Practical Skills and First Aid events. Unless specified by an event coordinator the spare may be rotated into the team, but this can only be done prior to the beginning of the event.
- d) The spare member is to accompany and stay with the guide at all times when out of lock up. Under no circumstance is the spare member to communicate with any person other than the guide.

## **Qualifications – Surface Teams**

- a) All team members, at a minimum, must be holders of valid Standard First Aid and CPR certificates.
- b) Members must possess the necessary skills for performing rope rescue, firefighting, search and rescue, fire extinguisher use and maintenance.
- c) All team members must have had medical examinations for physical fitness within the twelve months preceding the competition.
- d) Proof of the most recent medical must be delivered to the bench judges when the team reports for the bench test.



# Surface Field Event

## **SURFACE FIELD EVENT**

All judges, assistants, and live casualties will be briefed on all required duties and actions prior to the competition.

The surface event requires a six member team. It is mandatory that all members of the team wear the following personal protective equipment:

- Hard hat or rescue helmet with chin strap
- Safety boots with appropriate ankle support
- Fire retardant, long sleeve clothing
- Gloves – palms must be leather or synthetic leather
- Eye protection
- Fall Protection if working at height
- Hearing protection must be available, must be worn when noise levels determine

All team members must have an identifying number on sleeve (1-6).

The event coordinator will be responsible for developing the problem and ensuring that equipment lists are sent to all teams. This list will be a minimum required to complete the problem and teams may bring extra gear if they wish. All teams will be responsible for supplying all equipment for the competition. The scenarios will be developed in such a way that the teams will be able to use their own equipment and will not be subjected to unfamiliar gear. However, the teams must be familiar with all of their equipment and know all applications. The event coordinator will be available for any questions on equipment.

To prevent any preconceived ideas of what the scenario will be, or potential discrepancies in diagrams and written outlines of the scenario, no information pertaining to the scenario will be given out prior to the competition. All teams will be on a level playing field and must address the scene as if they were rolling up to a real emergency.

Each team captain will receive a 3 minute briefing on the problem where they may ask questions and view the scene. The captain will then have 2 minutes to brief his team on the problem. At this point the head judge will blow the whistle and time will start.

This event has a wide range of possibilities and may involve, but will not be limited to, the following:

- Gas detection
- Hazardous materials involvement
- Confined spaces
- High angle rescue
- First aid skills
- Fire extinguishment
- Victim Entrapment
- Breathing Apparatus use
- Search and Rescue
- Vehicle Extrication

The event coordinator will assume that all equipment has been maintained as per manufacturer specification and applicable regulations or standards. Certification of operability or maintenance will not be required. The problem requires that the equipment be present and that the applications of the equipment are correct. (Example: gas detector is present and team member demonstrates proper use and can explain what is being tested. Proof of calibration is not required, but the member should verbalize that a bump test and fresh air test was completed). Due to the exposure of team members to potential harm, all judges have the right to stop any operations that are considered unsafe. Unsafe acts will be marked as demerits and the time clock will not stop. The head judge will give reason, in a timely manner, as to why the operation was stopped and that a new approach will have to be considered.

There is always going to be a number of different ways to solve the problem. Teams will be judged on safety, proficiency, method and overall effectiveness of the rescue.

Live casualties shall wear appropriate PPE. Any casualties or mannequin(s) shall be handled as though they are alive. Mishandling of casualties will result in penalties.

The scoring will be based on the merit system. The team with the highest total merits will be declared the winner.

### **SMA Surface Field Event Minimum Equipment List Supplied by Teams**

4 – Breathing Apparatus  
2 – Gas Detectors with a minimum of 20 feet of hose (3 or 4 gas)  
Lock-out Scissors and minimum of a single team lock  
1 – Basket Stretcher  
1 - Spine board  
1 – Litter Bridle for stretcher  
5 – 150 foot ropes ½”  
6 - Edge Softeners  
6 – Rescue harnesses (front and back D rings)  
6 – Lanyards or Self Retracting Lifelines  
6 – Pulleys  
12 – Carabineers  
1 – Main Line Decent Device (e.g. Brake Bar Rack, MPD, ID, Fig 8, Tuba or Scarab)  
1 – Belay System (e.g. tandem prussik with LRH, MPD or 540 belay)  
Sufficient straps and prusiks for anchor points and necessary equipment to secure casualty and raise stretcher  
2 – Spinal collars  
1-Set of B Splints or Equivalent splints  
1-First Aid Kit including oxygen therapy

### **Rules/Procedures**

- Hard hat/Rescue Helmets must have a chin strap attached, team members must have the hat/helmet secured with the chin strap at all times when at the event
- Eye protection must be worn at all times. Enhanced Eye Protection may be available if required(Full Face Shield, Goggles)
- Team members will be required to use hearing protection to reduce noise levels received into the workers ears to not more than 85 dBA
- Gloves must be worn when using tools and operating rope systems.
- All SCBA's must be equipped with a working PASS alarm
- SCBA field testing will be conducted without the use of check sheet.
- SCBA field testing will be judged to ensure that the rescuer has checked his/her apparatus for safe operation.
- ERG Guide Book will be used as a reference for responders. SDS will be made available to the rescuers
- All equipment MUST be approved by either CSA, NFPA or ANSI
- All fall protection anchors must be capable of supporting 5000Lbs (22.2KN) per worker.
- Anytime a fall arrest system is in use the only acceptable attachment for the lanyard/SRL is the dorsal D ring. Connection points to anchors are to be appropriate to the style of lanyard.
- At no time will rescuers work under a load supported by jacks or lifting bags
- Cribbing becomes more unstable the higher you stack it, regardless of which technique you choose to use. A good rule of thumb to use when cribbing up to an object is to never stack your cribbing more than twice the length of the cribbing you are using.

- Any time a load is being manipulated by lifting tools blocking must be kept up to within one block to protect the injured workers and rescuers from load shift.
- Rescue and extrication techniques and tools will be based on Chapter 8 of IFSTA 6<sup>th</sup> Edition.
- Approved knots as referenced in IFSTA 6<sup>th</sup> edition will be the minimum standard used.
- A belay/backup line must be attached to the rescuer/casualties any time while in a raise/lower operation
- All belay/backup systems must be whistle proof (Operator is hands free the load will not fall)
- Pre-built haul systems are not allowed. Prebuilt systems will be allowed for litter/attendant attachments only. (eg Aztek Omni, Petzl JAG or similar system)
- All raise/haul systems must have a progression capture system (eg Ratchet Prusik, MPD, Id) to prevent the load from falling and to enable resets of systems.
- Any Enclosed or Partially enclosed spaces to be considered hazardous until proven otherwise.
- All gas contamination limits will be based on the Saskatchewan Employment act / Occupational Health and Safety Regulations 1996, Table 21
- Rescuers entering a confined space must wear a lifeline.
- A team member will verbalize to the judge the result of an air quality test, judges will inform the gas tester of a simulated reading
- As soon as teams take action that changes air quality, judges will inform the gas tester of the changes, either good or bad
- Any items on the scene will be available for use in the scenario, considerations must be given to its suitability for the task it is chosen for
- Any first aid treatment will be judged according to the St John Ambulance Standard level of care

At the discretion of the event coordinator, these items may be supplied at the event.

- First Aid Kit with oxygen therapy
- Backboard, head immobilizer, c-collars and straps
- SKED, Reeves Sleeve, Spec Pak
- Rescue Litter with straps and bridle harness
- Tripod and type 3 SRL
- Arizona Vortex
- Rescue Pole
- Exhaust Fan and Ducting
- Assorted hand tools (eg Saws all, hand saws, wrenchs, axes, pike poles, halligan bar, hack saw)
- Assorted lifting equipment (eg High pressure air bags, hydraulic jacks, high lift jacks)
- Extrication equipment (eg combi tool, spreaders, cutters, struts)
- Overpack drums
- ERG guidebooks
- Assorted Rope rescue equipment (eg ½ NFPA rated rope, prebuilt mechanical advantages, hardware)
- Dunnage, step chocks, blocking

### **Tie-Breaking Criteria**

In the event of a tie for first or second place the determining factor will be based on Team Safety sheet, and if a tie still exists the team with the highest number of merits within the "Discipline" heading of the score sheets will be declared winner.





# Proficiency Event

## **PROFICIENCY EVENT**

All judges are to be briefed on required actions and guidelines prior to competition.

The Proficiency Competition is made up of the following components:

- Written Test - (45%)
- Bench Test - (35%)
- Practical Gas Test - (20%)

Determination of the overall winner of this event shall be done by entering merits from each portion of the Proficiency Competition shown above into the overall spreadsheet. The team with the highest adjusted merits will be awarded first place.

### **Written Test**

A written exam will be given the day before the competition. Each team member will write a 30-question examination pertaining to Emergency Response Procedures, Equipment, Gas Testing, Firefighting and First Aid. A minimum of 5 questions from each category will be asked.

Resource materials for this examination will be obtained from the St. John Ambulance First Aid Manual and the Ansul (Saskatchewan Mining Association Fire Training Manual).

For Surface teams, the IFSTA manual 6<sup>th</sup> edition will be used and will include:

IFSTA 6th Edition chapters 1, 2, 5, 7, 8, 9, 10, 13

Chapter 1 – Orientation and Fire Service History

Chapter 2 – Firefighter Safety and Health

Chapter 5 – Fire Behavior

Chapter 7 – Portable Fire Extinguishers

Chapter 8 – Ropes, Webbing, and Knots

Chapter 9 – Structural Search, Victim Removal, and Firefighter Survival

Chapter 10 – Scene Lighting, Rescue Tools, Vehicle Extrication and Technical Rescue

Chapter 13 – Tactical Ventilation

All team members, at a pre-determined place and time will write the exam.

Each question on the exam is worth one merit point.

**Total Merits = 7 members X 30 questions = ~210 possible Merits**

Two judges will be responsible for this event.

**Only team members and judges are allowed in the examination area.**

## **Bench Test**

Four team members will be chosen by the judges to perform the bench test. Team members will systematically test the operational readiness of the equipment. 5 minutes will be allotted for testing. Teams will be judged on the following:

- Proper team qualifications
- Correct PPE being worn
- Examination and pre use testing of breathing apparatus

See judge sheets for each of the above along with details of merits

**Total Merit for bench test = ~200 possible Merits**

## **Practical Gas Test**

The captain and one team member will be selected from members 1-6 to demonstrate the procedures used to test and evaluate toxic and flammable gas concentrations.

The selection will be made in the gas testing area. The Coordinator will roll the die to determine which team member will perform the practical testing.

The practical gas test will consist of:

- Selection of multi gas tester- Draeger, Gastec or Draeger CMS
- Field Test of the selected equipment to ensure proper working function
- Perform bump test and calibration of electronic gas detector
- Make test using the selected gas testing equipment
- Interpret gas concentrations

Team members conducting the gas test will then write a written exam pertaining to gasses.

**Total Merits Possible for Practical Gas Test = ~100 Merits**

Maximum time allowed for the gas test is 30 minutes.

Total merit points for the Proficiency event shall be distributed as follows:

- Exam = ~210
- Bench Test = ~200
- Gas Test = ~100

**Tie-Breaking Criteria**

In the event of a tie for first or second place, the team that has the most merits on the written exam shall be declared winner.

If this still results in a tie then the team with the most merits in the Bench Test and then Gas Test shall be used to determine the winner.



# First Aid Event

## **FIRST AID EVENT**

These first aid guidelines were designed as a training tool for first aid teams. They were developed for competition purposes only. Discretion should be used in actual mine emergency situations.

Over the last few years we have seen many of changes to the way in which we perform first aid and CPR. Members of your teams are constantly training to add to their existing first aid skills and act as a member of your Emergency Response Team.

We will continue to focus on the overall management of an emergency scene including communication, safety, triage and patient management.

When coaching your team this year, you will need to be aware of the following changes/clarifications (all page numbers are from the updated St. John Ambulance First Aid Reference Guide as well as the Advanced First Aid for Firefighter Manual). Changes are from the Canadian Consensus Guidelines released in February of 2016 and will be in effect January 1, 2017:

- Artificial Respiration is taught as a stand-alone skill only to HCP students (pg. 256).
- Conscious adult choking is to be taught as alternating five back blows with five abdominal thrusts (as outlined on pg. 97).
- First aiders may administer auto injectors for patients they know are suffering from anaphylaxis (pg. 87).
- A person experiencing chest pain can be asked if they are allergic to ASA and then asked if a doctor has told them they cannot take ASA for any reason. If the answer is no to both questions, First Aider can recommend that the patient chew one Adult ASA tablet or two low dose ASA tablets (pg. 106).
- HAINES position is no longer required for recovery position, the new term is the side lying position (pg. 49).
- Sucking/penetrating chest wounds no longer require a dressing sealed on three sides. Must use a dressing that is not air tight and which must be replaced if it becomes saturated with blood (pg. 148).
- In multi-rescuer scenarios with a high performance team chest compression should be performed a minimum of 80% of the total resuscitation time.
- Supplementary oxygen should not be administered without the measurement of SpO2 via pulse oximetry, indicating oxygen saturation of less than 94%. (Canadian Consensus Guidelines)

## **Forming a Team**

Your emergency response team is already filled with people who possess the necessary attributes for a good team. They are willing to assist their fellow workers and citizens in a time of need. They are willing to go through the many hours of training needed to become a proficient member of an effective team to accomplish common goals. This specific area of the competition – providing effective first aid to each of your patients while keeping in perspective the needs of the whole group will be of benefit should an emergency occur at your site.

Your six man team will be required to demonstrate their first aid proficiency in an industrial accident problem prepared and judged by TEAM Response and St. John Ambulance in the areas of the First Responder level First Aid – including Spinal Immobilization, Oxygen Administration, Load and Go criteria, and dealing with a death. During a 20 minute problem, teams will be evaluated based on the time allotted. The judge's focus will be on the quality of the rescue and the team's accomplishments within that time frame.

## **Selecting the Team Captain**

The choice of team Captain is a decision that must be made by the team for their own reasons. The Captain will normally be a clear-headed leader who is able to make decisions quickly and communicate the information to the team members as well as a dispatcher in an effective and easily understood manner. The Captain should have a full understanding of the skills and knowledge required for first aid.

It is recommended that all members of the team practice in their role of team Captain to assist them in understanding all of the complexities the Captain must consider and the pressures on the team leader. This will often result in better communication between the team members and Captain during the competition.

## **Team Practice**

This is where the real benefit of competitions is found. Most first aid training sessions are based on following the book and doing what the manual says for the injury that is being practiced that day. This approach is fine and well for practicing a sling or a bandage but does not cover the whole person approach to first aid. The best form of training for competition is scenario based. This approach incorporates the basic skills with a scene that requires consideration of many outside factors. The patient's wounded hand can no longer be your only concern or focus of attention. This develops experience in dealing with complicated situations. There are only 2 ways to develop this type of experience. One is to be at the scene of many injuries, the other is to be well prepared and trained through scenarios.

The basis for all training for first aid in emergency response teams is the Intermediate/First Responder Course. This program and all of its basic principles are captured in the manual "First Aid Reference Guide (FARG)" and the Intermediate First Aid or Advanced First Aid for Fire Fighters guide. A clear understanding of these manuals will be critical to your success during the competition. But this will not be the only studying to attain success in the first aid event. These manuals will help to upgrade your basic skill. We will be covering things such as making a "load and go" decision. We will set out the criteria for load and go later in this portion of the guidelines.

Regular practice should aim at welding the individuals into a team. No team can hope to compete successfully if they leave their training until a month or so before the competition. The assistance of competition minded instructors and lay persons is very valuable in training. They can set or help set the scenario, critique the work done and point out improvements required by the team.

## **Staging**

Competitions will be conducted on as practical a level as possible. The ability of the competing teams should be tested under conditions as realistic as possible. The goal is to present a problem to a team that is so completely and thoroughly simulated that verbal and written prompts are only necessary to explain such things as weather condition, time of day.

**Teams should be prepared to deal with multiple casualty incidents.**

## **Team Briefing**

Before each team enters the scenario the Event Coordinator will brief them. The team will be provided with any information that is deemed necessary. This may include a description of the scene, and will include information that is not self-evident. This information would include any subject which cannot be simulated, and which would affect decisions and action of the team such as:

- Time of day
- Weather Conditions
- Particular Surroundings
- Communications available
- Instructions for disposition of the casualties i.e. Transportation available.

The team will be allowed to discuss and familiarize themselves with the content of the narrative. While they may ask questions of the judge, answers will be given at the judge's discretion.

The coordinator will not be reviewing the rules prior to the team going into the scene. It will be the team's responsibility to be fluent in what the rules are and will lose merits for breeching any of the following rules:

- The team will have 20 minutes to complete the problem. The captain will receive a two-minute warning prior to completion of the 20 minutes.
- The captain will not be communicating with a scene judge on the scene the captain will be provided with a radio and will be communicating with a dispatcher for Surface teams and the teams' coordinator for Underground teams.
- Teams will be allowed to enter with their 6-person team.
- Team members will be allowed to carry into the scene with them gloves, pocket mask and a notebook and pen. However, this notebook may not contain any prompts. (Coordinator will view notebook or tape prior to entering). The pad cannot have any pre-set blanks or acronyms such as SAMPLE, TPR, and LOC.
- No team will be allowed to carry on them any additional supplies such as triangular bandages, scissor, small first aid kits, etc. All supplies will be supplied to your team. Any teams entering into the scene with any supplies such as first aid products, lock out, scissors etc. will lose merits.
- Your team will be allowed 2 minutes to review the contents of your supplies. They are the same supplies as we had available for you in lock up.
- There will be an Oxygen Judge, Communication Judge and a Safety Judge. If your safety judge points out an unsafe practice the team will be given the opportunity to correct the unsafe practice and will be allowed to continue. Loss of merits will be assessed accordingly.
- If a patient says "No Duff" this means that something is really wrong and we ask that the rescuer addresses the concern for this term is used to separate the real discomfort from the acting. "No Duff means it is real".
- Your time will begin when you pass the curtained area and your staging area will be told to you during the scene briefing.
- Anyone brought to the staging area must be accompanied by the primary rescuer and the primary rescuer for each patient must remain in the staging area with their patient. The other rescuers may return to the scene to further assist. This means one rescuer per patient.
- The only person that can terminate the scene is the scene judge as a result of time or the team Captain as the team met their objectives.
- As this is the first aid portion of the day's competition the team will not be required to perform any tasks that are not first aid related such as fighting fires, gas testing, rope rescue, etc.

All team members must have canvas or leather safety gloves, and may use them for any suitable purpose. Although patient gloves will be provided, it is allowable for team members to bring their own gloves and pocket



mask. The gloves provided may be used for replacement of torn gloves but the pocket mask is to be used on one patient only.

## **Team Procedure**

The Team Captain is usually the spokesman for the team. Any member may question the judge regarding some particular point as the competition proceeds. Team members must report all-important matters regarding patients to the Captain. This information is critical to the Captain as decisions on transportation and other matters maybe affected by this information.

Referring to Lesson 1 on Emergency Scene Management found in the Intermediate level First Aid Attendant Student Manual for Saskatchewan Mines, or Lesson 2 of the First Aid Reference Guide, as an emergency response team at the scene of an incident you must:

- Identify yourselves as an Emergency Response Team and warn the patients not to move. Take control of the scene and do a scene survey.
- Assess hazards and make the area safe, this includes biohazards. If not already done so, put on personal protective equipment.
- Find out the history of the scene. How many patients there are and what the mechanism of injury is.
- Once the team Captain has assigned a team member to a patient, the Captain is to radio the dispatcher with the location and description of the incident and make them aware that they are on the scene. This must happen prior to starting triage. Further communication with regards to number of patients, resources required and any change in patient condition, will be required to be reported to dispatch as a part of the communication portion of the first aid problem.

Rescuers once assigned to their patient must: (This is the critical area of patient care and where teams receive the most merits)

- Identify themselves to the patient they are working on and offer to help.
- Assess responsiveness. If the patient does not respond in any fashion, the Captain must be notified immediately that the patient is a "load and go". If the patient is responsive, eye, verbal and motor response must be assessed. (squeeze fingers, blink eyes, state name)
- If the patient is unresponsive, assess the airway by using the jaw thrust without head tilt if trained or the head tilt chin lift if not trained. If the patient is responsive and can speak without interference, then the airway is clear. This will need to be communicated to the patient judge.
- Assess breathing – if the patient is unresponsive, assess breathing and a carotid pulse at the same time by looking, listening and feeling for 5 -10 seconds. A responsive patient may simply be asked, "How is your breathing"? Assess the rate and quality of respirations and report this to your judge. The judge will then confirm the breathing rate the patient will have for the scenario.
- If during your assessment of the breathing and pulse reveals the patient is not breathing but has a pulse, begin CPR. If not breathing and no pulse low priority if there are three or more patients on the scene. If breathing a rate and quality will be required.
- Next step, check for the presence of shock by assessing the color, temperature and condition of the skin and a radial pulse check. A rate on the pulse is not required during the primary however do not forget to verbalize the quality.
- Complete a rapid body survey to look for signs of life-threatening injuries such as major external/internal bleeding and major fractures. At this time rescuer should also be looking for medical alerts and medications.
- Once you have completed the rapid body survey you will either have determined that there is no serious threat to the patients' life or will have given first aid for any immediate threat to the patients' life. You will now decide if this patient is a "Load and Go" or a "Stay and Play". At this point the Captain will have

received reports from all rescuers regarding patient information and will request additional help, as required. This process should take the rescuer no longer than 2 minutes. Captain should ensure that all primary rescuers are aware what priority their patient is and what order the patients are to be moved off the scene.

- No treatment decision should be made until after the primary assessment unless the patients' condition is grave enough that it requires immediate intervention, i.e. impaired airway, deadly bleed, etc. Apply O2 if required.

It is often pointless to sit and put a splint on a patient's leg while he/she is in serious condition and the "Golden Hour" ticks away. Your assessment will be critical in determining which will do the patient more harm, moving the injured leg or delaying his transportation to medical care.

### **Basic criteria for a load and go:**

- Inadequate or absent breathing that cannot be quickly relieved by methods such as abdominal thrust, or suction
- Respiratory distress that is not immediately relieved by oxygen
- Cardiac Arrest
- Altered level of consciousness
- Uncontrolled or severe bleeding
- Signs and symptoms of severe shock
- Significant chest injury
- Severe medical problems (poisoning, allergic reaction, etc.)
- Severe burns
- Femur fracture to one leg if circulation is impaired or femur fractures to both legs
- Pelvic Fracture
- Head Injury with unconsciousness, decreasing level of consciousness or where there is a penetrating wound to the head.
- Unequal pupils
- Your gut feeling. If the patients' condition seems worse than it should be for the injuries found.

Upon completion of the primary assessment the rescuer should report their findings to their judge.

\*Note: Because a baseline history (SAMPLE) and vital signs are necessary to evaluate on going patient care, you must complete before loading for transport. (Must be done on all patients before the scene is called or merits will be lost).

Therefore, the SAMPLE and vitals can be done in the staging area. An unresponsive patient will not be able to give you a history, make sure to look for medical alert information or ask bystanders at the scene but still get a baseline set of vitals.

Assess vital signs. Take and record the time taken: (At least two sets of vital signs are required for each patient)

- Level of consciousness (eye, verbal, motor)
- Rate and quality of respiration's
- Rate and quality of the pulse
- Skin condition and temperature

For competition purposes, a secondary Head to Toe examination is not required if the patient meets the Load and Go criteria. You will be judged on the Head to Toe examination for any other patient. Note: In real life

incidents with Load and Go patients, a secondary Head to Toe assessment would be completed in route to advanced medical facility.

To complete a secondary head to toe examination the rescuer should start at the head and work down toward the feet. After completing the secondary exam, non-life-threatening injuries (i.e. splinting) can be treated.

## **Team Marking**

The marking sheet is usually divided into three major categories with marking for each function allotted on the seriousness of an error or omission.

The three major categories are:

**1. Team Approach**

- Assessment and removal of hazards
- Approach to the patients
- Overall management of incident
- Calm and professional manner
- Safety on the scene

**2. First Aid Treatment**

- Proper and thorough assessment
- Injuries and conditions treated in proper order of priority
- Proper treatment of injuries and conditions
- Proper priority given to transportation
- Proper packaging and gentle controlled handling
- Proper administration of oxygen and identification of LPM & Oxygen adjunct equipment and time applied to patient

**3. Communication** - The Captain will be required to request any additional assistance necessary through the team coordinator (underground) or /dispatch. This area will also evaluate team communication.

Let's look at each of these areas individually.

## **Team Approach**

Teams will be evaluated on their ability to mitigate risks while managing the scene. Hazards must be neutralized (i.e. chemical or biohazard) or moved clearly out of the way. Material moved should not be placed in a position that will block the path to the exit. Lock out/tag out principles apply. Taping off the area to prevent further access by unauthorized persons, and although your team will not be required to perform air tests or put out fires air quality in certain areas as outlined by the scene judge can pose a hazard to the team.

Overall management of the scene will fall on the shoulders of the Captain. They will ultimately make the most of the truly critical decisions. Proper allocation of resources and decisions on "Load and Go" or Stay and Play" will have to be made by someone in overall charge of the scene. The Captain will have to stay calm under pressure and listen to the information and advice from team members, but the final decision will be the Captain's because any load and go or other major decision may leave the team short one or more members.

## **First Aid to the Patients**

A patient assessment is the main area where teams can gain points. Judges are looking for a thorough assessment based on a good investigation. Providing an assessment of a fractured lower leg without exposing the limb and having steady and support of the fracture is not good assessment practice. It also means we need to look at a way of providing points to a team that does expose and follow through.

You are the help at your mine and the decisions you make should reflect that. You must be able to account for the difference in treating one injury when it is complicated by a second injury and decide when giving a long winded first aid procedure is not in the best interest of your patient. This involves being able to use common sense and judgment.

## **Communication**

Communication between team members will be watched to ensure that it is clear and contributes to the proper treatment of the patients. It should be clear, accurate and as much as possible, not threatening to the patient. You should not be trying so hard to talk flowery around the patient that your team members have to guess what you are saying. Make sure you are communicating with your patients' judge as well. If the judge does not see it or hear it you may miss merits.

## **Standard Equipment**

Standard equipment will be provided for teams to carry to the scene for their use:

- Scene management supplies, i.e. shop towels for biohazard material, wheel chocks, lock out, scene tape, additional gloves, scaling bars (underground problem).
- 1 basket stretcher
- 1 spine board and 5 speed straps
- 1 Scoop Stretcher
- Kendrick Extrication Device (KED)
- 1 head Immobilizer (Laerdal speed blocks)
- 2 adjustable stiff neck cervical collars
- Automated External Defibrillator
- 6 blankets
- 1 set of "B-splints"
- 1 Ambu suction device
- 1 mouth to mask barrier device
- 1 first aid kit with standardized supplies
- O2 equipment: D tank, tubing, nasal, simple, PNRB, pocket mask, BVM, SP02 monitor and Oropharyngeal airways

## **Game Day**

While in lock up, teams may examine a replica of the competition stretcher, first aid kit and contents, and an airway management kit including an O2 cylinder. Take the opportunity to become familiar with the equipment that is provided.

**Note: the O2 tank at the competition site will be full – be aware of a potential hazard to the rescuers, patients, judges and spectators. Safe handling procedures must be followed at all times – judges may stop any unsafe practices (loss of merits will occur)**

To evaluate your teams this year we are providing a scenario training evaluation sheet, Scene Judge, Oxygen Judge, Safety Judge, 911 Dispatch Judges marking sheets (see score sheet section). We have added the possible merits based on patient assessment. For competition purposes additional merits will be added for treatment of the patients.

### **Tie-Breaking Criteria**

**In the event of a tie for first or second place, the First Aid Coordinator and the scene judge will evaluate the judges marking sheet. They will extract the critical criteria:**

- 1. Time off scene for critical casualty. This means only if the priority one casualty was brought off scene first, the time will break the tie. If the order was incorrect, do not use the time.**
- 2. In the event there is still a tie, the scene safety score will be used to break the tie**
- 3. In the event there is still a tie, the scores for repacking the stretcher will break the tie.**



# Fire Fighting Event

# **FIRE FIGHTING EVENT**

All Judges and helpers are to be briefed on required actions prior to the competition.

A six-man team is required to extinguish a selection of fires and demonstrate recharging procedures of portable fire extinguishers.

Team members must wear a minimum of the following personal protective equipment:

- Hard hat
- Safety boots (over the ankle minimum)
- Long-sleeved, fire-retardant clothing, (Natural fibre at a minimum, FR preferred)
- Gloves
- Eye protection

The SMA will supply the following equipment:

- Twenty pound (20 lb.) cartridge operated extinguishers
- Sodium Bicarbonate (BC) dry chemical.
- Appropriate Cartridges (CO<sub>2</sub> or Nitrogen)
- All tools and equipment used in the recharge. 1 kit per recharged extinguisher the kit will consist of:
  - 1 Funnel
  - 1 Cartridge Scale in Oz. (1/2 oz. increments)
  - Inspection Tags
  - Tamper Seals
  - Nylon Brush
  - Sharpie Marker
  - 1 toothbrush
  - Rags will be available in the recharge area
  - NOTE: Teams will be required to use the tools provided, no additional tools will be allowed in the recharge area.

The event coordinator, judges or helpers will not be responsible for any materials left on site before, during or after the fire competition.

Should firefighting equipment other than the above listed be required, it will be provided and could include but not be limited to, water pump tanks, pressurized water extinguishers, 2 ½ gal. Pressurized foam extinguisher, CO<sub>2</sub> extinguisher or multipurpose dry chemical.

The props to be selected could include but are not limited to the list below:

- T pan with or without obstacle
- Paint Cabinet
- Tri Level
- 50 Sq. Ft. Pan with obstacle
- Hanging Pail Fire
- Sq. Pan with electric motor
- refer to SMA Fire Training Manual

**Judges reserve the right to change or modify any of the above props without notice.**

Each prop will be fueled with 5 gallons of fuel (50% diesel, 50% gas) or the appropriate fuel for that prop. Each prop will have a predetermined pre-burn (usually a 30-second pre-burn). Once the team has completed the evolution, remaining fuel in each prop will be burned off.

### **Sequence for firefighting will be:**

- Judges will brief team on arrival to the competition site.
- All required extinguishers will be recharged. Two will be both judged on procedure and timed, any others are not judged.
- Judges will present the props to the team captain and brief on the simulation. Captain will be required to select the team members to conduct each portion of the simulation and decide any specific procedures to follow. This is a timed portion of the event.
- Team members selected for firefighting will position themselves approximately 25 feet in front of their respective prop. Extinguish all fires as directed by the captain.
- Judges reserve the right to change this sequence at any time.

### **Merits will be lost for, but not limited to the following infractions:**

- Standing over extinguisher when pressurizing
- Turning extinguisher upside down and banging it on the ground
- Failing to check extinguisher before entering the fire area
- Poor team work
- Splashing
- Standing over the prop area
- Not approaching fire from the right direction
- Running
- Turning your back to the prop without the proper retreat
- Failing to extinguish fire completely
- Improper handling of nozzle
- Failing to protect partner
- Poor communication
- Unsafe procedure
- Attempting to fight a two rescuer fire with only one rescuer using dry chemical

#### **Merits Distribution (see score sheets)**

Preparation and approach	40 merits
Method of application	50 merits
Extinguishment & Retreat	40 merits
<b>Subtotal</b>	<b>130 merits per prop</b>

Recharge extinguishers      14 merits/recharge

Recharge will be performed in the order set out on the attached score sheets. Failure to follow order will result in loss of merits. Missing a step will result in losing 1 merit. If a step is missed that could impact the safety of the team member, the member will be stopped and no further merits will be issued for each step that was then



missed. Each step of the recharge is worth 1 merit. The two team members being judged are the only people who can verbalize steps in the recharge process.

The team with the highest total merits will be declared the winner.

#### **Tie-Breaking Criteria**

In the event of a tie for first or second place, the team that scores the highest in the **EXTINGUISHMENT** section of the event scoresheet will be declared the winner. In the event there is still a tie, the highest score in the **PREPERATION AND APPROACH** section will be declared the winner. If there is still a tie, the fastest combined time in the recharge will determine the winner.



# Practical Skills Event

## **PRACTICAL SKILLS EVENT**

All Judges and helpers are to be briefed on required actions prior to the competition.

Format for this event will change on a year-to-year basis.

For this event, a 6 member team will be required. Some of the possible types of scenarios could include:

- Team approach to a surface emergency
- Various types of rescue procedures
- 1, 2 or 3-man teams completing demonstration of:
  - fire extinguishing methods
  - specialized first aid skills
  - gas testing techniques
  - breathing apparatus checks/demonstrations
  - oxygen usage
  - verbal questions

Team members must wear the following personal protective equipment:

- Hard hat
- Safety boots
- Long sleeved coveralls or shirt
- Gloves
- Eye protection
- Breathing apparatus (if specified before competition)
- Fall protection (if specified)

Specialized equipment will be supplied or teams will be notified of special equipment requirements.

The team with the highest total merits or will be declared the winner.

### **Tie-Breaking Criteria**

In the event of a tie for first or second place, the team that has the shortest completion time shall be declared winner.



# Surface Score Sheets

## Mock Patient Judge Sheet for Mining Competition

Casualty #1	Possible Merits	Actual Merits	Comments
<b>SCENE SURVEY (page 35 Fire Advanced)</b>			
BSI - all rescuers (gloves, mask)	6		Lose 2 merits per offence on this patient
Hazards - popps	5		1 merit for each step in POPPS
Mechanism of Injury	2		
Identify/Obtain consent	2		
Number of injured person	5		Rescuer asks if patient was working with anyone else
<b>PRIMARY ASSESSMENT (page 35 Fire Advanced)</b>			
Blanket for shock management	5		Full 5 if on before primary, 3 if before secondary, 0 if after treatment.
Level of Consciousness (eye, verbal, motor)	9		3 merit points for each, eye, verbal, motor
Airway: ask or open	10		All or nothing
Breathing: Rate, Rhythm, Depth	9		3 merit points for each, Rate, Rhythm, Depth
Circulation: Pulse - rhythm & strength -	9		3 merit points each, rate, rhythm & strength
Skin condition	9		3 merit points each, color, temp & condition
<b>Rapid Body Survey</b>			
Medical Alert/meds	6		Neck, wrist, ankles, hard hat, boots & tattoo
Head and neck	4		
Shoulders and arms	8		
Chest and upper back	6		2 each- chest, back & paradoxical movement
Abdomen	2		
Hips snf lower back	4		
Legs and circulation	6		
Verbalized injuries	5		
Treatment decision			decision on how to treat injuries found
Decide Load & Go or Sit and Fix	5		
Update Captain on casualty status			
Send for extra resources (Ambulance, fire etc)	5		
<b>SECONDARY SURVEY (History) (page 38 Fire Advanced)</b>			
Symptoms	2		
Allergies	2		
Medication	2		
Past pertinent Medical History	2		
Last Meal	2		
Events leading up to	2		

<b>Vitals</b>			
Respirations:	9		3 merit points for each, Rate, Rhythm, Depth
Pulse:	9		3 merit points each, rate, rhythm & strength
Skin Condition	9		3 merit points each, color, temp & condition
Level of Consciousness:	9		3 merit points for each, eye, verbal, motor
<b>Head to Toe:</b>			
Head and neck	5		
Shoulders/Arms	5		
Chest/Back	5		
Abdomen/Waist/ small of back	5		
Hips/Pelvis/legs	5		
<b>TREATMENT</b>			
OPA/has suction ready/confirms placement	10		page 109 Fire Advanced
O2	10		page 99 Fire Advanced
Uses appropriate method of opening the airway	10		page 32 FARG
Shaves & dries chest before pad placement	10		page 119 FARG
Checks for patches & implanted device before pads	10		page 120 FARG
Correctly position for CPR	10		page 110 FARG
30 compressions done in 17 seconds	10		page 110 FARG
Identifies possible stroke and assesses FAST	10		page 108 FARG
Casualty placed paralyzed side up for stroke	10		page 108 FARG
Correctly measures collar	10		page 140 Fire Advanced
Performs a 2nd survey of neck/ears before collaring	10		page 141 Fire Advanced
applies collar/checks placement	10		page 141 Fire Advanced
Safe removal of a helmet	10		page 141 Fire Advanced
Pads flail chest	10		page 196 FARG
selects appropriate transport device	10		page 144 Fire Advanced
circulation check before and after packaging	10		page 162 Fire Advanced
at least 3 (4 pelvic) straps before securing head	10		page 148 Fire Advanced
Pads right side pelvic fracture	10		page 153 Fire Advanced
Exposes injuries and assesses before treating	10		page 33 FARG
Assists patient with medications	10		Page 107 FARG
Confirms five rights of medications	10		as per ppt slide 6 of lesson 4
Documents time of medication	10		Page 45 Fire Advanced
Proper use of splinting device for extremity injury	10		page 156 Fire Advanced
Removes jewelry prior to splinting	10		page 156 Fire Advanced
Applies cold to injury and records time	10		page 186 FARG

Uses appropriate dressings for soft tissue injury	10		Page 139 FARG
Cares for amputated limb	10		page 141 FARG
Identifies type of poison, how much taken & route	10		page 236 FARG
Contacts poison information control	10		page 238 FARG
Manages burns appropriately	10		page 161 FARG
Manages avulsed tooth	10		Page 155 FARG
Bandages injured eye only	10		page 160 FARG
Heat emergency - Cools casualty quickly	10		page 234 FARG
Cold Emergency - Warms patient & ensures no risk of refreezing	10		page 227 FARG
Ensure no rough handling of patient	10		page 3 Fire Advanced
Reassesses ABC's before moving	10		page 45 Fire Advanced
Casualty reassurance	10		page 45 Fire Advanced
Protect Personal belongings	10		page 45 Fire Advanced
Monitors circulation	10		page 45 Fire Advanced
<b>ONGOING CARE</b>			
Maintain airway	10		
Breathing: Rate, Rhythm, Depth	9		
Pulse	9		
Temperature	9		
L.O.C	9		
complete secondary survey off scene (l & g)	10		use above checklist, value 2 for each step
Shock management	2		
Protect Personal belongings	2		
document findings	2		
Continued CPR	25		
Totals	672	0	

## Mock Safety Judge Sheet for Mining Competition

Teams will be awarded 10 merits for each safety category. Multiple instances of the same infraction will result in multiple incremental loss of merits. A maximum of 100 merits may be awarded by this judge.

Description of Infraction	Possible merits	Merits Assessed
Team secured or removed all hazards	20	
All trip hazards secured when transporting with board or basket	15	
Guide used if any Rescuer walking off scene backward while transporting	15	
Team members use pocket mask	10	
Team members sharing mask use individual valves	10	
Oxygen bottle kept safe and secure	10	
Respect to casualty safety, i.e. step around instead of over.	10	
Respect to patient safety i.e. passes equipment around instead of over patient	10	
<b>Other Infractions: Serious safety infractions that would impact the safety of a team member or the patient. Deduct 10 each offense for maximum of 50 merits lost.</b>	(-50)	
1		
2		
3		
4		
5		
Total	100	0



## Mock Oxygen Judge Sheet for Mining Competition

Procedures for Use of Oxygen	Possible Merits	Merits Assessed
Remove Seal	5	
Purge Tank	5	
Remove Full Label	5	
Check Regulator for Seal	5	
Apply Regulator and Record PSI	5	
Select Appropriate Delivery Device	5	
Select Appropriate Flow Rate	5	
Apply Mask and Record Time	5	
Remove Oxygen	5	
Shut off Tank and Record PSI	5	
Bleed Down Tank	5	
Remove Regulator	5	
Calculate Time Left on Tank (PSI - Residual x .16 Divide by Flow Rate)	10	
Must give formula in Base Mass		

Totals

70

0

## Mock Communication Judge Sheet for Mining Competition

<b>Task</b>	<b>Done or Not Done/Comments</b>	<b>Possible Merits</b>	<b>Merits Assessed</b>
Radio Check		5	
Nature of Call		5	
Location Given		5	
Reports number of Injured		1	
Additional Resources Requested		2	
Information Update i.e. changes in patient status		12	

Totals

30

0

## Mock Captain/Scene Judge Sheet for Mining Competition

<b>Start Time:</b>
<b>End Time:</b>

	Possible Merits	Actual Merits
<b>Team Approach:</b>		
Teamwork-Good/Fair/None	15	
Delegation-Good/Fair/None	15	
Communication-Good/Fair/None	15	

### Scene Survey

	Captain ensures patient safety by changing gloves.		5	
	Captain Identifies number of patients		12	
<b>Resources</b>	Time additional supplies sent for:			
		<b>Time out of scene</b>		
<b>Casualties</b>	Patient 1		10	
	Patient 2		10	
	Patient 3		10	
	Patient 4		10	
<b>Total for Scene</b>			<b>102</b>	

### Summary of Merits

	Possible	Actual
Patient 1	672	0
Patient 2	0	
Patient 3	0	
Patient 4	0	
Safety Judge	100	0
Oxygen Judge	70	0
Captain/Scene Judge	102	0
Communication Coordinator	30	0

### Totals

**Total Team Merits:**

## Surface Field Event

Team : \_\_\_\_\_

Captain Control / Team Safety

Judge : \_\_\_\_\_

Task Completion Captain Control & Safety	Possible Score	Awarded Score	COMMENTS
Captain checks team PPE/equipment prior to start			
Captain reviews briefing info with team			
Captain delegation			
Captain Observes Permits/Pre Plans			
Team Communication			
Hazard ID/Control			
Captain calls for ambulance			
Personal Accountability			
Rest/Rehab Team Members			
Clear Communications			
Systems Safety Checks			
Overall Scene Safety			
ANY Notable Infractions			
<b>SUB TOTAL</b>			
<b>Team Safety</b>			
Area barricaded			
Working at Heights			
Energy isolated and locked out			
Fire Suppression			
Hazards isolated/mitigated			
Gas Detection			
Tools used safely/correctly			
Stair /ladder safety			
Clean up			
ANY Notable Infractions			
<b>TOTAL</b>			



# Surface Field Event

## Team Procedures

Team : \_\_\_\_\_

Judge : \_\_\_\_\_

Task Completion	Possible Score	Awarded Score	COMMENTS
<b>Team Procedures</b>			
Team communicates initial findings to captain			
Scene Stability			
Tools/Equipment			
LOTO			
Gas Tester Operation			
Ventilation work			
Extrication			
Rope Rescue			
Members follow Captain directives immediately			
Rest/Rehab			
<b>Time of entry</b>		<b>Time Of Exit</b>	
<b>Other noteworthy infractions</b>			
<b>TOTAL</b>			

Comments:



# Surface Field Event

## Patient Access & Handling

Team : \_\_\_\_\_

Judge : \_\_\_\_\_

Casualty Number      1      2      3      4      5      6

Task Completion	Possible Score	Awarded Score	COMMENTS
<b>Patient Access &amp; Handling</b>			
Patient is accessed by most direct, safe method			
First aid equipment is delivered safely or passed to attendants			
Patient is packaged properly and minimum of 2 people lift to remove worker			
Patient is removed in a smooth manner			
Captain checks casualty or delegates check			
Patient completely removed from scene			
Clean up of scene			
any unsafe act that may cause injury to worker or team			
<b>TOTAL</b>			

Comments:

## Surface Field Event

### First Aid

Team : \_\_\_\_\_

Judge: \_\_\_\_\_

**Casualty Number**      1          2          3          4          5          6

Task Completion	Possible Score	Awarded Score	COMMENTS
Rescuers wear medical gloves			
Identifies self			
Asses airway			
Asses breathing			
Rapid body survey to include:			
head / neck			
shoulders / arms			
chest / abdomen			
back			
hips			
legs			
Expose			
SAMPLE conducted			
Vital Signs:			
LOC			
Breathing			
Pulse			
Temp			
Complete head to toe:			
Head / pupils / ears / mouth			
Neck			
Collarbones			
Shoulders /arms / squeeze hands			
chest and under			
abdomen and under			
Pelvis			
Legs / ankles / feet			
Treat injury : (injury specific):			
Injury specific			
Injury specific			
Injury specific			
Load onto spine board or stretcher			
Treat for shock			
On-going care			
<b>TOTAL</b>			

# ANNUAL EMERGENCY RESPONSE COMPETITION

## SURFACE BENCH TEST AND EQUIPMENT

TEAM: \_\_\_\_\_ DATE: \_\_\_\_\_

Start time of bench test: \_\_\_\_\_

Finish time of bench test: \_\_\_\_\_

Total time of bench test: \_\_\_\_\_

	Possible MERITS	TOTAL
1. Have necessary qualifications – valid First Aid and CPR Certificate and up to date Medical Certification).	30 (5 /man)	
2. <u>Required personal equipment</u> – Hardhat or rescue helmet, safety boots, safety glasses, FR clothing w/long sleeves and identifying number. All members to have rescue harness with lanyard.	30 (5 / man)	
3. Open circuit SCBA	140 (See score sheets)	
<b>Total</b>	<b>200</b>	
Judge 1.		
Judge 2.		
Judge 3.		



## **SURFACE SCBA FIELD TEST**

		Team Member				
		1	2	3	4	Total
	MERITS					
<u>Pre-Use Checks</u>						
1. Check harness and extend all straps	2					
2. Check bottle pressure	2					
3. Check condition of bottle and back plate	2					
4. Open main bottle valve. Ensure alarm sounds.	2					
5. Compare bottle gauge pressure with regulator gauge pressure	3					
6. Close bottle valve, watch shoulder gauge for pressure drop.	2					
7. Open main bottle valve	2					
<u>Donning Apparatus</u>						
8. Put on apparatus, tighten all straps	2					
9. Check mask and breathing tubes for defects	2					
10. Put on face piece, tighten straps	2					
11. Exhale to check outlet valve.	2					
12. Perform negative leak check	3					
13. Connect regulator to face piece – inhale to test regulator	2					
14. Connect regulator to face piece – exhale to test regulator	2					
15. Test bypass valve by opening and closing partially	2					
16. Team members check each other's apparatus	2					
17. Member completes all steps within 5 minute allotment	1					
Sub Total	35					
Total field test merits =						

Judge \_\_\_\_\_

## **SURFACE SCBA FIELD TEST (Draeger)**

		Team Member				
		1	2	3	4	Total
	MERITS					
<u>Pre-Use Checks</u>						
1. Check harness and extend all straps.	2					
2. Check bottle pressure.	2					
3. Check condition of bottle and back plate.	2					
4. Open main bottle valve, 1 full turn only.	2					
5. Compare bottle gauge pressure with regulator gauge pressure. Wait for system to complete pre-test.	3					
6. Close bottle valve, watch shoulder gauge for pressure drop. (No more than 200psi in 1 minute).	2					
<u>Donning Apparatus</u>						
7. Put on apparatus and tighten all straps.	2					
8. Open main bottle valve fully.	2					
9. Check mask and breathing tubes for defects.	2					
10. Put on face piece and tighten straps.	2					
11. Connect regulator to face piece – inhale to test regulator.	2					
12. Close main valve and perform negative pressure test (breath down until face piece collapses to face), observe gauge for correct whistle activation.	3					
13. Open valve perform positive pressure check (break seal of face piece).	2					
14. Test bypass valve by opening and closing.	2					
15. Breathe normal and don all PPE.	2					
16. Team members check each other's apparatus and PPE.	2					
17. Member completes all steps within the 5 minute allotment.	1					
Sub Total	35					
Total field test merits =						

Judge \_\_\_\_\_

## Practical Skills Event

Team : \_\_\_\_\_

Captain Control / Team Safety

Judge : \_\_\_\_\_

Task Completion	Possible Score	Awarded Score	COMMENTS
<b>Captain Control &amp; Safety</b>			
Captain checks team prior to start	5		
Captain checks team PPE/equipment prior to start	5		
Captain reviews briefing info with team	5		
Captain and members synchronize watches	5		
Captain delegation	5		
	5		
	5		
	5		
Captain to ask/confirm structural integrity	5		
Captain requests fire pre-plan	10		
	5		
Team communication	5		
	5		
	5		
	5		
	5		
Captain calls for ambulance	2		
	2		
	2		
	2		
	2		
<b>Team Safety</b>			
Team members tied off when required	20		
Power isolated and locked out	10		
Gas line isolated and locked out	10		
Asked if gas tester bump tested	5		
Gas testing completed	5		
Tools used safely/correctly	10		
Stair safety	10		
Clean up	5		
Overall care and control by captain	25		
<b>TOTAL</b>	<b>200</b>		

# Practical Skills Event

## Team Procedures

Team : \_\_\_\_\_

Judge : \_\_\_\_\_

Task Completion	Possible Score	Awarded Score	COMMENTS
<b>Team Procedures</b>			
Immediate area secured and barricaded	5		
Team communicates initial findings to captain	10		
Tools and equipment needed are checked prior to use	15		
Ladders positioned and used correctly	20		
Isolation(s) performed safely	15		
Gas testing completed properly	10		
Ventilation work	20		
Communication between team members	10		
Members follow Captain directives immediately	10		
Adequate rest breaks are taken	20		
Work is evenly distributed	10		
Time of entry	20		
Other noteworthy infractions	-20/per		
<b>TOTAL</b>	<b>165</b>		

## Practical Skills Event

### Patient Access & Handling

Team : \_\_\_\_\_

Judge : \_\_\_\_\_

Task Completion	Possible Score	Awarded Score	COMMENTS
<b>Patient Access &amp; Handling</b>			
Patient is accessed by most direct, safe method	15		
	5		
	10		
	5		
First aid equipment is delivered safely or passed to attendants	15		
Patient is packaged properly and minimum of 2 people lift to remove worker	15		
Patient is removed in a smooth manner	10		
	15		
Captain checks casualty or delegates check	15		
Patient completely removed from scene	30		
Clean up of scene	10		
any unsafe act that may cause injury to worker or team	*-20/per		
<b>TOTAL</b>	<b>145</b>		

# Practical Skills Event

## First Aid

Team : \_\_\_\_\_

Judge : \_\_\_\_\_

Task Completion	Possible Score	Awarded Score	COMMENTS
Rescuers wear medical gloves	4		
Identifies self	3		
Asses airway	4		
Asses breathing	4		
Rapid body survey to include:			
head / neck	1		
shoulders / arms	1		
chest / abdomen	1		
back	1		
hips	1		
legs	1		
Expose	4		
Assume spinal - control of head	5		
SAMPLE conducted	2		
SAMPLE conducted	2		
SAMPLE conducted	2		
SAMPLE conducted	2		
SAMPLE conducted	2		
SAMPLE conducted	2		
Vital Signs:			
LOC	3		
Breathing	3		
Pulse	3		
Temp	3		
Complete head to toe:			
Head / pupils / ears / mouth	2		
Neck	2		
Collarbones	2		
Shoulders /arms / squeeze hands	2		
chest and under	2		
abdomen and under	2		
Pelvis	2		
Legs / ankles / feet	2		
Treat injury : (injury specific):			
Injury specific	3		
Injury specific	3		
Injury specific	3		
Load onto spine board or stretcher	4		
Treat for shock	2		
On-going care	2		
<b>TOTAL</b>	<b>90</b>		

## ANNUAL EMERGENCY RESPONSE COMPETITION

### CERTIFICATE OF QUALIFICATIONS

Mine: \_\_\_\_\_

DATE: \_\_\_\_\_

NO.	NAME	AGE	1 <sup>ST</sup> AID CERTIFICATE NUMBER	1 <sup>ST</sup> AID EXPIRY DATE	DATE OF LAST MEDICAL
1.					
2.					
3.					
4.					
5.					
6.					
7.					

I hereby certify to the best of my knowledge, the above information is accurate.

\_\_\_\_\_  
Team coach or manager

ANNUAL EMERGENCY RESPONSE COMPETITION	
TEAM:	
TIME:	
TOTAL MERITS:	

#### ANSUL RECHARGE SEQUENCE

1. \_\_\_\_\_ Invert the extinguisher and open nozzle to clear dry chemical from hose and relieve all pressure remaining in the shell.
2. \_\_\_\_\_ Put extinguisher in upright position and place hose back into normal position.
3. \_\_\_\_\_ Remove cartridge guard and spent cartridge.
4. \_\_\_\_\_ Remove the fill cap slowly and bleed off any residual pressure.
5. \_\_\_\_\_ Place funnel into fill opening and fill extinguisher to rated capacity with dry chemical.
6. \_\_\_\_\_ Clean the fill opening threads and gasket seating surface of the shell. Clean threads and gaskets on the fill cap.
7. \_\_\_\_\_ If fill cap has red indicator stem, pull down to reset before installing cap.
8. \_\_\_\_\_ Operate puncture lever to make sure the lever works freely. Insert hose under lever.
9. \_\_\_\_\_ Remove safety shipping cap from replacement cartridge and weigh the cartridge. Weight must be within ½ ounce of weight stamped on cartridge. Judge must be informed of cartridge weight and scale weight of the cartridge.
10. \* \_\_\_\_\_ Ensure puncture pin is fully retracted and screw the full cartridge onto the receiver until tight.
11. \* \_\_\_\_\_ Replace cartridge guard making sure you don't cut the hose, also making sure the guide fork inside the guards fits over the cartridge.
12. \_\_\_\_\_ Attach visual inspection seal through puncture lever and over hose and under hose confiner.
13. \_\_\_\_\_ Clean extinguisher.
14. \_\_\_\_\_ Record date of recharge on the tag attached to the extinguisher.

Note: \* are safety items. Failure to complete these steps will result the team being stopped and corrected before continuing. Points available from that point forward shall not be counted.

JUDGE: \_\_\_\_\_



ANNUAL EMERGENCY RESPONSE COMPETITION					
TEAM:					

	Fire #1	Fire #2	Fire #3	Recharge	
Fire				Rescuer #1	Rescuer #2
Preparation & Approach	40	40	40	14	14
Method of Application	50	50	50		
Extinguishment	20	20	20		
Retreat	20	20	20		
Subtotal	130	130	130	14	14
Total Merits	418				

JUDGE

JUDGE

JUDGE

### Judging Sheet

 Team **0**

#### Preparation and Approach Loss of merits /per offence

Wearing improper PPE	1 point		40
Poor handling of nozzle (grip)	1 point		
Testing into the ground	1 point		
Having the nozzle pointed towards people while charging	2 points		
Leaning over fire extinguisher when charging	2 points		
Failure to pressurize extinguisher before entering fire	2 points		
Failure to test extinguisher before entering fire	2 points		
Approach from improper direction	4 point		
Equipment not available (for every 5 minutes)	5 points		

#### Loss of merits /per offence

Running	1 point		50
Poor team work	1 point		
Reaching	1 point		
Improper sweeping	1 point		
Improper technique	1 point		
Discharging chemical 8'-10'	1 point		
Improper position to provide protection to partner (covering)	1 point		
Any unsafe practices	1 point		
Standing too close to the fire prop	2 point		
Improper handling of extinguisher	2 points		
Communication	2 points		
Shutting off extinguisher before fire is out	2 points		
Standing guard with an extinguisher that is empty	2 points		
Coaching	3 points		
Splashing	3 points		
Firefighters directly across from each other	5 points		
Failure to shut off gas or electrical	7 points		
One rescuer fighting a two person fire with dry chemical	20 points		

#### Extinguishment

Extinguishing the fire	20 points		20
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#### Retreat

#### Loss of merits /per offence

Failure to retreat if out of chemical	2 point		20
Failure to watch for flashback	2 point		
Failure to retreat after fire is out (minimum 3 steps backing out)	2 point		
Failure to blow down extinguisher after use	2 point		
Misc. to be used at judges discretion	1 point		
Failure to attack the fire	130 points		0

TOTAL 130


Comments:

JUDGE \_\_\_\_\_

JUDGE \_\_\_\_\_

JUDGE \_\_\_\_\_



<div style="text-align: center;">  <b>SMA</b>  Saskatchewan  Mining Association </div>			
<b>ANNUAL EMERGENCY RESPONSE COMPETITION</b>			
TEAM:		0	
TIME:			
Recharge Sequence			Comment:
1	yes	Invert extinguisher and open nozzle to clear dry chemical from hose and relieve all pressure remaining in the shell.	
2	yes	Put extinguisher in upright position and place hose back into normal position. Place nozzle back into the holder and insert safety pin.	
3	yes	remove cartridge guard and spent cartridge.	
4	yes	Remove the fill cap slowly and bleed off any residual pressure.	
5	yes	Place funnel into fill opening and fill extinguisher to rated capacity with dry chemical.	
6	yes	Clean the fill opening threads and gasket sealing surface of the shell. Clean threads and gasket on the fill cap	
7	yes	If fill cap has red indicator stem, pull down to reset before installing cap	
8	yes	Operate the puncture lever to make sure the lever works freely, insert safety pin.	
9	yes	Remove the safety shipping cap from the replacement cartridge and weigh the cartridge. Weight must be within 1/2 ounce of the weight stamped on the cartridge. Judge must be informed of the cartridge weight and scale weight of the cartridge.	
10	yes	<b>Ensure puncture pin is fully retracted and screw the full cartridge onto the receiver until tight.</b>	
11	yes	Replace the cartridge guard making sure you don't cut the hose, also making sure the guide forks inside the guard fits over the cartridge.	
12	yes	Attach visual inspection seal through puncture lever and over hose and under hose confiner or through the safety pin and around cartridge receiver.	
13	yes	Clean extinguisher	
14	yes	Record date of recharge on the tag attached to the extinguisher.	
Total	<b>14</b>		
JUDGE _____			



# UNDERGROUND COMPETITION

## **Underground Team Composition**

- a) Each team shall consist of six competent mine rescue persons and one Coordinator.
- b) All 7 members will write the exam.
- c) All members are required for Practical Skills and First Aid events.
- d) Firefighting event requires 6 members.
- e) Team members 1-6 will be involved in the Bench Test.
- f) Team members will enter the mine for the Mock Mine Problem with the Coordinator directing the team. The #6 person can be used as directed by the judges or Coordinator.

## **Qualifications – Underground Teams**

- a) All team members except the Coordinator must, at a minimum, be a holder of valid Mine Rescue, Standard First Aid and CPR certificates. If the coordinator is to be used in the first aid event, he / she must also have a valid first aid certificate.
- b) Teams may use non-certified members provided the mine manager endorses temporary certificates.
- c) All team members except the Coordinator must have had medical examinations for physical fitness within the twelve months preceding the competition.
- d) A copy of the Certificate of Qualifications and the List of Stretcher contents must be delivered to the bench judges when the team reports for the bench test.

## **Dress**

- a) All team members except the Coordinator shall wear approved self-contained breathing apparatus. Any approved device that will afford adequate personal protection under the condition specified in the problem may be used.
- b) All team members shall wear approved head protection, safety footwear, safety eyewear, gloves and long sleeved fire retardant clothing with an identifying number affixed to the sleeve of the clothing
- c) Underground team members 1-6 must be equipped with miner's lamp or approved lights.
- d) Gloves must be worn when required.



# Mock Mine Event

## **MOCK MINE EVENT**

All Judges, Casualties and Attendants are to be briefed on required actions and guidelines prior to competition.

Under the direction of the Coordinator, the team will enter the mine and attempt to locate and rescue missing workers, extinguish and control fires, examine the mine for dangerous gases and restore the mine to its original safe condition.

Judging of the Mock Mine Problem takes place in four categories:

- Coordinator and Fresh Air Base
- Safety of Workers in the Mine
- Safety of the Team
- Control of Fire or Other Emergency

Total merits available for each mine problem will be 2,000 points. At the design stage of problem development, the judges will determine the weighting and points to be awarded in each category. (See attached judge sheets for the above)

Merits will be determined using the following formula:

Total merits from the 4 above categories = Merits

Each mine problem is judged independently from the other. Once the total merits from each mine problem have been determined, these merits are then added together. The total merits are then "adjusted" for a final score in the mock mine event.

**Overtime in the Mock Mine Problem will carry a severe demerit of 500 points and the team will be stopped from proceeding this is to reflect the importance of timely exit from the mine. Merit points will not be accumulated after time has expired and the team has been stopped.**

## **Briefing of the Mine Problem**

- a) 10 minutes prior to the bench test, the Coordinator will be escorted to the briefing area and will be given information for both of the mine problems and three copies of each mine plan. The Coordinator will have 30 minutes to digest the problems, prepare his/her and the Captain's maps and prepare strategy for the rescue operations. At this point he/she will assume the position of the mine manager and briefing officer and will be in charge of the entire operation.
- b) When the team arrives at the briefing area, they may get out from under oxygen if desired.
- c) Once the team has synchronized their watches, the clock shall be turned on by the captain and briefing may begin.
- d) The Coordinator will brief the team and answer any questions that the Captain or team members may have. He will instruct the team of its duties and the work that is to be performed in the mine.
- e) Once the team is at the mine entrance for the first problem and the clock has been started, the coordinator may hand over necessary information for the first problem. The coordinator is to retain all information for the second problem until the team has relocated to problem two and the clock has once again been started.
- f) Team briefing is part of the mine problem. Once briefing is complete the team will proceed directly to the Mine Entrance.

## **At the Mine Entrance**

- a) The six-man team and Coordinator will report to the Coordinator Judge. The Captain will present his instruments to the team Coordinator for examination. The team may then examine mine entrances and report conditions to the Coordinator. The Coordinator should then issue final instructions and advise the Captain to proceed.
- b) The #6 man may be advised to get out of oxygen and remain with the Coordinator. The five-man team will sign the board, tag in and synchronize watches. The Captain will make his final check of team members before proceeding into the mine.
- c) The #6 man is not an active member of the team when the team enters the mine but may be used in the event of injury or medical illness to one of the regular team members. He will perform duties as assigned by the Coordinator or as assigned by the event coordinator. Duties may include assisting Coordinator with record keeping, attending to patients as they are brought out of the mine or taking the place of regular team members.

## **The Coordinator's Control Centre**

- a) The Coordinator will operate from the control centre where all communications to the underground can be funneled. Based on the Captain's reports and the reports of other teams who may be underground or on surface, the Coordinator should be in a position to apprise the team Captain of all data received and perform duties that a mine manager would be responsible for in a case of an actual disaster.
- b) The Coordinator Judge will be in this centre where he will be able to monitor the working relationship between the Coordinator and the Captain.
- c) The Coordinator must record the important sequence of events and the times of their occurrence as well as the team's progress in the mine.

## **The Team Captain**

- a) The team Captain will be solely responsible for the safety of his team and any missing or injured workers he may find. He is responsible for actions taken between communication points.
- b) The Captain will communicate with the Coordinator at every available opportunity when important and relevant information has to be relayed.
- c) The Captain or one of the team members shall make a map of conditions existing in the mine. This map will be given to the Judges as soon as the Captain has been debriefed by the Coordinator. The Judges will examine the Captain and Coordinator's maps and deductions made for inaccuracies. The use of legends for marking mine maps is permitted provided that a key legend is submitted.



## **Team Procedures in the Mine**

*While many teams have different ways of solving the problem, the following points have been created to give teams and judges a way to ensure consistency.*

- a) Staple guns or air-powered tools are not to be used to erect brattices. The accepted practice is to use nails.
- b) To install a brattice for a fire or safety seal, there should be 3 nails across the top, and down both sides. Simulated shoveling the bottom is also to be done. Seals will be as straight, tight and secure as possible.
- c) To use a line brattice to flush stubs, the teams can hold the brattice to the back and form a line into the area to be flushed. A judge will tell the captain when good air has been restored.
- d) Banner guard / no road signs are used to indicate the route of travel and as such must be a physical barrier. They must be dated, initialed by the Captain. No-road signs do not need to have arrows.
- e) To ensure consistency, erecting brattices to provide an air tight seal or to completely change ventilation can only be done where the total airflow is 30,000 CFM or less.
- f) Should a fire, THP or fire seal be within chaining distance, the team will be endangering itself should they go by and not have a safe, explored egress out of the mine.
- g) Upon reaching a THP area of the mine, if the team decides to erect a brattice to begin control of the fire, they can be assured that retreating to the closest set back from the THP area would be a safe distance.
- h) Once the brattice in g) is erected, it is considered safe to proceed past the fire unless the erected brattice, as in f), is placed at the corner of an intersection.
- i) To install a post a timber will need to be cut with enough room for a cap to be placed on top. Wedges are required between the post and cap to secure the post. A judge will stop the team when there is enough tension to begin lifting the sets. If the back is uneven above the cap, voids to be filled with additional wedges to ensure the all is secure.
- j) To install a drift set, three timbers are needed. Two posts cut to leave enough room for a cap to be placed on top. Wedges are required between the post and cap to secure the post. A judge will stop the team when there is enough tension to begin lifting the sets. If the back is uneven above the cap, voids to be filled with additional wedges to ensure the assembly is secure
- k) To install a crib set, team will have to ensure that at no time is any team member under the loose ground. All work to be performed from a safe distance, and the crib assembly installed until the last set is close to the back. Wedges to be installed between the cap and the timbers below it.
- l) During the Captain's debrief, the remaining team members will be permitted to restock their stretcher before beginning the 2<sup>nd</sup> field problem. Teams will need to supply those items that they think they will need to replenish.
- m) If tools and equipment are abandoned in the first problem, they will be re-issued to the team.
- n) During a mission there may be a time that a Captain may need to split the team. Providing the Captain can maintain care and control of the entire team, this will be permissible. To ensure the care and control, there will need to be limitations. The team cannot perform any duties that would put any members at risk while separated. The split members of the team can travel no more than three intersections apart at any time, but must remain in sight of the Captain.
- o) Other than the above, team procedures will be as per the Saskatchewan Mine Rescue manual.

## **Debriefing**

- a) Debriefing will occur on completion of the problem or when the team runs out of time. Maximum time is 5 minutes.
- b) The Captain will instruct team members to get out of oxygen after the completion of the second mine problem.
- c) The Captain will update the Coordinator of his findings starting from his most recent phone call. At this point, the team may confer with the Coordinator and provide any additional details (work left to do in the mine, conditions existing in the mine or make recommendations for the next team to follow).

The Coordinator will have 5 minutes to prepare a written report indicating what the next team in the mine should attempt to do and how to accomplish the mission.

### **Tie-Breaking Criteria**

In the event of a tie for first or second place, the team with the highest combined merits (both mock problems) in the Safety of the Team category will be declared the winner. Should a tie still exist, Control of Emergency will be used, then Care of Persons and lastly Coordinator score sheet.



# Underground Proficiency Event

## **PROFICIENCY EVENT**

All judges and casualties are to be briefed on required actions and guidelines prior to competition.

The Proficiency Competition is made up of the following components:

- Written Test - (40%)
- Bench Test - (30%)
- Practical Gas Test - (20%)
- Benchman - (10%)

Determination of the overall winner of this event shall be done by entering merits from each portion of the Proficiency Competition shown above into the overall spreadsheet. The team with the highest adjusted merits will be awarded first place.

### **Written Test**

A written exam will be given the day before the competition. Each team member will write a 30-question examination pertaining to Mine Rescue Procedures, Mine Rescue Equipment, Gas Testing and First Aid. A minimum of 5 questions from each category will be asked.

Resource materials for this examination will be obtained from the "Mine Rescue for Saskatchewan Mines" training manual, St. John Ambulance First Aid Manual and the Ansul (Saskatchewan Mining Association Fire Training Manual).

All team members, at a pre-determined place and time will write the exam.

Each question on the exam is worth one merit point.

**Total Merits = 7 members X 30 questions = ~210 possible Merits**

Two judges will be responsible for this event.

**Only team members and judges are allowed in the examination area.**

### **Bench Test**

Team members 1-6 will have 20 minutes to examine auxiliary breathing apparatus, gas testing equipment and prepare respiratory breathing apparatus to be used in the mine problem. Stretcher contents do not have to be checked but the contents list must be handed in prior to starting the bench test. Teams will be judged on the following:

- Proper team qualifications
- Stretcher and its contents
- Auxiliary back-up breathing apparatus
- Draeger BG4 or BioPak 240R Field Test
- Examination of gas testing equipment

Should any issues arise with breathing apparatus during the bench test and the team cannot fix the problem, they may call for time to stop and ask the bench judges for outside assistance from a coach or technician. Once the bench judge has given approval, the team captain can motion someone from the audience to assist in fixing the problem.

See judge sheets for each of the above along with details of merits

**Total Merits for bench test = ~190 possible Merits**

After the bench test is completed, the team will be escorted to the briefing area where they will meet with their Coordinator.

## **Practical Gas Test**

The coordinator and one team member will be selected from members 1-6 to demonstrate the procedures used to test and evaluate toxic and flammable gas concentrations.

The selection will be made in the gas testing area. The Coordinator will roll the die to determine which team member will perform the practical testing. The person selected cannot be the person designated for the underground benchman portion.

The practical gas test will consist of:

- Selection of multi gas tester- Draeger, Gastec or Draeger CMS
- Field Test of the selected equipment to ensure proper working function
- Perform bump test and calibration of electronic gas detector
- Make test using the selected gas testing equipment
- Interpret gas concentrations

Team members conducting the gas test will then write a written exam pertaining to gasses.

**Total Merits Possible for Practical Gas Test = ~100 Merits**

Maximum time allowed for the gas test is 30 minutes.

## **Benchman Competition**

Each team will designate the member to participate in this event. It can be any member from 1 – 7. The event will be scheduled to take place when the team is in lockup.

The Benchman Competition is made up of the following components:

- Written Test – ~20 possible merits
- Practical test – ~30 possible merits

All judges and casualties are to be briefed on required actions and guidelines prior to competition.

Resource materials for this event will be obtained from the “Biomarine user manual” or the “Draeger BG4 user manual”.

Teams will be divided as follows:

<u>BioMarine 240R</u>		<u>Draeger BG4</u>
Cameco Cigar Lake	Mosaic Esterhazy K1	Nutrien Vanscoy
Cameco McArthur River	Mosaic Esterhazy K2	Nutrien Allan
Cameco Rabbit Lake	Nutrien Lanigan	Nutrien Cory
Mosaic Colonsay	Nutrien Rocanville	SSR Mining Seabee

## **Benchman Written Test**

A written exam will be given as part of the competition. Each member will write a 20 question examination pertaining to Mine Rescue Breathing Apparatus specific to the apparatus used at the site. The benchman exam will be written immediately following the regular exam. Time for this written portion shall be 20 minutes.

All exam questions will be in the form of multiple choice with only one correct answer. Merits will be given for each correct answer totaling 20 possible merits.

Two judges will be responsible for this event.

Total merit points for the Proficiency event shall be distributed as follows:

- Exam = ~210
- Bench Test = ~190
- Gas Test = ~100
- Benchman = ~50

### **Tie-Breaking Criteria**

In the event of a tie for first or second place, the team that has the most merits on the written exam shall be declared winner.

If this still results in a tie then the team with the most merits in the Bench Test, Gas Test and finally Benchman shall be used to determine the winner.



# First Aid Event

## **FIRST AID EVENT**

These first aid guidelines were designed as a training tool for first aid teams. They were developed for competition purposes only. Discretion should be used in actual mine emergency situations.

Over the last few years we have seen many of changes to the way in which we perform first aid and CPR. Members of your teams are constantly training to add to their existing first aid skills and act as a member of your Emergency Response Team.

We will continue to focus on the overall management of an emergency scene including communication, safety, triage and patient management.

When coaching your team this year, you will need to be aware of the following changes/clarifications (all page numbers are from the updated St. John Ambulance First Aid Reference Guide as well as the Advanced First Aid for Firefighter Manual). Changes are from the Canadian Consensus Guidelines released in February of 2016 and will be in effect January 1, 2017:

- Artificial Respiration is taught as a stand-alone skill only to HCP students (pg. 256).
- Conscious adult choking is to be taught as alternating five back blows with five abdominal thrusts (as outlined on pg. 97).
- First aiders may administer auto injectors for patients they know are suffering from anaphylaxis (pg. 87).
- A person experiencing chest pain can be asked if they are allergic to ASA and then asked if a doctor has told them they cannot take ASA for any reason. If the answer is no to both questions, First Aider can recommend that the patient chew one Adult ASA tablet or two low dose ASA tablets (pg. 106).
- HAINES position is no longer required for recovery position, the new term is the side lying position (pg. 49).
- Sucking/penetrating chest wounds no longer require a dressing sealed on three sides. Must use a dressing that is not air tight and which must be replaced if it becomes saturated with blood (pg. 148).
- In multi-rescuer scenarios with a high performance team chest compression should be performed a minimum of 80% of the total resuscitation time.
- Supplementary oxygen should not be administered without the measurement of SpO2 via pulse oximetry, indicating oxygen saturation of less than 94%. (Canadian Consensus Guidelines)

## **Forming a Team**

Your emergency response team is already filled with people who possess the necessary attributes for a good team. They are willing to assist their fellow workers and citizens in a time of need. They are willing to go through the many hours of training needed to become a proficient member of an effective team to accomplish common goals. This specific area of the competition – providing effective first aid to each of your patients while keeping in perspective the needs of the whole group will be of benefit should an emergency occur at your site.



Your six man team will be required to demonstrate their first aid proficiency in an industrial accident problem prepared and judged by TEAM Response and St. John Ambulance in the areas of the First Responder level First Aid – including Spinal Immobilization, Oxygen Administration, Load and Go criteria, and dealing with a death. During a 20 minute problem, teams will be evaluated based on the time allotted. The judge's focus will be on the quality of the rescue and the team's accomplishments within that time frame.

## **Selecting the Team Captain**

The choice of team Captain is a decision that must be made by the team for their own reasons. The Captain will normally be a clear-headed leader who is able to make decisions quickly and communicate the information to the team members as well as a dispatcher in an effective and easily understood manner. The Captain should have a full understanding of the skills and knowledge required for first aid.

It is recommended that all members of the team practice in their role of team Captain to assist them in understanding all of the complexities the Captain must consider and the pressures on the team leader. This will often result in better communication between the team members and Captain during the competition.

## **Team Practice**

This is where the real benefit of competitions is found. Most first aid training sessions are based on following the book and doing what the manual says for the injury that is being practiced that day. This approach is fine and well for practicing a sling or a bandage but does not cover the whole person approach to first aid. The best form of training for competition is scenario based. This approach incorporates the basic skills with a scene that requires consideration of many outside factors. The patient's wounded hand can no longer be your only concern or focus of attention. This develops experience in dealing with complicated situations. There are only 2 ways to develop this type of experience. One is to be at the scene of many injuries, the other is to be well prepared and trained through scenarios.

The basis for all training for first aid in emergency response teams is the Intermediate/First Responder Course. This program and all of its basic principles are captured in the manual "First Aid Reference Guide (FARG)" and the Intermediate First Aid or Advanced First Aid for Fire Fighters guide. A clear understanding of these manuals will be critical to your success during the competition. But this will not be the only studying to attain success in the first aid event. These manuals will help to upgrade your basic skill. We will be covering things such as making a "load and go" decision. We will set out the criteria for load and go later in this portion of the guidelines.

Regular practice should aim at welding the individuals into a team. No team can hope to compete successfully if they leave their training until a month or so before the competition. The assistance of competition minded instructors and lay persons is very valuable in training. They can set or help set the scenario, critique the work done and point out improvements required by the team.

## **Staging**

Competitions will be conducted on as practical a level as possible. The ability of the competing teams should be tested under conditions as realistic as possible. The goal is to present a problem to a team that is so completely and thoroughly simulated that verbal and written prompts are only necessary to explain such things as weather condition, time of day.

**Teams should be prepared to deal with multiple casualty incidents.**

## **Team Briefing**

Before each team enters the scenario the Event Coordinator will brief them. The team will be provided with any information that is deemed necessary. This may include a description of the scene, and will include information that is not self-evident. This information would include any subject which cannot be simulated, and which would affect decisions and action of the team such as:

- Time of day
- Weather Conditions
- Particular Surroundings
- Communications available
- Instructions for disposition of the casualties i.e. Transportation available.

The team will be allowed to discuss and familiarize themselves with the content of the narrative. While they may ask questions of the judge, answers will be given at the judge's discretion. The coordinator will not be reviewing the rules prior to the team going into the scene. It will be the team's responsibility to be fluent in what the rules are and will lose merits for breaching any of the following rules:

- The team will have 20 minutes to complete the problem. The captain will receive a two-minute warning prior to completion of the 20 minutes.
- The captain will not be communicating with a scene judge on the scene the captain will be provided with a radio and will be communicating with a dispatcher for Surface teams and the teams' coordinator for Underground teams.
- Teams will be allowed to enter with their 6-person team.
- Team members will be allowed to carry into the scene with them gloves, pocket mask and a notebook and pen. However, this notebook may not contain any prompts. (Coordinator will view notebook or tape prior to entering). The pad cannot have any pre-set blanks or acronyms such as SAMPLE, TPR, and LOC.
- No team will be allowed to carry on them any additional supplies such as triangular bandages, scissor, small first aid kits, etc. All supplies will be supplied to your team. Any teams entering into the scene with any supplies such as first aid products, lock out, scissors etc. will lose merits.
- Your team will be allowed 2 minutes to review the contents of your supplies. They are the same supplies as we had available for you in lock up.

- There will be an Oxygen Judge, Communication Judge and a Safety Judge. If your safety judge points out an unsafe practice the team will be given the opportunity to correct the unsafe practice and will be allowed to continue. Loss of merits will be assessed accordingly.
- If a patient says “No Duff” this means that something is really wrong and we ask that the rescuer addresses the concern for this term is used to separate the real discomfort from the acting. “No Duff means it is real”.
- Your time will begin when you pass the curtained area and your staging area will be told to you during the scene briefing.
- Anyone brought to the staging area must be accompanied by the primary rescuer and the primary rescuer for each patient must remain in the staging area with their patient. The other rescuers may return to the scene to further assist. This means one rescuer per patient.
- The only person that can terminate the scene is the scene judge as a result of time or the team Captain as the team met their objectives.
- As this is the first aid portion of the day’s competition the team will not be required to perform any tasks that are not first aid related such as fighting fires, gas testing, rope rescue, etc.

All team members must have canvas or leather safety gloves, and may use them for any suitable purpose. Although patient gloves will be provided, it is allowable for team members to bring their own gloves and pocket mask. The gloves provided may be used for replacement of torn gloves but the pocket mask is to be used on one patient only.

## **Team Procedure**

The Team Captain is usually the spokesman for the team. Any member may question the judge regarding some particular point as the competition proceeds. Team members must report all-important matters regarding patients to the Captain. This information is critical to the Captain as decisions on transportation and other matters may be affected by this information.

Referring to Lesson 1 on Emergency Scene Management found in the Intermediate level First Aid Attendant Student Manual for Saskatchewan Mines, or Lesson 2 of the First Aid Reference Guide, as an emergency response team at the scene of an incident you must:

- Identify yourselves as an Emergency Response Team and warn the patients not to move. Take control of the scene and do a scene survey.
- Assess hazards and make the area safe, this includes biohazards. If not already done so, put on personal protective equipment.
- Find out the history of the scene. How many patients there are and what the mechanism of injury is.
- Once the team Captain has assigned a team member to a patient, the Captain is to radio the dispatcher with the location and description of the incident and make them aware that they are on the scene. This must happen prior to starting triage. Further communication with regards to number of patients, resources required and any change in patient condition, will be required to be reported to dispatch as a part of the communication portion of the first aid problem.

Rescuers once assigned to their patient must: (This is the critical area of patient care and where teams receive the most merits)

- Identify themselves to the patient they are working on and offer to help.

- Assess responsiveness. If the patient does not respond in any fashion, the Captain must be notified immediately that the patient is a “load and go”. If the patient is responsive, eye, verbal and motor response must be assessed. (squeeze fingers, blink eyes, state name)
- If the patient is unresponsive, assess the airway by using the jaw thrust without head tilt if trained or the head tilt chin lift if not trained. If the patient is responsive and can speak without interference, then the airway is clear. This will need to be communicated to the patient judge.
- Assess breathing – if the patient is unresponsive, assess breathing and a carotid pulse at the same time by looking, listening and feeling for 5 -10 seconds. A responsive patient may simply be asked, “How is your breathing”? Assess the rate and quality of respirations and report this to your judge. The judge will then confirm the breathing rate the patient will have for the scenario.
- If during your assessment of the breathing and pulse reveals the patient is not breathing but has a pulse, begin CPR. If not breathing and no pulse low priority if there are three or more patients on the scene. If breathing a rate and quality will be required.
- Next step, check for the presence of shock by assessing the color, temperature and condition of the skin and a radial pulse check. A rate on the pulse is not required during the primary however do not forget to verbalize the quality.
- Complete a rapid body survey to look for signs of life-threatening injuries such as major external/internal bleeding and major fractures. At this time rescuer should also be looking for medical alerts and medications.
- Once you have completed the rapid body survey you will either have determined that there is no serious threat to the patients’ life or will have given first aid for any immediate threat to the patients’ life. You will now decide if this patient is a “Load and Go” or a “Stay and Play”. At this point the Captain will have received reports from all rescuers regarding patient information and will request additional help, as required. This process should take the rescuer no longer than 2 minutes. Captain should ensure that all primary rescuers are aware what priority their patient is and what order the patients are to be moved off the scene.
- No treatment decision should be made until after the primary assessment unless the patients’ condition is grave enough that it requires immediate intervention, i.e. impaired airway, deadly bleed, etc. Apply O2 if required.

It is often pointless to sit and put a splint on a patient’s leg while he/she is in serious condition and the “Golden Hour” ticks away. Your assessment will be critical in determining which will do the patient more harm, moving the injured leg or delaying his transportation to medical care.

### **Basic criteria for a load and go:**

- Inadequate or absent breathing that cannot be quickly relieved by methods such as abdominal thrust, or suction
- Respiratory distress that is not immediately relieved by oxygen
- Cardiac Arrest
- Altered level of consciousness
- Uncontrolled or severe bleeding
- Signs and symptoms of severe shock
- Significant chest injury
- Severe medical problems (poisoning, allergic reaction, etc.)
- Severe burns
- Femur fracture to one leg if circulation is impaired or femur fractures to both legs
- Pelvic Fracture

- Head Injury with unconsciousness, decreasing level of consciousness or where there is a penetrating wound to the head.
- Unequal pupils
- Your gut feeling. If the patients' condition seems worse than it should be for the injuries found.

Upon completion of the primary assessment the rescuer should report their findings to their judge.  
 \*Note: Because a baseline history (SAMPLE) and vital signs are necessary to evaluate on going patient care, you must complete before loading for transport. (Must be done on all patients before the scene is called or merits will be lost).

Therefore, the SAMPLE and vitals can be done in the staging area. An unresponsive patient will not be able to give you a history, make sure to look for medical alert information or ask bystanders at the scene but still get a baseline set of vitals.

Assess vital signs. Take and record the time taken: (At least two sets of vital signs are required for each patient)

- Level of consciousness (eye, verbal, motor)
- Rate and quality of respiration's
- Rate and quality of the pulse
- Skin condition and temperature

For competition purposes, a secondary Head to Toe examination is not required if the patient meets the Load and Go criteria. You will be judged on the Head to Toe examination for any other patient. Note: In real life incidents with Load and Go patients, a secondary Head to Toe assessment would be completed in route to advanced medical facility.

To complete a secondary head to toe examination the rescuer should start at the head and work down toward the feet. After completing the secondary exam, non-life-threatening injuries (i.e. splinting) can be treated.

## **Team Marking**

The marking sheet is usually divided into three major categories with marking for each function allotted on the seriousness of an error or omission.

The three major categories are:

### **4. Team Approach**

- Assessment and removal of hazards
- Approach to the patients
- Overall management of incident
- Calm and professional manner
- Safety on the scene

### **5. First Aid Treatment**

- Proper and thorough assessment
- Injuries and conditions treated in proper order of priority
- Proper treatment of injuries and conditions
- Proper priority given to transportation

- Proper packaging and gentle controlled handling
  - Proper administration of oxygen and identification of LPM & Oxygen adjunct equipment and time applied to patient
6. **Communication** - The Captain will be required to request any additional assistance necessary through the team coordinator (underground) or /dispatch. This area will also evaluate team communication.

Let's look at each of these areas individually.

## **Team Approach**

Teams will be evaluated on their ability to mitigate risks while managing the scene. Hazards must be neutralized (i.e. chemical or biohazard) or moved clearly out of the way. Material moved should not be placed in a position that will block the path to the exit. Lock out/tag out principles apply. Taping off the area to prevent further access by unauthorized persons, and although your team will not be required to perform air tests or put out fires air quality in certain areas as outlined by the scene judge can pose a hazard to the team.

Overall management of the scene will fall on the shoulders of the Captain. They will ultimately make the most of the truly critical decisions. Proper allocation of resources and decisions on "Load and Go" or Stay and Play" will have to be made by someone in overall charge of the scene. The Captain will have to stay calm under pressure and listen to the information and advice from team members, but the final decision will be the Captain's because any load and go or other major decision may leave the team short one or more members.

## **First Aid to the Patients**

A patient assessment is the main area where teams can gain points. Judges are looking for a thorough assessment based on a good investigation. Providing an assessment of a fractured lower leg without exposing the limb and having steady and support of the fracture is not good assessment practice. It also means we need to look at a way of providing points to a team that does expose and follow through.

You are the help at your mine and the decisions you make should reflect that. You must be able to account for the difference in treating one injury when it is complicated by a second injury and decide when giving a long winded first aid procedure is not in the best interest of your patient. This involves being able to use common sense and judgment.

## **Communication**

Communication between team members will be watched to ensure that it is clear and contributes to the proper treatment of the patients. It should be clear, accurate and as much as possible, not threatening to the patient. You should not be trying so hard to talk flowery around the patient that your team members have to guess what you are saying. Make sure you are communicating with your patients' judge as well. If the judge does not see it or hear it you may miss merits.

## **Standard Equipment**

Standard equipment will be provided for teams to carry to the scene for their use:

- Scene management supplies, i.e. shop towels for biohazard material, wheel chocks, lock out, scene tape, additional gloves, scaling bars (underground problem).
- 1 basket stretcher
- 1 spine board and 5 speed straps
- 1 Scoop Stretcher
- Kendrick Extrication Device (KED)
- 1 head Immobilizer (Laerdal speed blocks)
- 2 adjustable stiff neck cervical collars
- Automated External Defibrillator
- 6 blankets
- 1 set of "B-splints"
- 1 Ambu suction device
- 1 mouth to mask barrier device
- 1 first aid kit with standardized supplies
- O2 equipment: D tank, tubing, nasal, simple, PNRB, pocket mask, BVM, SP02 monitor and Oropharyngeal airways

## **Game Day**

While in lock up, teams may examine a replica of the competition stretcher, first aid kit and contents, and an airway management kit including an O2 cylinder. Take the opportunity to become familiar with the equipment that is provided.

**Note: the O2 tank at the competition site will be full – be aware of a potential hazard to the rescuers, patients, judges and spectators. Safe handling procedures must be followed at all times – judges may stop any unsafe practices (loss of merits will occur)**

To evaluate your teams this year we are providing a scenario training evaluation sheet, Scene Judge, Oxygen Judge, Safety Judge, 911 Dispatch Judges marking sheets (see score sheet section). We have added the possible merits based on patient assessment. For competition purposes additional merits will be added for treatment of the patients.

### **Tie-Breaking Criteria**

**In the event of a tie for first or second place, the First Aid Coordinator and the scene judge will evaluate the judges marking sheet. They will extract the critical criteria:**

- 1. Time off scene for critical casualty. This means only if the priority one casualty was brought off scene first, the time will break the tie. If the order was incorrect, do not use the time.**
- 2. In the event there is still a tie, the scene safety score will be used to break the tie**
- 3. In the event there is still a tie, the scores for repacking the stretcher will break the tie.**



# Fire Fighting Event



## **FIRE FIGHTING EVENT**

All Judges and helpers are to be briefed on required actions prior to the competition.

A six-man team is required to extinguish a selection of fires and demonstrate recharging procedures of portable fire extinguishers.

Team members must wear a minimum of the following personal protective equipment:

- Hard hat
- Safety boots (over the ankle minimum)
- Long-sleeved, fire-retardant clothing, (Natural fibre at a minimum, FR preferred)
- Gloves
- Eye protection

The SMA will supply the following equipment:

- Twenty pound (20 lb.) cartridge operated extinguishers
- Sodium Bicarbonate (BC) dry chemical.
- Appropriate Cartridges (CO<sub>2</sub> or Nitrogen)
- All tools and equipment used in the recharge. 1 kit per recharged extinguisher the kit will consist of:
  - 1 Funnel
  - 1 Cartridge Scale in Oz. (1/2 oz. increments)
  - Inspection Tags
  - Tamper Seals
  - Nylon Brush
  - Sharpie Marker
  - 1 toothbrush
  - Rags will be available in the recharge area
  - NOTE: Teams will be required to use the tools provided, no additional tools will be allowed in the recharge area.

The event coordinator, judges or helpers will not be responsible for any materials left on site before, during or after the fire competition.

Should firefighting equipment other than the above listed be required, it will be provided and could include but not be limited to, water pump tanks, pressurized water extinguishers, 2 ½ gal. Pressurized foam extinguisher, CO<sub>2</sub> extinguisher or multipurpose dry chemical.

The props to be selected could include but are not limited to the list below:

- T pan with or without obstacle
- Paint Cabinet
- Tri Level
- 50 Sq. Ft. Pan with obstacle
- Hanging Pail Fire
- Sq. Pan with electric motor
- refer to SMA Fire Training Manual

**Judges reserve the right to change or modify any of the above props without notice.**

Each prop will be fueled with 5 gallons of fuel (50% diesel, 50% gas) or the appropriate fuel for that prop. Each prop will have a predetermined pre-burn (usually a 30-second pre-burn). Once the team has completed the evolution, remaining fuel in each prop will be burned off.

### **Sequence for firefighting will be:**

- Judges will brief team on arrival to the competition site.
- All required extinguishers will be recharged. Two will be both judged on procedure and timed, any others are not judged.
- Judges will present the props to the team captain and brief on the simulation. Captain will be required to select the team members to conduct each portion of the simulation and decide any specific procedures to follow. This is a timed portion of the event.
- Team members selected for firefighting will position themselves approximately 25 feet in front of their respective prop. Extinguish all fires as directed by the captain.
- Judges reserve the right to change this sequence at any time.

### **Merits will be lost for, but not limited to the following infractions:**

- Standing over extinguisher when pressurizing
- Turning extinguisher upside down and banging it on the ground
- Failing to check extinguisher before entering the fire area
- Poor team work
- Splashing
- Standing over the prop area
- Not approaching fire from the right direction
- Running
- Turning your back to the prop without the proper retreat
- Failing to extinguish fire completely
- Improper handling of nozzle
- Failing to protect partner
- Poor communication
- Unsafe procedure
- Attempting to fight a two rescuer fire with only one rescuer using dry chemical

#### **Merits Distribution (see score sheets)**

Preparation and approach	40 merits
Method of application	50 merits
Extinguishment & Retreat	40 merits
<b>Subtotal</b>	<b>130 merits per prop</b>

Recharge extinguishers      14 merits/recharge

Recharge will be performed in the order set out on the attached score sheets. Failure to follow order will result in loss of merits. Missing a step will result in losing 1 merit. If a step is missed that could impact the safety of the team member, the member will be stopped and no further merits will

be issued for each step that was then missed. Each step of the recharge is worth 1 merit. The two team members being judged are the only people who can verbalize steps in the recharge process.

The team with the highest total merits will be declared the winner.

#### **Tie-Breaking Criteria**

In the event of a tie for first or second place, the team that scores the highest in the **EXTINGUISHMENT** section of the event scoresheet will be declared the winner. In the event there is still a tie, the highest score in the **PREPERATION AND APPROACH** section will be declared the winner. If there is still a tie, the fastest combined time in the recharge will determine the winner.



# **Underground Practical Skills Event**

# **UNDERGROUND PRACTICAL SKILLS EVENT**

All Judges and helpers are to be briefed on required actions prior to the competition.

Format for this event will change on a year-to-year basis.

For this event, a 7 member team will be required. Some of the possible types of scenarios could include:

- Team approach to an underground/surface emergency:
  - Rescue of workers trapped by falls of ground or equipment
  - Fall arrest rescue situations
  - Irrespirable atmospheres
  - Ventilation, water inflow or search & rescue situations
  - Use of specialized rescue equipment
- Various types of rescue procedures
- 1, 2 or 3-man teams completing demonstration of:
  - fire extinguishing methods
  - specialized first aid skills
  - gas testing techniques
  - breathing apparatus checks/demonstrations
  - oxygen usage
  - verbal questions

Team members must wear the following personal protective equipment:

- Hard hat
- Safety boots
- Long sleeved coveralls or shirt
- Gloves
- Eye protection
- Breathing apparatus (if specified before competition)
- Fall protection (if specified)

Specialized equipment will be supplied or teams will be notified of special equipment requirements.

Note: Merits will NOT be awarded for team debriefs. Debriefs will be done after the allotted time for the event.

The team with the highest total merits or will be declared the winner.

## **Tie-Breaking Criteria**

In the event of a tie for first or second place, the team that has the shortest completion time shall be declared winner.



# Underground Score Sheets

## Mock Patient Judge Sheet for Mining Competition

Casualty #1	Possible Merits	Actual Merits	Comments
<b>SCENE SURVEY (page 35 Fire Advanced)</b>			
BSI - all rescuers (gloves, mask)	6		Lose 2 merits per offence on this patient
Hazards - popps	5		1 merit for each step in POPPS
Mechanism of Injury	2		
Identify/Obtain consent	2		
Number of injured person	5		Rescuer asks if patient was working with anyone else
<b>PRIMARY ASSESSMENT (page 35 Fire Advanced)</b>			
Blanket for shock management	5		Full 5 if on before primary, 3 if before secondary, 0 if after treatment.
Level of Consciousness (eye, verbal, motor)	9		3 merit points for each, eye, verbal, motor
Airway: ask or open	10		All or nothing
Breathing: Rate, Rhythm, Depth	9		3 merit points for each, Rate, Rhythm, Depth
Circulation: Pulse - rhythm & strength -	9		3 merit points each, rate, rhythm & strength
Skin condition	9		3 merit points each, color, temp & condition
<b>Rapid Body Survey</b>			
Medical Alert/meds	6		Neck, wrist, ankles, hard hat, boots & tattoo
Head and neck	4		
Shoulders and arms	8		
Chest and upper back	6		2 each- chest, back & paradoxical movement
Abdomen	2		
Hips snf lower back	4		
Legs and circulation	6		
Verbalized injuries	5		
Treatment decision			decision on how to treat injuries found
Decide Load & Go or Sit and Fix	5		
Update Captain on casualty status			
Send for extra resources (Ambulance, fire etc)	5		
<b>SECONDARY SURVEY (History) (page 38 Fire Advanced)</b>			
Symptoms	2		
Allergies	2		
Medication	2		
Past pertinent Medical History	2		
Last Meal	2		
Events leading up to	2		

<b>Vitals</b>			
Respirations:	9		3 merit points for each, Rate, Rhythm, Depth
Pulse:	9		3 merit points each, rate, rhythm & strength
Skin Condition	9		3 merit points each, color, temp & condition
Level of Consciousness:	9		3 merit points for each, eye, verbal, motor
<b>Head to Toe:</b>			
Head and neck	5		
Shoulders/Arms	5		
Chest/Back	5		
Abdomen/Waist/ small of back	5		
Hips/Pelvis/legs	5		
<b>TREATMENT</b>			
OPA/has suction ready/confirms placement	10		page 109 Fire Advanced
O2	10		page 99 Fire Advanced
Uses appropriate method of opening the airway	10		page 32 FARG
Shaves & dries chest before pad placement	10		page 119 FARG
Checks for patches & implanted device before pads	10		page 120 FARG
Correctly position for CPR	10		page 110 FARG
30 compressions done in 17 seconds	10		page 110 FARG
Identifies possible stroke and assesses FAST	10		page 108 FARG
Casualty placed paralyzed side up for stroke	10		page 108 FARG
Correctly measures collar	10		page 140 Fire Advanced
Performs a 2nd survey of neck/ears before collaring	10		page 141 Fire Advanced
applies collar/checks placement	10		page 141 Fire Advanced
Safe removal of a helmet	10		page 141 Fire Advanced
Pads flail chest	10		page 196 FARG
selects appropriate transport device	10		page 144 Fire Advanced
circulation check before and after packaging	10		page 162 Fire Advanced
at least 3 (4 pelvic) straps before securing head	10		page 148 Fire Advanced
Pads right side pelvic fracture	10		page 153 Fire Advanced
Exposes injuries and assesses before treating	10		page 33 FARG
Assists patient with medications	10		Page 107 FARG
Confirms five rights of medications	10		as per ppt slide 6 of lesson 4
Documents time of medication	10		Page 45 Fire Advanced
Proper use of splinting device for extremity injury	10		page 156 Fire Advanced
Removes jewelry prior to splinting	10		page 156 Fire Advanced
Applies cold to injury and records time	10		page 186 FARG



Uses appropriate dressings for soft tissue injury	10		Page 139 FARG
Cares for amputated limb	10		page 141 FARG
Identifies type of poison, how much taken & route	10		page 236 FARG
Contacts poison information control	10		page 238 FARG
Manages burns appropriately	10		page 161 FARG
Manages avulsed tooth	10		Page 155 FARG
Bandages injured eye only	10		page 160 FARG
Heat emergency - Cools casualty quickly	10		page 234 FARG
Cold Emergency - Warms patient & ensures no risk of refreezing	10		page 227 FARG
Ensure no rough handling of patient	10		page 3 Fire Advanced
Reassesses ABC's before moving	10		page 45 Fire Advanced
Casualty reassurance	10		page 45 Fire Advanced
Protect Personal belongings	10		page 45 Fire Advanced
Monitors circulation	10		page 45 Fire Advanced
<b>ONGOING CARE</b>			
Maintain airway	10		
Breathing: Rate, Rhythm, Depth	9		
Pulse	9		
Temperature	9		
L.O.C	9		
complete secondary survey off scene (l & g)	10		use above checklist, value 2 for each step
Shock management	2		
Protect Personal belongings	2		
document findings	2		
Continued CPR	25		
<b>Totals</b>	<b>672</b>	<b>0</b>	

## Mock Safety Judge Sheet for Mining Competition

Teams will be awarded 10 merits for each safety category. Multiple instances of the same infraction will result in multiple incremental loss of merits. A maximum of 100 merits may be awarded by this judge.		
Description of Infraction	Possible merits	Merits Assessed
Team secured or removed all hazards	20	
All trip hazards secured when transporting with board or basket	15	
Guide used if any Rescuer walking off scene backward while transporting	15	
Team members use pocket mask	10	
Team members sharing mask use individual valves	10	
Oxygen bottle kept safe and secure	10	
Respect to casualty safety, i.e. step around instead of over.	10	
Respect to patient safety i.e. passes equipment around instead of over patient	10	
<b>Other Infractions: Serious safety infractions that would impact the safety of a team member or the patient. Deduct 10 each offense for maximum of 50 merits lost.</b>	(-50)	
1		
2		
3		
4		
5		
Total	100	0

## Mock Oxygen Judge Sheet for Mining Competition

Procedures for Use of Oxygen	Possible Merits	Merits Assessed
Remove Seal	5	
Purge Tank	5	
Remove Full Label	5	
Check Regulator for Seal	5	
Apply Regulator and Record PSI	5	
Select Appropriate Delivery Device	5	
Select Appropriate Flow Rate	5	
Apply Mask and Record Time	5	
Remove Oxygen	5	
Shut off Tank and Record PSI	5	
Bleed Down Tank	5	
Remove Regulator	5	
Calculate Time Left on Tank (PSI - Residual x .16 Divide by Flow Rate)	10	
Must give formula in Base Mass		

Totals	70	0
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## Mock Communication Judge Sheet for Mining Competition

<b>Task</b>	<b>Done or Not Done/Comments</b>	<b>Possible Merits</b>	<b>Merits Assessed</b>
Radio Check		5	
Nature of Call		5	
Location Given		5	
Reports number of Injured		1	
Additional Resources Requested		2	
Information Update i.e. changes in patient status		12	

Totals

30

0

## Mock Captain/Scene Judge Sheet for Mining Competition

<b>Start Time:</b>
<b>End Time:</b>

		Possible Merits	Actual Merits
<b>Team Approach:</b>			
Teamwork-Good/Fair/None		15	
Delegation-Good/Fair/None		15	
Communication-Good/Fair/None		15	

### Scene Survey

	Captain ensures patient safety by changing gloves.		5	
	Captain Identifies number of patients		12	
<b>Resources</b>	Time additional supplies sent for:			
		<b>Time Identified</b>	<b>Time out of scene</b>	
<b>Casualties</b>	Patient 1		10	
	Patient 2		10	
	Patient 3		10	
	Patient 4		10	
<b>Total for Scene</b>			<b>102</b>	

### Summary of Merits

	Possible	Actual
Patient 1	672	0
Patient 2	0	
Patient 3	0	
Patient 4	0	
Safety Judge	100	0
Oxygen Judge	70	0
Captain/Scene Judge	102	0
Communication Coordinator	30	0

### Totals

**Total Team Merits:**

# ANNUAL EMERGENCY RESPONSE COMPETITION

## UNDERGROUND BENCH TEST AND EQUIPMENT

TEAM: \_\_\_\_\_ DATE: \_\_\_\_\_

Start time of bench test: \_\_\_\_\_

Finish time of bench test: \_\_\_\_\_

Total time of bench test: \_\_\_\_\_

Merit points (deduct 1 point per each minute over 20) \_\_\_\_\_

	Possible MERITS	TOTAL
4. Have necessary qualifications (Mine Rescue Certificate, valid First Aid Certificate where applicable, Medical).	14 (2 /man)	
2. Hand in stretcher checklist	5 (3 for stretcher list, 2 for accuracy)	
3. Examine auxiliary back-up breathing equipment.	6 (see score sheets)	
4. Examine gas-testing devices.	10 (5 for electronic, 5 for tube - see score sheets)	
5. Check supplies and equipment by the captain	5	
6. <u>Required personal equipment</u> – Hardhat, safety boots, long sleeves, identifying number, miner's belt, and cap lamp. Captain and vice to have signal devices. Members carrying a lanyard or SRL to check this equipment.	18 (3 / man)	
7. Draeger BG4 or BioPak 240R Field Test	132 (See score sheets)	
<b>Total</b>	<b>190</b>	
Judge 1.		
Judge 2.		
Judge 3.		

## ANNUAL EMERGENCY RESPONSE COMPETITION

### CERTIFICATE OF QUALIFICATIONS

Mine: \_\_\_\_\_

DATE: \_\_\_\_\_

NO.	NAME	AGE	MINE RESCUE CERTIFICATE NUMBER	1 <sup>ST</sup> AID CERTIFICATE NUMBER	1 <sup>ST</sup> AID EXPIRY DATE	DATE OF LAST MEDICAL
1.						
2.						
3.						
4.						
5.						
6.						
7.						

I hereby certify to the best of my knowledge, the above information is accurate.

\_\_\_\_\_  
Team coach or manager

## ANNUAL EMERGENCY RESPONSE COMPETITION

### STRETCHER CHECKLIST (Must be presented to bench judge)

#### Minimum Requirements:

Stretcher  
4 Blankets  
8 Triangular Bandages  
1 First Aid Kit - No. 3  
Splints  
Liner (optional)  
12 Wedges  
Bag of Tools (optional)  
Scaling Bar  
Tape measure  
Measuring Stick (optional)  
Knife  
Axe (optional)  
Channel Locks  
Saw  
Lock with key and Multi-clip  
Auxiliary breathing Units (minimum 2)  
Oxygen Cylinder (optional)  
Oxygen therapy kit  
Adequate route indicators  
Shovel  
Seals (minimum 6)  
1 Line brattice  
Gas testing portals (minimum 2)  
Extinguisher (minimum 5 lb.)



## ANNUAL EMERGENCY RESPONSE COMPETITION

### ELECTRONIC GAS DETECTOR – FIELD TEST

TEAM \_\_\_\_\_ DATE: \_\_\_\_\_

MAXIMUM MERIT IS 5 POINTS

	Possible Merits	MERITS
1. Examine apparatus for damage, deterioration, etc.	1/2	
2. Turn on detector, listen for alarms	1	
3. Observe successful startup and all sensors functioning	1	
4. Clear peaks	1	
5. Verify last calibration or bump test.	1	
6. Report results to the team captain.	1/2	
TOTAL FIELD TEST MERITS	5	

JUDGE \_\_\_\_\_

# ANNUAL EMERGENCY RESPONSE COMPETITION

## **GASTEC GAS DETECTOR – FIELD TEST**

TEAM \_\_\_\_\_ DATE: \_\_\_\_\_

MAXIMUM MERIT IS 5 POINTS

	Possible Merits	MERITS
1. Examine apparatus for damage, deterioration, etc.	1/2	
2. Insert a fresh sealed detector tube into the pump. Misalign guide marks on pump and handle. Pull one continuous full pump stroke.	1/2	
3. Pull handle out 6mm (1/4 inch) and hold in this position for one or two seconds – release handle. Pull one continuous full pump stroke.	1	
4. Align guide marks on pump and handle; pull handle firmly and at a moderate speed until handle locks in position (wait 1 minute).	1	
5. Unlock the handle by turning it and guide it back slowly. Pump handle should return to within 6 mm (1/4 inch) or less.	1	
6. Check the indicating tubes to ensure a sufficient supply.	1/2	
7. Report results to the team captain.	1/2	
<b>TOTAL FIELD TEST MERITS</b>	<b>5</b>	

JUDGE \_\_\_\_\_

## ANNUAL EMERGENCY RESPONSE COMPETITION

### DRAGER GAS DETECTOR – FIELD TEST

TEAM \_\_\_\_\_ DATE: \_\_\_\_\_

MAXIMUM MERIT IS 5 POINTS

		MERITS
1. Examine apparatus for damage, deterioration, etc.	1/2	
2. Squeeze the bellows once or twice to be sure that it is working.	1	
3. Insert an unbroken tube into the outlet and collapse the bellows.	1	
4. Observe the bellows for expansion indicating a leak.	1	
5. Check the indicating tubes to ensure a sufficient supply.	1	
6. Report the results to the team captain.	1/2	
TOTAL FIELD TEST MERITS	5	

JUDGE \_\_\_\_\_

## ANNUAL EMERGENCY RESPONSE COMPETITION

### DRAGER CMS GAS DETECTOR – FIELD TEST

TEAM \_\_\_\_\_ DATE: \_\_\_\_\_

MAXIMUM MERIT IS 5 POINTS

	POSSIBLE MERITS	MERITS
1. Examine apparatus for damage, deterioration, etc.	1/2	
2. Conduct pre-use test	1	
3. Observe battery level	1	
4. Insert test chip, allow tester to register barcode and complete test	1	
5. Verify sufficient test chips are available	1	
6. Report the results to the team captain.	1/2	
<b>TOTAL FIELD TEST MERITS</b>	<b>5</b>	

JUDGE \_\_\_\_\_

## ANNUAL EMERGENCY RESPONSE COMPETITION

### AUXILIARY BACK UP BREATHING EQUIPMENT FIELD TEST

TEAM \_\_\_\_\_ DATE: \_\_\_\_\_

MERIT – 1 POINT PER ITEM – MAXIMUM MERIT IS 3 POINTS

	Possible Merits	MERITS
1. Examine harness and case for damage, deterioration, etc.	1	
2. Check seal.	1	
3. Report to captain.	1	
<b>TOTAL FIELD TEST MERITS</b>	<b>3</b>	

JUDGE \_\_\_\_\_

<b><u>DRAGER BG4 FIELD TEST</u></b>		Team Member						
		MERITS	1	2	3	4	5	6
<b>Bench Preliminary</b>								
1. Remove equipment from case – place on bench. Apparatus cover - down. Face piece lens up. Close cover of apparatus case.	1							
2. Check turnaround maintenance tag. Report to Captain	2							
<b>Face piece Test</b>								
3. Inspect face piece, extend straps. Anti-fog if necessary. Function wiper and clean face piece.	2							
<b>Apparatus check</b>								
4. Check harness, extend straps, disconnect waist strap and extend straps, check Sentinel. Turn apparatus over, back plate down.	1							
5. Check bayonet connections, inspect breathing hoses.	1							
6. Remove apparatus cover - place on case. Visual inspection of internal components. Check regenerative canister condition and absorbent expiry.	1							
7. Perform high-pressure leak test, Verify low-pressure alarms.	2							
8. Remove coolant canister lid - insert ice. Replace coolant canister lid.	1							
9. Replace BG4 cover.	1							
10. Remove breathing hose center cap. Clear the bench of items not required. Place in BG4 case – close cover.	1							
<b>Get Under Oxygen</b>								
11. Don BG4, adjust and tighten straps	1							
12. Check center connector O-ring. Connect face piece to breathing hoses.	1							
13. Don face piece. Open O2 cylinder valve fully then ¼ turn back. Check operation of manual bypass valve.	2							
14. Check face piece seal – squeezing both hoses. Check inhalation and exhalation valves – squeeze off each breathing hose individually	2							
15. Check team - Captain verbally confirm face piece seal adequate, visual inspection of team members. Vice-Captain to check Captain O2 pressures from sentinel to be recorded.	3							
Total field test merits =								

Judge \_\_\_\_\_

<b>BIO PAK 240 Revolution FIELD TEST</b>		Team Member						Total
		1	2	3	4	5	6	
MERIT								
<b>Bench Preliminary</b>								
1. Remove equipment from case – place on bench. Face piece lens up. Close cover of Bio-Pak case.	1							
2. Check turnaround maintenance tag. Report to Captain.	2							
<b>Face piece Test</b>								
3. Inspect face piece. Check and extend straps. Anti-fog if necessary.	2							
<b>Apparatus check</b>								
4. Check harness, extend straps Turn Bio-Pak over. Remove cover, place on closed Bio Pak case.	1							
5. Bio Pak visual inspection. Note pressure on Oxygen bottle.	2							
6. Verify CO2 scrubber expiration date has not been exceeded.	1							
7. Replace cover. Install two frozen coolant canisters.	1							
8. Remove center connector. Clear the bench of items not required. Place in Bio-Pak case – close cover.	1							
<b>Get Under Oxygen</b>								
9. Don Bio-Pak, adjust and tighten straps.	1							
10. Attach face piece to central connection; ensure face piece lock is engaged. Don facepiece	2							
11. Turn on oxygen cylinder. Ensure TRIM and alarm functions. Watch gauge until constant green flashing light. Verify operation of emergency by-pass.	3							
12. Check inhalation and exhalation valves by squeezing off each breathing hose individually.	2							
13. Check team - Captain verbally confirm face piece seal adequate, visual inspection of team members and Note O2 pressure. Vice-captain to check Captain	3							
Total field test merits								

Judge \_\_\_\_\_

# ANNUAL EMERGENCY RESPONSE COMPETITION

## Benchman Practical test

TEAM \_\_\_\_\_ DATE: \_\_\_\_\_

MAXIMUM MERIT IS 30 POINTS

Bugs to be identified	Possible Merits	MERITS
Pass test		
Fit for use		
	Subtotal	30
	Exam Score	20
TOTAL MERITS	<b>50</b>	

**JUDGE** \_\_\_\_\_



CO-ORDINATOR AND FRESH AIR BASE				
Team:	Time:	Possible	Merits	Comments
<b>PRIOR TO ENTERING MINE</b>				
Captain to properly report to Coordinator				
Captain to check conditions at mine openings if unknown				
Fence off or guard mine openings				
Record team name and entry time				
All team members to tag in / tag out				
Set or synchronize watches/clocks				
Coordinator to brief Captain and Captain to confirm plan of operation				
Captain to check team before entering mine				
Discipline at mine entrance				
<b>DURING RECOVERY WORK</b>				
Mapping and record keeping by Captain				
Coordinator to properly record information or keep log				
Coordinator to advise or assist Captain on corporate decisions				
Coordinator demonstrates control of the team				
Notify Coordinator of completion of an important task				
Notify Coordinator of important or changing conditions found in the mine				
Failure of Captain to get permission to change ventilation, seal large fire or perform other work that requires corporate decisions		-100		
Failure of Captain or Coordinator to perform task when directed		-200		
<b>DEBRIEFING</b>				
Captain to give an adequate final report				
Mine examined where required				
Coordinator to make an accurate final assessment of the problem				
Coordinator to recommend procedures that would benefit the next team				
Other				
Overtime		-500		
		Total Possible	Total Awarded	

SAFETY OF WORKERS IN THE MINE				
Team:	Time:	Possible	Merits	Comments
<b>LOCATING WORKERS</b>				
Captain to check workers found in the mine				
Examination of a worker				
Reassure worker				
Supply resuscitation where required				
<b>FIRST AID TREATMENT</b>				
Render treatment when required				
Treat for shock				
Secure patient in stretcher				
Captain to ensure patient's physical and emotional condition and apparatus at reasonable intervals				
Inform Coordinator of condition and treatment of patient				
<b>SAFETY OF WORKERS</b>				
Ensuring worker safety from:				
a) Bad atmosphere				
b) Bad ground conditions				
c) Taking into unknown areas				
d) Removing from place of safety and exposing them to a hazard				
Perform work that would improve the safety of the worker				
Locate missing workers				
Bring out workers				
Other				
Killing men		- 100/man		
		Total Possible	Total Awarded	

SAFETY OF THE TEAM				
Team:	Time:	Possible	Merits	Comments
<b>ROUTE OF TRAVEL</b>				
Travel fresh air where practicable				
Properly indicate route of travel				
Initial, date and time at doors, stoppings				
Captain to check roof and sides where appropriate				
Captain to knock on seals, doors, stoppings and caves				
<b>CHECK AND REST TEAM</b>				
a) On entering				
b) At regular intervals				
c) After doing arduous work				
d) Before entering and leaving dangerous atmosphere				
Adequate check by Captain of each person and their apparatus				
<b>TEAM SAFETY</b>				
Endangering team by excessive rushing		-40		
Team members not linked together in smoke		-40		
<b>PROCEDURES</b>				
Distribute work among team				
Fence off hazardous areas				
Erecting proper fence(s)				
Change stretcher bearers at reasonable intervals				
Misuse or abuse of equipment		-20		
Captain and vice use proper signals				
Check and scale in poor ground areas				
Captain to check completed work				
<b>DISCIPLINE</b>				
Team members to follow Captains signals promptly				
Team discipline				
Indecision by Captain or team members		-10		
Unnecessary talking		-10		
Captain maintains care and control of team				
Other				
		Total Possible	Total Awarded	

<b>CONTROL OF FIRE OR OTHER EMERGENCY</b>			
Team:	Time:	Possible	Merits
<b>CONTROL OF EMERGENCY</b>			
Extinguish small fire			
Captain to check if fire is out			
Seal or totally control large fire			
Seal or extinguish fire without unnecessary delay			
Erecting seal too near or far from fire	-50		
<b>ENDANGERING TEAM MEMBERS</b>			
Endangering team members due to:			
a) Poor ground control procedures	-50 per/man		
b) Poor fire control procedures	-50 per/man		
<b>KILLING TEAM MEMBERS DUE TO</b>			
a) Poor ground control procedures	-100 per man		
b) Poor fire control procedures	-100 per man		
<b>BARRICADES/SEALS/GROUND SUPPORT</b>			
Make seals airtight			
Install facilities for testing atmosphere on opposite side of seal			
Check and scale area (before install)			
Support bad ground			
Installing proper supports			
<b>VENTILATION</b>			
Test for gas conditions			
Inspect fan when necessary			
Check air flows			
Correct gas evaluation			
Correct air flow evaluation			
Proper use of testing devices			
Erect airlock or safety seal			
Changing ventilation before knowing the effect of the change	-50		
Ventilate in front of seal			
Restore ventilation where required			
Other			

## ANNUAL EMERGENCY RESPONSE COMPETITION

TEAM: \_\_\_\_\_

TIME: \_\_\_\_\_

TOTAL MERITS: \_\_\_\_\_

### ANSUL RECHARGE SEQUENCE

1. \_\_\_\_\_ Invert the extinguisher and open nozzle to clear dry chemical from hose and relieve all pressure remaining in the shell.
2. \_\_\_\_\_ Put extinguisher in upright position and place hose back into normal position.
3. \_\_\_\_\_ Remove cartridge guard and spent cartridge.
4. \_\_\_\_\_ Remove the fill cap slowly and bleed off any residual pressure.
5. \_\_\_\_\_ Place funnel into fill opening and fill extinguisher to rated capacity with dry chemical.
6. \_\_\_\_\_ Clean the fill opening threads and gasket seating surface of the shell. Clean threads and gaskets on the fill cap.
7. \_\_\_\_\_ If fill cap has red indicator stem, pull down to reset before installing cap.
8. \_\_\_\_\_ Operate puncture lever to make sure the lever works freely. Insert hose under lever.
9. \_\_\_\_\_ Remove safety shipping cap from replacement cartridge and weigh the cartridge. Weight must be within ½ ounce of weight stamped on cartridge. Judge must be informed of cartridge weight and scale weight of the cartridge.
10. \* \_\_\_\_\_ Ensure puncture pin is fully retracted and screw the full cartridge onto the receiver until tight.
11. \* \_\_\_\_\_ Replace cartridge guard making sure you don't cut the hose, also making sure the guide fork inside the guards fits over the cartridge.
12. \_\_\_\_\_ Attach visual inspection seal through puncture lever and over hose and under hose confiner.
13. \_\_\_\_\_ Clean extinguisher.
14. \_\_\_\_\_ Record date of recharge on the tag attached to the extinguisher.

Note: \* are safety items. Failure to complete these steps will result the team being stopped and corrected before continuing. Points available from that point forward shall not be counted.

JUDGE: \_\_\_\_\_



ANNUAL EMERGENCY RESPONSE COMPETITION	
TEAM:	

	Fire #1	Fire #2	Fire #3	Recharge	
Fire				Rescuer #1	Rescuer #2
Preparation & Approach	40	40	40	14	14
Method of Application	50	50	50		
Extinguishment	20	20	20		
Retreat	20	20	20		
Subtotal	130	130	130	14	14
Total Merits	418				


JUDGE

JUDGE

JUDGE

Judging Sheet				
Team	0			
<b>Preparation and Approach</b>				
<b>Loss of merits /per offence</b>				
Wearing improper PPE	1 point			40
Poor handling of nozzle (grip)	1 point			
Testing into the ground	1 point			
Having the nozzle pointed towards people while charging	2 points			
Leaning over fire extinguisher when charging	2 points			
Failure to pressurize extinguisher before entering fire	2 points			
Failure to test extinguisher before entering fire	2 points			
Approach from improper direction	4 point			
Equipment not available (for every 5 minutes)	5 points			
<b>Loss of merits /per offence</b>				
Running	1 point			50
Poor team work	1 point			
Reaching	1 point			
Improper sweeping	1 point			
Improper technique	1 point			
Discharging chemical 8'-10'	1 point			
Improper position to provide protection to partner (covering)	1 point			
Any unsafe practices	1 point			
Standing too close to the fire prop	2 point			
Improper handling of extinguisher	2 points			
Communication	2 points			
Shutting off extinguisher before fire is out	2 points			
Standing guard with an extinguisher that is empty	2 points			
Coaching	3 points			
Splashing	3 points			
Firefighters directly across from each other	5 points			
Failure to shut off gas or electrical	7 points			
One rescuer fighting a two person fire with dry chemical	20 points			
<b>Extinguishment</b>				
Extinguishing the fire	20 points			20
<b>Retreat</b>				
<b>Loss of merits /per offence</b>				
Failure to retreat if out of chemical	2 point			20
Failure to watch for flashback	2 point			
Failure to retreat after fire is out (minimum 3 steps backing out)	2 point			
Failure to blow down extinguisher after use	2 point			
Misc. to be used at judges discretion	1 point			
Failure to attack the fire	130 points			0
TOTAL				130
Comments:				
JUDGE				
JUDGE				
JUDGE				



<div style="text-align: center;">  <b>SMA</b>  Saskatchewan  Mining Association </div>			
<b>ANNUAL EMERGENCY RESPONSE COMPETITION</b>			
TEAM:		0	
TIME:			
Recharge Sequence			Comment
1	yes	Invert extinguisher and open nozzle to clear dry chemical from hose and relieve all pressure remaining in the shell.	
2	yes	Put extinguisher in upright position and place hose back into normal position. Place nozzle back into the holder and insert safety pin.	
3	yes	remove cartridge guard and spent cartridge.	
4	yes	Remove the fill cap slowly and bleed off any residual pressure.	
5	yes	Place funnel into fill opening and fill extinguisher to rated capacity with dry chemical.	
6	yes	Clean the fill opening threads and gasket sealing surface of the shell. Clean threads and gasket on the fill cap	
7	yes	If fill cap has red indicator stem, pull down to reset before installing cap	
8	yes	Operate the puncture lever to make sure the lever works freely, insert safety pin.	
9	yes	Remove the safety shipping cap from the replacement cartridge and weigh the cartridge. Weight must be within 1/2 ounce of the weight stamped on the cartridge. Judge must be informed of the cartridge weight and scale weight of the cartridge.	
10	yes	<b>Ensure puncture pin is fully retracted and screw the full cartridge onto the receiver until tight.</b>	
11	yes	Replace the cartridge guard making sure you don't cut the hose, also making sure the guide forks inside the guard fits over the cartridge.	
12	yes	Attach visual inspection seal through puncture lever and over hose and under hose confiner or through the safety pin and around cartridge receiver.	
13	yes	Clean extinguisher	
14	yes	Record date of recharge on the tag attached to the extinguisher.	
Total	<b>14</b>		
JUDGE _____			





# U/G Practical Skills Event

Coordinator

Team : \_\_\_\_\_

Judge : \_\_\_\_\_

SASKATCHEWAN EMERGENCY RESPONSE COMPETITION							
UNDERGROUND PRACTICAL SKILLS (Coordinator)							
TEAM:							
Element	Completed		Score		Comments		
	Yes	No	Possible	Awarded			
Coordinator communicates incident clearly to capt			30				
Coordinator verifies with Captain area is protected from traffic.			20				
Coordinator performs a practical skill (details to follow )			50				
Coordinator requests further assistance in a timely manner (EMS, equipment, etc)			20				
Bonus Points			60				
Total Points This Sheet			180				



# U/G Practical Skills Event

## Team Discipline/Procedures

Team : \_\_\_\_\_

Judge : \_\_\_\_\_

SASKATCHEWAN EMERGENCY RESPONSE COMPETITION									
UNDERGROUND PRACTICAL SKILLS (TEAM DISCIPLINE/PROCEDURES)									
TEAM:									
Element	Completed		Score		Comments				
	Yes	No	Possible	Awarded					
Captain/Vice holds a team briefing			20						
Captain/Vice delegates members responsibilities			20						
Captain/Vice are aware of what happened			20						
Captain/Vice ensures safety of members			40						
Captain maintains care and control of his team (monitors overall actions by team)			30						
Captain is aware of casualties condition and ongoing scene activity			30						
Team members follow instructions promptly			30						
Discipline amongst team members			20						
Captain communicates important information to Coordinator			20						
Debrief - communicate what happened			10						
Debrief - communicate what injuries were found			10						
Debrief - communicate what was done by the team			10						
Bonus points for outstanding actions			40						
Total Points This Sheet			300						



## U/G Practical Skills Event

### Rescue Tactics

Team : \_\_\_\_\_

Judge : \_\_\_\_\_

SASKATCHEWAN EMERGENCY RESPONSE COMPETITION									
UNDERGROUND PRACTICAL SKILLS (RESCUE TACTICS)									
TEAM:									
Element	Completed		Score		Comments				
	Yes	No	Possible	Awarded					
Scene safety- hazards identified and controlled			20						
Install a post above casualty			40						
Proper methodology to lift slab from injured person			50						
Communication with team members when lifting slab			30						
Method- proper equipment use			20						
Method- rescuers effort well coordinated			30						
Method- casualties told of actions prior to execution			20						
Safe removal of casualty suspended in harness			20						
Method- casualties monitored for status change			20						
Bonus points for outstanding actions			50						
Total Points This Sheet			300						



## U/G Practical Skills Event

Patient care

Team : \_\_\_\_\_

Judge : \_\_\_\_\_

SASKATCHEWAN EMERGENCY RESPONSE COMPETITION					
UNDERGROUND PRACTICAL SKILLS (CASUALTY CARE)					
TEAM:					
Element	Completed		Score		Comments
	Yes	No	Possible	Awarded	
<b>CASUALTY 1</b>					
Approach (identify, reassure)			5		
Primary survey			20		
Secondary survey			20		
Treatment -Tx w rist fx			10		
Ongoing assessment			5		
Ongoing re-assurance			5		
<b>CASUALTY 2</b>					
Approach (identify, reassure)			5		
Primary survey			20		
Secondary survey			20		
Treatment - first aid for suspension trauma			10		
Ongoing assessment			5		
Ongoing re-assurance			5		
<b>CASUALTY 3</b>					
Approach (identify, reassure)			5		
Primary survey			20		
Secondary survey			20		
Treatment -Tx femur fx			20		
Ongoing assessment			5		
Ongoing re-assurance			5		
Bonus points for outstanding actions			15		
Total Points This Sheet			220		





# OVERALL COMPETITION

## **OVERALL COMPETITION RESULTS**

New in 2016 was a revised scoring system for determining overall winners. Below is a brief description:

For each individual event, the merits gained by each team will be divided by the total available/possible merits. The resulting percentage number will be multiplied by 1000, giving the team a score representative out of 1000 possible merit points, regardless of the actual number of merits earned. These “adjusted” points will be carried forward to be totaled for the overall winners. The only exception to the 1000 points will be the mine problem which will have a total merit value of 2000 points.

This new system eliminates the old ranking system and also removes the need to break all ties throughout the competition. Teams will use their actual adjusted merits and carry these forward to be totaled for the aggregate score.

The adjusted merits from the five events (Fire Fighting, First Aid, Proficiency, Practical Skills and Mock Field Problem) are totaled. The team with the highest accumulated points will be declared the Overall Winner - one for Underground and one for Surface.

The Runner Up is the team with the second highest adjusted merits.

The Event Coordinator will meet with statisticians (who have independently scored the competition) and individual event judges to compare notes regarding results and agree on event winners and standings.

The SMA Competition Sub Committee will be responsible to ensure all rules for this competition are met.

Judges decisions will be final.

Any discrepancies encountered in these competitions or recommended changes for this competition must be brought to the attention of the SMA Safety Committee for final approval.

### **Tie-Breaking Criteria**

In the event of a tie, the team that has the highest placing in the field problem shall be declared winner.

It may be possible that tie-breaking criteria will be needed to break ties at levels below first place for the field event – apply tie breaking criteria for the field event to determine overall winner.

# ANNUAL EMERGENCY RESPONSE COMPETITION

## FIRST AID EVENT

### SURFACE

POSSIBLE MERITS			
TEAM	TOTAL MERITS	ADJUSTED MERITS	PLACING

### UNDERGROUND

POSSIBLE MERITS			
TEAM	TOTAL MERITS	ADJUSTED MERITS	PLACING

Adjusted merits = (total merits awarded / possible merits) x 1000

Ties for first and second place need to be broken. Refer to guidelines for tie breaking criteria

There will be a First Aid winner for surface and underground. The second place team will also receive a trophy.



# ANNUAL EMERGENCY RESPONSE COMPETITION

## FIRE FIGHTING EVENT

### SURFACE

POSSIBLE MERITS			
TEAM	TOTAL MERITS	ADJUSTED MERITS	PLACING

### UNDERGROUND

POSSIBLE MERITS			
TEAM	TOTAL MERITS	ADJUSTED MERITS	PLACING

Adjusted merits = (total merits awarded / possible merits) x 1000

Ties for first and second place need to be broken. Refer to guidelines for tie breaking criteria

There will be a fire fighting winner for surface and underground. The second place team will also receive a trophy.

# ANNUAL EMERGENCY RESPONSE COMPETITION

## PROFICIENCY EVENT

### SURFACE

POSSIBLE MERITS						
TEAM	EXAM	BENCH	GAS	TOTAL MERITS	ADJUSTED MERITS	PLACING

### UNDERGROUND

POSSIBLE MERITS							
TEAM	EXAM	BENCH	GAS	BENCHMAN	TOTAL MERITS	ADJUSTED MERITS	PLACING

Adjusted merits = (total merits awarded / possible merits) x 1000

Ties for first and second place need to be broken. Refer to guidelines for tie breaking criteria

Add merits for Exam, Bench, Gas and Benchman (u/g) in each category to get total merits.  
There will be a Proficiency winner for surface and underground. The second place team will also receive a trophy.

# ANNUAL EMERGENCY RESPONSE COMPETITION

## PRACTICAL SKILLS EVENT

### SURFACE

POSSIBLE MERITS			
TEAM	TOTAL MERITS	ADJUSTED MERITS	PLACING

### UNDERGROUND

POSSIBLE MERITS			
TEAM	TOTAL MERITS	ADJUSTED MERITS	PLACING

Adjusted merits = (total merits awarded / possible merits) x 1000

Ties for first and second place need to be broken. Refer to guidelines for tie breaking criteria

There will be a Practical Skills winner for surface and underground. The second place team will also receive a trophy.

## ANNUAL EMERGENCY RESPONSE COMPETITION

### **SURFACE PROBLEM EVENT**

POSSIBLE MERITS			
TEAM	TOTAL MERITS	ADJUSTED MERITS	PLACING

**Adjusted merits = (total merits awarded / possible merits) x 1000**

**Ties for first and second place need to be broken. Refer to guidelines for tie breaking criteria**

There will be a Surface Field Problem winner for surface. The second place team will also receive a trophy.

# ANNUAL EMERGENCY RESPONSE COMPETITION

## UNDERGROUND MINE PROBLEM 1

TEAM	COORDINATOR	SAFETY	CARE	CONTROL OF EMERGENCY	TOTAL MERITS

## UNDERGROUND MINE PROBLEM 2

TEAM	COORDINATOR	SAFETY	CARE	CONTROL OF EMERGENCY	TOTAL MERITS

Transfer total merit points to adjustment sheet.

# ANNUAL EMERGENCY RESPONSE COMPETITION

## OVERALL UNDERGROUND MINE PROBLEM

POSSIBLE MERITS				
TEAM	MERITS MINE PROBLEM 1	MERITS MINE PROBLEM 2	TOTAL ADJUSTED MERITS	PLACING

**Total Adjusted merits = (total merits mine problem 1 + total merits mine problem 2 / available merit points) X 2000**

**Ties for first and second place need to be broken. Refer to guidelines for tie breaking criteria**

## ANNUAL EMERGENCY RESPONSE COMPETITION

### OVERALL - SURFACE

TEAM	FIRST AID	FIRE	PROFICIENCY	PRACTICAL SKILLS	FIELD PROBLEM	TOTAL ADJUSTED MERITS	OVERALL PLACING

### OVERALL - UNDERGROUND

TEAM	FIRST AID	FIRE	PROFICIENCY	PRACTICAL SKILLS	FIELD PROBLEM	TOTAL ADJUSTED MERITS	OVERALL PLACING

Add adjusted merit points for each event to determine total adjusted merits.  
 There will be an overall winner for each category. The first and second place team will each receive a trophy. In each category, the team with the highest total adjusted merit points will be the winner.



# ORGANIZING THE COMPETITION



## **BACKGROUND**

The SMA annual emergency response competition is typically held the first Saturday in June. All member mines in the province are entitled to send one team to represent their property. The usual breakdown of teams is 10-12 underground teams and 5-7 surface teams. The competition is held two consecutive years in Saskatoon then moves to Moose Jaw for one year before returning back to Saskatoon.

All teams participate in firefighting, first aid, practical skills, proficiency (written exam, gas testing, benchman and donning bench) and a field problem.

The Competition Guidelines manual outlines rules, team requirements and the scoring system used for the competition.

The following portion of the guidelines is to be used as a planning tool and reference guide for the competition subcommittee.

## **Getting Started**

### **Selecting a Committee**

During a regular SMA Safety Committee meeting (September or October), the chairman will ask for volunteers to make up a subcommittee to organize the following year's competition.

Typically, members from the host location (North or South) make up the majority of the subcommittee. Size of the committee should be between 5-7 members for best effectiveness.

Members who volunteer should be prepared to spend a minimum of 3 days in preparation meetings as well as evening meetings that are usually held the night before a regular SMA meeting.

### **Letters of Intent**

Use the developed form to send in the next SMA minutes. The earlier that responses can be gathered, the more advance work the committee can do. All responses must be sent in by the beginning of February in order that a draw for position can be made at the March AGM.

### **Setting a First Meeting Date**

From the volunteers who make up the sub-committee, a chairman should be selected. Usually, the most experienced volunteer is selected. One of his duties will be to set up a date and location for the first meeting. Due to travel of committee members, the night before the next month's regular meeting is usually chosen. The SMA office can help if a meeting room needs to be booked or if special equipment is needed.

### **Using the Check Sheet - Assigning Duties**

The first duty of the sub-committee is to review the contents of the Competition Guideline Manual to ensure that it remains current. Changes to the manual must be developed and distributed to all SMA sites by the Annual General Meeting.

The chair of the committee should arrange to have blank copies of the developed form for each member. The check sheet should be utilized to assign duties to each member. The SMA office will retain each year's completed check sheet that can be used for subsequent years at the request of the chair.

## **Identifying Time Line Issues**

Once all duties have been assigned, time limits should be identified. The check sheet has been set up in a time line fashion but all categories should be checked to verify that nothing has been missed. Event coordinators and judges should be contacted shortly after the first meeting so that they can be confirmed and start their job duties as soon as possible. This will also allow time to look for alternates should one of the chosen coordinators not be able to help at the competition.

## **Contacting possible Event Coordinators**

Event coordinators have been relatively unchanged over the past few years. Although the subcommittee may approach anyone they feel is qualified, past coordinators have been chosen based on ability to do the job, experience and overall knowledge of how the competition works. Below is a list of frequently asked coordinators and their usual roles.

James Ferstl	Marshal
Graham Linton	Marshal / Fire Fighting
Sean Linton	Fire Fighting
Steve Wallace	Fire Fighting
Belinda Mitchell	First Aid
	First Aid
Don Gyori	Surface problem
	Surface problem
Ken Worobec	Underground problem
Chris Kelly	Underground problem
Jacobs Construction	Building Coordinator
Len Bergen	Practical Skills
	Practical Skills
Harvey Callin	Practical Skills
Wes Hrapchak	Practical Skills
Cam Parker	Gas test
Reuben Unger	Written exam
Dean Hoffman	Bench test
Terry Zerbin	Benchman

## **Booking Facilities**

### **Saskatoon**

The actual competition is held at the Prairieland Park. In past years we have used Hall "D", Hall "E" and the Plaza entrance (lock-up). Previous committees have probably booked the facilities but each year the committee should try to advance our booking as far into the future as possible.

The Centennial Auditorium has hosted the banquet for years. As with the competition facilities, try to advance the booking further into the future when making arrangements for next year's competition.

### **Moose Jaw**

Mosaic Place facilities provide the best options for holding our competition while the Exhibition Grounds are the choice for banquet facilities.

Dates and facilities booked to date:

June 1<sup>st</sup> – 2019 – Saskatoon –  
Saskatoon Prairieland Park & TCU Place (Grand Salon)

May 30<sup>th</sup> – 2020 - Saskatoon  
Saskatoon Prairieland Park & TCU Place (Grand Salon)

# **The Banquet**

## **Tracking Numbers for Banquet**

One month prior to the competition, a final count of banquet tickets is required. Each team is responsible to submit the number of people that will attend the banquet. Each individual SMA event coordinator is responsible to account for the number of volunteers that will be attending the banquet.

## **Banquet Room Requirements**

The facility must be capable of hosting 550-650 people.

## **Banquet Room Layout**

The lay out will depend on the banquet room size and shape. The following outline the requirements for the banquet and award presentations.

1. Four round tables of eight are reserved adjacent to the podium. These are reserved for the following people:
  - Master of Ceremonies and Escort.
  - SMA President and Escort
  - SMA Vice-President and Escort
  - Government Minister and Escort
  - Safety Committee Chairperson and Escort
  - Surface Event Coordinator and Escort
  - Underground Event Coordinator and Escort
  - First Aid Event Coordinator and Escort
  - Fire Event Coordinator and Escort
  - Practical Skills Coordinators (surface and U/G) and Escorts
  - Competition Marshall and Escort
2. Skirted awards tables (32' long) are set up at the front adjacent to the podium.
3. VIP special guests reserved seating are determined prior to the banquet. This will include :
  - Retired SMA Safety Committee members
  - Casualties
4. Competition judges will have assigned tables.
5. Event volunteers will have assigned tables.
6. 8'x24' stage riser is required for the band. The location is determined for each facility. If appropriate, black drape the front of the stage area.
7. A coat check area will be supplied by the facility.

## **Table Nameplates**

All tables will be marked with the mining company names. Assigned tables will be marked with the names of the guests or volunteers. i.e. Department of Labour, Member of Parliament, Company name, judges, volunteers etc.

## **Facility Setup Requirements**

1. Table cloths; Forest Green
2. Napkins; Gold
3. Glasses; Water and Wine
4. Table decorations; Yes
5. Tables to be set prior to 18:00hrs
6. SMA to set up the table nameplates
7. Sound system
8. There will be no smoking within the auditorium.

## **Menu**

The buffet selection will be determined from the menu list that is available for each banquet facility. The buffet should consist of salads, vegetables, two entrees, potatoes, deserts, and tea and coffee. One red and one white wine will be placed at each table of eight people.

## **Banquet and Refreshment Tickets**

Each competing team will receive 24 banquet tickets. If a team requires additional banquet tickets, the cost is approx. \$55.00 each. Additional team tickets will be invoiced to the appropriate mining company.

## **Bar /Concessions**

Refreshment tickets will be on sale from 6:00 PM to 11:30 PM. The cost of the alcohol and soft drink tickets will be negotiated with the facility. The facility will supply two ticket sellers at SMA expense.

Four bar locations are required from 6:00 PM to 10:30 PM and two bar locations until 12:00 AM

The bar will be closed during the awards presentations.

## **Master of Ceremonies**

The Master of Ceremonies will be a person selected by the SMA Safety Committee. The Master of Ceremonies if possible should be from one of the SMA Mining companies. The template for the master of ceremonies speech is kept at the SMA office.

## **Winner Announcements**

The SMA Competition Committee chairperson will assist in the award presentations.

The SMA President will announce and present an award to the Emergency Response Person of the Year.

The SMA President will announce and present the John T. Ryan Award.

The Master of Ceremonies will announce the winners of each category.

Each Event Coordinator will present the trophies for their event.

## **Picture Taking**

A photo opportunity area will be set up away from the awards presentation area.

Photographs can be taken following the completion of the award presentations.

Trophy suppliers can have their photographs taken with the team in this area.

## Time Table

3:00 PM - Tables are set up ready for nameplates.  
5:45 PM - Tables are completely set for the banquet.  
6:00 PM - Auditorium doors are open  
6:00 PM - Bar tickets and bar is open  
6:55 PM - Master of Ceremony comments  
7:00 PM - Bless the Food  
7:00 PM - Banquet begins  
8:00 PM - Banquet cleanup  
8:15 PM – Award Presentations  
9:30 PM - Entertainment

## Awards Ceremony

8:15 PM - Awards Introduction -- Master of Ceremony. The Master of Ceremony will announce that no photographs are allowed during the presentations but there is a photograph area. If a company representative wants a photograph with the teams, they must be at the photo area following the completion of the awards presentation. The Master of Ceremony will announce each award, the trophy supplier, and the event coordinator's name. The event coordinator will come forward and present the award.

8:20 PM - Welcome - SMA President comments and presentations for:  
- Recognition of retired ERT team members from sites  
- Emergency Response Person of the Year award  
- John T Ryan Award.

8:30 PM – Comments from a Government Representative.

8:35 PM –Introduce the **First Aid** Coordinator and presentations  
- Surface  
- Underground

8:45 PM - Introduction of the **Fire** Coordinator and presentations  
- Surface  
- Underground

8:55 PM - Introduction of the **Proficiency** Coordinator and presentations  
- Surface  
- Underground

9:05 PM - Introduction of the **Practical Skills** Coordinator and presentations.  
- Surface  
- Underground

9:15 PM - Introduction of the **Surface** Coordinator and presentations  
- Surface

9:20 PM - Introduction of the **Underground** Coordinator and presentations  
- Underground

9:25 PM – Introduction of SMA Safety Committee Chairperson and Competition Marshall to present the runner up and **Overall** winner  
- Surface  
- Underground

9:30 PM – Team photo opportunity

10:00 PM - Entertainment to start

## **Jobs before the Competition**

### **Schedule**

Generic schedules have been developed for different numbers of competing teams (located in the "Forms" section of this manual) but it may be necessary to develop a new schedule. This duty should be assigned as soon as all competing teams have been confirmed that they will be participating in the competition.

### **Fuel for Fires**

A 50-50 gasoline/diesel mixture is required. Each team requires a maximum of 15 gallons of this mixture (3 props/at 5 gallons per prop). When in Saskatoon, the Exhibition Grounds will supply the necessary fuel. When in Moose Jaw, the SMA sub-committee will arrange fuel delivery in SMA owned tanks.

### **Fire Permit**

The Fire Fighting coordinator has arranged for this in past years. Typically, the permit is obtained by calling the Fire Department in the city where the competition is taking place at least three weeks before competition date. The Department Chief will direct the Fire Fighting Coordinator to the contact person at that department. This will also allow any potential problems to be recognized by the Department Chief.

### **Trophies**

A current list of trophy sponsors is located in the "Forms" section of this guide.

### **Radios**

Radios are essential for communication between the marshal, event coordinators and the SMA sub-committee. The sub-committee must determine how many radios are needed and then approach a supplier to either donate or rent the radios.

The Competition sub-committee has purchased rechargeable radios to be stored for use year to year. Recommend storing at the SMA office with stop watches. Charging of the radios is required prior to the competition.

### **Selection of Building Coordinator**

Building of the mock mines is a large task and there are a number of very experienced personnel. The subcommittee should select a suitable candidate. A building coordinator's responsibility list has been developed. The building coordinator's main function is to provide direction and expertise to the designated mock mine builders and to ensure that both mines are built to the event coordinator's specifications. Currently, Jacob's Construction on contract with Mosaic Belle Plaine, has been the contractor of choice.

### **Identification of Judges, Guides, SMA Committee**

The SMA subcommittee must decide on the type of identification for the different groups who need to be identified (judges, SMA committee, guides and event coordinators). Past years have seen hats and t-shirts as the most popular choices. Most mines can offer suggestions on where to purchase these types of items as all have suppliers who they regularly deal with. Cost should be kept in the 10-15 dollar range. Teams can be given the option of buying additional items if the SMA sub-committee is willing to track all the extras that would need to be ordered.

### **Gifts for Team Members**

The sub-committee will choose a gift for each competing team member.

### **Brochures**

**Allied Printers** has been making the competition brochures for the past several years. Mines must have the names of team members and a team photo in by May 14. A copy must then be supplied to the printer at least two weeks prior to the competition for proofing and printing. The number of brochures printed in the past has been 750.

Team photos must be submitted in .jpg format to the SMA Competition Committee (Tracey Irwin at [tirwin@saskmining.ca](mailto:tirwin@saskmining.ca) and Brad Sigurdson at [bsigurdson@saskmining.ca](mailto:bsigurdson@saskmining.ca) with the team member names and company logo no later than two weeks prior to the date of the Competition.

Allied Printers  
1775 Park Street  
Regina, Saskatchewan  
Toll-free; 1-877-772-1370  
[www.alliedprinters.com](http://www.alliedprinters.com)



### **Delivery of Mock Mine Sets**

Mock mine sets are stored at Mosaic Belle Plaine. One month prior to competition day, the trucking company should be notified of the need for delivery. Arrangements must be made to have the props delivered to the competition grounds on the Wednesday before the competition. Roseneau and Mosky's have been the choice of Belle Plaine personnel the past few years. It will take two trips with a Super-B trailer to deliver all mock mine sets.

Sets must be unloaded from the transport truck by noon Wednesday so that building personnel can begin the setting up of the mock mines. Arrange to have the exhibition grounds supply a large forklift and operator to both unload the pallets from the truck and to move the pallets inside the building to designated spots.

Upon completion of the competition the sets must be reloaded and delivered back to Mosaic Belle Plaine. Again, a forklift from the Exhibition will be required. If the delivery back to Belle Plaine is on a weekend, the site should be notified, prior to delivery, to ensure that there is an operator available to unload the truck. All charges incurred are to be charged to the SMA.

### **Delivery of Fire Props**

The Fire Fighting Coordinator will decide which type of props that are needed. All fire props should be delivered to the competition grounds by early Friday afternoon.

Arrangements should be made for on-site (competition grounds) clean-up of remaining fuel and contaminated water. Past years have seen Green for Life and McGill's contracted to do this clean up.

### **Draw for Position**

At the AGM in March, team names are placed in a hat and randomly drawn to fill positions as laid out on the competition schedule.

## **Event Coordinator Duties**

As an event Coordinator you will have a few general duties plus the specific ones listed below.

- Review and sign the "Coordinator Agreement" located in the forms section
- Provide a large scale print of your event, and post in the spectator area on event day
- Conduct a Task Safety Analysis for your event to determine the level of PPE your casualties and judges will need.
- Ensure all judges adhere to the clothing policy – judges are not to wear site specific clothing. Judges must wear the SMA endorsed judge recognition ID.
- Number of judges/spouses attending banquet - pass info to SMA banquet coordinator
- Ensure all signage is in place for your event, and at the end of the day return all signage to the statisticians
- Provide the competition chairperson information such as prop or equipment requirements at least 30 days prior to the competition
- Supply all score sheets for the event; ensure the event is scored in a merit system.
- Notify the SMA office of the total number of available merits for your event at least 30 days prior to competition.
- Provide the SMA office with a list of names for people (judges, spouses, etc.) that will be attending the banquet at least 2 weeks prior to the event.
- Attend the judges / helper / casualty meeting on the Friday prior to the competition at 2:00 pm. This is where you will review the needs of the helpers and casualties assigned to your event.
- Be at the competition grounds to receive your props / equipment and to supervise the construction of your event prop.
- Ensure that each team is aware of what is to be brought to your individual events. Guides typically get the questions, and they quite often are unsure of the requirements. This will only assist in keeping the day flowing smoothly.

## **Mine Problem**

- design of mock mine layout
- layout map (if pre-supplied) to SMA by AGM
- design of problems
- provide maps for mock mine building (dimensions)
- supervise mock mine building
- attend Friday morning judges training meeting
- ensure sufficient casualties (names needed from SMA)
- supervise "final touches" to mock mine
- prepare briefing information for team
- prepare briefing maps for teams
- prepare casualty responses
- coordinator judge duties
- "walk through" problem with judges and casualties
- ensure stopwatches for judges
- sufficient number of score sheets
- sufficient number solution maps for judges
- clipboards, pens, markers for judges
- air flows and gas readings on flip up file folders
- intersection signs, location signs, equipment ID in mock mine, chaining ribbons
- supervise or participate in judging
- with judges, verify event winner

## **Surface Problem**

- from SMA list, choose possible field judges, coordinator judge and briefing officer
- design of layout
- layout map (if pre-supplied) to SMA before AGM
- design of problem
- identify props needed to SMA prop person before the AGM
- provide maps for scenario building (dimensions)
- supervise scenario building
- attend Friday judges meeting
- ensure sufficient casualties (names needed from SMA)
- supervise "final touches" to scenario
- prepare briefing information for team
- prepare briefing maps for teams
- prepare casualty responses
- special judge duties
- "walk through" problem with judges and casualties
- prepare large map, briefing info and possible solution for spectators
- ensure stopwatches for judges
- design score sheets, enough to judge all teams
- sufficient number solution scenarios for judges
- clipboards, pens, markers for judges
- supervise or participate in judging
- with judges, verify event winner

## **First Aid**

- supply judges
- with selected first aid agency, ensure make up coordinators are selected
- design of 2 separate scenarios
- identify props needed to SMA committee before AGM
- supervise scenario set ups on Friday
- attend Friday judges meeting
- ensure sufficient casualties (names needed from SMA)
- supervise "final touches" to scenarios
- prepare briefing information for team
- prepare casualty responses
- coordinator judge duties
- "walk through" problem with judges and casualties
- prepare scenario description and possible solution for spectators
- ensure stopwatches for judges
- design of score sheets
- sufficient number of score sheets for each scenario
- clipboards, pens, markers for judges
- supervise or participate in judging
- with judges, verify event winner

## **Practical Skills**

- from SMA list, choose possible field judges
- design of possible layout
- design of problem for underground and surface
- identify props needed to SMA committee before AGM
- supervise scenario set up
- attend Friday judges meeting
- ensure sufficient casualties (if needed)
- supervise "final touches" to scenario
- prepare briefing information for teams
- "walk through" scenario with judges and/or casualties
- ensure stopwatches for judges
- design of score sheets
- sufficient number of score sheets
- clipboards, pens, markers for judges
- supervise or participate in judging
- with judges, verify event winner

## **Fire Fighting**

- from SMA list, choose possible judges
- set up/design of 2 firefighting scenarios
- identify props needed
- select sites to get props
- arrange with SMA committee member to get props delivered
- supervise unloading and placement of fire props
- review fire safety plan (below) with all judges and helpers
- attend Friday judges meeting
- supervise "final touches" to fire grounds and props
- "walk through" problem with judges
- ensure stopwatches for judges
- sufficient number of score sheets
- clipboards, pens, markers for judges
- supervise or participate in judging
- with judges, verify event winner

## **Fire Safety Plan**

Conducting live fire training is an effective way to teach different techniques for using a hand portable fire extinguisher. However while the training fires are controlled, the evolution is still using live fire and there is always the possibility of injury. By following this plan the risk of injury should be greatly reduced.

### **Set up**

The first area of risk is during the set-up of the props. There is the risk of strains and tripping hazards. At the time of set up consideration should also be given to fuel storage and proximity to flammable/combustible materials.

Where possible use forklifts to move props, these props can weigh in excess of 200 hundred pounds. Where this is not possible use an adequate number of people utilizing proper body mechanics.

When handling water lines for filling props, use proper body mechanics & adequate manpower for the job. Fill to the desired free board (4" – 6")

To minimize tripping hazards surface should be smooth & level, backup hose lines (when used) should be placed to minimize tripping hazards. All other materials that may be required should be placed so as not to pose a tripping hazard.

A minimum distance of between 30' to 75' from flammable/combustible materials is acceptable; however check for the amount of radiant heat at the safety perimeter. Distance between training props should be at least 15' – 20'. Fuel storage should be a minimum of 50' from the training area.

## **Fueling**

When fueling the props our three main concerns are fire hazards, fuel spills and strains.

Limit the amount of fuel per prop (for standard props this is generally less than 5 gallons per prop). When handling the fuel use good body mechanics as the fuel can weigh in excess of 40 pounds. Keep the lighting torch a minimum of 10' away while refueling.

If refueling a metal prop for class "B" fires, great care must be exercised as the metal can be hot enough to ignite the fuel.

If you are using class "A" material for training & you are going to use class "B" material as an accelerant, extreme caution should be used. The Class A material should be overhauled after each evolution and replaced with new Class A material. Have back up fire protection and first aid kit on site. In all cases props should be cooled as much as possible in order to prevent re-flashes.

Fuel props carefully to avoid spills. If spills occur take care to stay out of the spill area. At a minimum the fueler should be wearing FR coveralls or clothing, hard hat, safety glasses, and leather gloves. The fueler should be wearing clothing under the coveralls as an extra thermal barrier. If the fueler has excessive fuel spilled on their coveralls, the fueler should be replaced with another person or change their coveralls to clean coveralls.

## **Lighting the Props**

When lighting the props, great care must always be exercised. This is even more important when lighting a prop that has already been used.

The "lighter" will not ignite the prop until they are given the order by the person in charge of the evolution. **The order to ignite will not be given until the fueler is clear of the area.** The "lighter" should be wearing, FR coveralls or clothing (Coveralls are recommended with clothing under the coveralls as an extra thermal barrier), hard hat, safety glasses, and leather gloves. When lighting carry the torch low as the hydrocarbons we use are heavier than air and the vapours will collect on the ground.

Limit the amount of fuel per prop (for standard props this is generally less than 5 gallons per prop). Keep the lighting torch a minimum of 10' away while refueling.

If refueling a metal prop for class "B" fires, great care must be exercised as **the metal can be hot enough to ignite the fuel.**

If you are using class "A" material for training & you are going to use class "B" material as an accelerant extreme caution should be used. **The Class A material should be overhauled after each evolution and replaced with new Class A material.** If it is deemed necessary to refuel & the props are still hot have a charged extinguisher & a firefighter provide backup protection for the fueler. Back up fire protection and first aid kit must be on site.

The lighter should NEVER be the same person that is fueling the props!

## **Firefighting**

The primary hazard in the actual firefighting is fire hazards, tripping hazards & strains.

The “firefighter” should be long-sleeved fire-retardant clothing hard hat, safety glasses, and leather gloves. The firefighter should avoid stepping into any fuel spills and use the range of the extinguisher.

To avoid tripping the surface should be smooth & level, backup hose lines should be placed to minimize tripping hazards. Fire fighters should not run, but move in a smooth controlled manner to the fire.

People that are judging and/or observing the evolutions should be wearing the same minimum required protective clothing as the firefighters and cognizant of the goings on of the evolution. These persons should be available to perform assistance or rescue should an incident occur at the props i.e. slipping, tripping, and falling.

A fully charged fire extinguisher can weigh in excess of 40 pounds, use proper body mechanics when handling the extinguisher.

When the evolutions are done, burn off all class “B” props of remaining fuel & ensure props are cool before leaving the area. With class “A” props overhaul & check for hot spots before leaving.

## **Friday before Competition**

### **Equipment Drop Off**

Equipment must not be dropped off prior to 12:00 p.m. Equipment drop off areas should be designated on a building map. There is to be two long tables available at the drop off location to allow teams to bench the machines. Include a site map in regular SMA meeting minutes at least one month before competition. Teams must be out of the building by 2:00 pm, this will allow a guides meeting to be held, a judges meeting to be held and also allow enough time to make final changes to the field event layouts. Event coordinators can then walk judges and casualties through the problem so that they are prepared for the next day.

### **Guides Meeting**

The role of a guide is a very important to the competition. Anyone volunteering for this role has to be aware that they will be required for the entire day. This includes guides for teams that have a late start. To ensure the schedule remains on time for the entire day, there can be no delays. Taking this role is agreement to be at the meeting on Friday, and be at the grounds first thing in the morning on competition day. Only when the team being guided has completed their last event, can the guide be dismissed.

Once all teams have left the competition grounds, the SMA sub committee will meet with all guides. Pass out copies of the guide duties from the "form" section of this manual. Explain guide's responsibilities (taking team from event to event, security for team, holding of personal team gear while team is competing, ensuring team members do not talk to bystanders, etc.). Once the meeting is done, a tour of the facilities should be done with emphasis on the route of travel to be taken for the teams to ensure that they do not travel past an event they have not competed in.

Ensure that sufficient copies of the schedule are available. Pass out to each guide so they are aware of the team's schedule. The schedule also shows each guide which team they will be guiding the next day.

Allow one half hour for the above.

### **Judges Meeting**

The judges meeting should be held the day prior to the competition. Explain the judge's responsibilities and what is to be expected on competition day. Explain in detail the methods expected to be used in scoring. It is recommended that the entire day can be devoted to learning the judging so that all judges are able to be consistent throughout the day. Explain the role of the Marshal and that the schedule must be followed as closely as possible. Explain/review pertinent information from the SMA Competition Guidelines manual.

### **Final Run Through**

Once guides and judges meetings are complete, the event coordinator should arrange to get all casualties and judges together at the event location. A quick review of the scenario should be done to ensure that all involved know their roles and what to expect. Possible problems should be identified so solutions can be formulated before getting into a situation on competition day. By trying to anticipate what teams may do, possible reactions can be adopted so that the competition/scenario will remain the same for each team.

Event coordinators should enlist the help of judges, casualties and other helpers to put the final touches on the scenario layout.

## **Competition Day**

### **Marshal Duties**

The Marshal's main duty is to ensure that the competition runs smoothly and on time. All judges, event coordinators and guides will be made aware that the Marshal will be checking on their event frequently and will advise/inform them if they are keeping their event on time. The Marshal shall have a radio to communicate with all three groups.

### **Keeping on Time**

By checking with event coordinators as frequently as possible, the Marshal will know how the overall competition is doing as far as time-lines go. It is the duty of each Event Coordinator to inform the Marshal via radio on the progress of each team. The coordinator should let the Marshal know when a team is beginning its event and when the team has completed the event and is ready to proceed to the next scheduled task.

### **Score Sheets**

Upon completion of an event, score sheets shall be copied by the Liaisons. Two copies will be made and supplied to the statisticians as frequently as possible. The originals will then be returned to the event judges. The SMA office administrator has helped out in the past, gathering score sheets from each Event Coordinator.

### **Verifying Event Winners**

Event Coordinators will keep a running tally of how their event is progressing. At the end of the competition, event judges and the coordinator will meet to determine event standings. Once verified, the event coordinator will be asked to write down the event winner and runner up and then sign the Winners form, found in the "Forms" section of this manual.



## **Judge Duties**

### **Building Coordinator**

- coordinate the building of both mock mines
- assign builders to any other job requiring carpentry type work
- ensure that the required number of builders show up
- pass out SMA purchased gift to each builder
- check with event coordinators as to special building considerations
- ensure that mines are built to size and are consistent with coordinators map
- provide advice and expertise to builders (who may not be familiar with building of the mines)

### **Donning Bench**

- judges must attend the Friday Judge's meeting
- guides will deliver the team to the bench at the appropriate time
- allow teams a few minutes to get personal gear together
- identify who captain is and explain any final instructions to him
- team coordinator will be taken to briefing area
- ensure that schedule is followed
- mark score sheets
- total all merits and pass completed score sheets to statisticians

### **Exams**

- select questions from SMA bank to make up underground and surface exam as outlined in SMA Competition Guidelines manual
- get benchman exam along with answer key
- ensure that sufficient number of tablets are available for competition day, paper copies as a back up.
- Provide exam schedule for all teams will write the exam in lock up with tablets.
- Benchman exam to immediately follow regular exam.
- Arrange tables and chairs in a manner that will seat team members away from each other as much as possible. Label all tables by numbers 1 – 7 to ensure that all teams are mixed throughout the table arrangements.
- explain time limits for the exam and any other relevant information
- instruct teams when they can begin writing exam
- at end of time limit, call time and ensure team members stop writing
- gather exams if paper copies were used
- mark exams as per the answer template, or download the spreadsheet from tablets
- add scores and place on appropriate marking sheet

## Gas Testing

- attend the Friday Judge's meeting
- design of a practical gas test
- ensure, with SMA subcommittee that sufficient gas testing devices and supplies are available for use during the competition
- design score sheet , communication with committee to ensure appropriate possible merits are available
- While in lock up identify u/g team coordinator or surface team captain
- explain relevant details
- Roll of die will determine which member will complete the practical gas test with the underground coordinator / surface captain.
- total merits for each team
- send score sheets to statisticians

## SMA Office

- Bring all supplies stored at SMA office to competition grounds. Radios, stop watches, clip boards, calculators, pens etc.
- Invigilate exams (team and Benchman's)
- Act as statisticians
- With event coordinators, verify winners
- Bring winners form to banquet
- After the competition, ensure copies of each event and overall winner aggregate points are put together in a package for each team. Each participating mine will receive a copy of their individual event results
- Coordinate list of banquet attendees
- Table nameplates for judges, volunteers and company names
- Arrangements for photo copier for the event

## Statisticians

- Ensure that you have received the most current version of the Excel spreadsheet and know how it operates
- Ensure that all event coordinators have communicated total possible merits for their event before the competition – save these numbers in the Excel spread sheet.
- Set up 2 teams to work together yet independent (**manual version and electronic scoring or other as directed by committee**) as a check against formula and keystroke errors.
- Ensure during scoring that ties for first and second place are broken according to tie breaking criteria listed in the manual for each event.
- Once tie-breaking criteria has been established, simply add a 0.1 point to the winner in order to break the tie on the Excel spreadsheet
- Posting of results on competition night
- Preparation of team results for wrap-up

## Auditor

- Verify results obtained between the two statistician groups. Sign off on results prior to awards banquet.

## Mine Problem Score Sheets explanation

<b>CO-ORDINATOR AND FRESH AIR BASE</b>	
<b>PRIOR TO ENTERING MINE</b>	
Set or synchronize watches/clocks	Captain, team and coordinator all synchronize watches. To include the spare.
Record team name and entry time	Prior to entering mine, team name and entry time to be logged at clock
All team members to tag in / tag out	Accurately tag in for the members having entered mine. If spare goes in, tags to be updated. If fresh air base is in mine, Coordinator to be tagged in as well.
Captain to properly report to Coordinator	Confirm with coordinator that all gas testing equipment has been checked. Assure coordinator that all breathing apparatus were checked by the team members and are ready for use.
Coordinator to brief Captain and Captain to confirm plan of operation	Captain to receive directive from coordinator, ensure that mission is understood
Captain to check conditions at mine openings if unknown	Team should check entrance, all vent and gas testing that may be required. If team needs to enter smoke to do testing, to be linked.
Fence off or guard mine openings	Rope off mine entrances. Use site procedures. To be repeated if team needs to enter other portal
Captain to check team before entering mine	Team to be checked to ensure they are ready and fit for duty. This is considered leaving FAB, and must include oxygen levels.
Discipline at mine entrance	No undue delay with entry procedure. Confusion about briefing or directives
<b>DURING RECOVERY WORK</b>	
Mapping and record keeping by Captain	Map accurately displays information gathered by the captain. To include route of travel, locations of workers, fires, and any work that was done.
Coordinator to properly record information or keep log	Coordinator map accurately matches Captain's maps. Call log is complete and accurate. Written material and maps must be legible.
Coordinator to advise and assist Captain on corporate decisions	Coordinator will assist captain with solving problem. Direction must be given by the coordinator.
Coordinator demonstrates control of team	Provides direction on team tasks – captain can advise or suggest as required but coordinator must demonstrate that they are in control.
Failure of Captain to get permission to change ventilation, seal large fire or perform other work that requires corporate decisions	Coordinator must give permission prior to changes in ventilation. Vent changes that may affect any worker safety will also require permission.
Failure of Captain to perform task when directed by Coordinator	Captain refuses to follow the directive given,
Notify coordinator of important conditions/findings in the mine	Major issues such as THP locations, gas levels, casualty locations, changes in ventilation, bad ground conditions, etc.
Notify Coordinator of completion of an important task	Captain to ensure that following all important tasks are complete, coordinator is informed asap
<b>DEBRIEFING</b>	
Captain to give an adequate final report	Captain to ensure the coordinator has accurate information since the last communication from within the mine
Mine examined where required	Mine area divided into sections that are most relevant to solving the problem. More merits allotted for the critical areas
Coordinator to make an accurate final assessment of the problem	Coordinator to be able to describe the scenario that the team had just completed
Coordinator to recommend procedures that would benefit the next team	Following the problem, the coordinator will advise the mission for the next team
Overtime	Full loss of 500 merits for any amount of overtime, stop team and escort out of mine. This is to reflect the importance of timely exit from the mine. Merit points will not be accumulated after time has expired and the team has been stopped.

Safety of Workers in the Mine	
<b>LOCATING WORKERS</b>	
Captain to check a worker found in the mine	Captain to ensure that the conditions of all people in the mine are checked. Can be a verbal check.
Examination of a worker	Captain can direct a team member to do a thorough check of a worker. Does not count for the captain's check. At a minimum, ABCs must be completed on all casualties.
Reassure worker	All workers are to be reassured, specifically if being left behind in the mine. Care should be taken not to forget to reassure again when in area.
Supply resuscitation where required	Any worker with any breathing issues will need to have resuscitation supplied. Must be appropriate to the needs and the situation.
<b>FIRST AID TREATMENT</b>	
Render treatment when required	First aid treatment as required, based on diagnosis of injuries and quality of care
Treat for shock	Treatment for each worker in the mine, some form of shock control
Secure patient in stretcher	Ensure all patients are fully secured when in transport
Captain to ensure patient's physical and emotional condition and apparatus at reasonable intervals	Captain is to double-check prior to movement and at reasonable intervals during transport. At the very least should be each time team rest is done. Can be delegated to other team member but reported to Captain.
Inform Coordinator of condition and treatment of patient	Coordinator must be informed of the conditions of all workers, and what treatment was given. Should be asap
<b>SAFETY OF WORKERS</b>	
Ensuring worker safety from:	
a) Bad atmosphere	All steps taken to ensure that no worker is exposed to bad air
b) Bad ground conditions	
c) Taking into unknown areas	All ground support is in place prior to taking a worker past bad ground
d) Removing from place of safety and exposing them to a hazard	Teams must explore all areas prior to taking a worker into them.
Perform work that would improve the safety of the worker	Teams must not take a worker from safe refuge if there are possibilities of encountering a hazard after doing so
Locate missing workers	Any work that will undoubtedly improve the safety of the worker. This is not awarded for removing from the mine
Bring out workers	Proportionate merits awarded per worker located
Killing men	Proportionate merits awarded per worker removed from mine
	Full loss of merits for workers killed

<b>Safety of the Team</b>	
<b>ROUTE OF TRAVEL</b>	
Travel fresh air where practicable	Where reasonable, travel in fresh air. There will be times that dictate the need to enter smoke.
Properly indicate route of travel	Some form of route indicator is to be used, site procedures may be different. Banner guard, rope, etc. Must be a physical barrier.
Initial and date at doors, stoppings	Captain to indicate the team has been here by signing and dating each door or stub end.
Captain to check roof and sides where appropriate	Captain to check back and sides for bad ground conditions. Methods can be various, including visual but at no time can a team travel under loose.
Captain to knock on seals, doors, stoppings and caves	Award merits when a team captain attempts to communicate with workers that may be behind a seal, door, stopping or cave in.
<b>Check and rest team</b>	
a) On entering	Team check prior to entering the mine, this should be each time the team enters
b) At regular intervals	During long travels that the team has not stopped for other work.
c) After doing arduous work	After each seal, post, scaling, casualty rescue etc.
d) Before entering and leaving dangerous atmosphere	Each time a team enters or leaves an atmosphere that is either smoke or gas filled a team check to be done.
adequate check by Captain of each man and his apparatus	During team checks, captain to ensure individually that each member and the apparatus are ready to continue
<b>TEAM SAFETY</b>	
Endangering team by excessive rushing	Any time a team appears to be rushing to the point of a hazard. Ideally the team should be corrected and merits lost, so that no team member is hurt during competition.
Team members not linked together in smoke	While traveling in smoke, a team is to be "linked" This can be holding hands, linked by the stretcher, or lanyards. Lanyards can be fixed length, SRL type, or ropes.
<b>PROCEDURES</b>	
Distribute work among team	All heavy workloads to be split up. Timbering, stretcher carries, sandbagging etc.
Fence off hazardous areas	Teams to use site procedures for fencing off areas. Any time an area is a possible hazard to another team or worker, must be fenced. After hazard controlled, normal fence can be used.
Erecting improper fence	Normal fence where Hazardous should have been used.
Change stretcher bearers at reasonable intervals	Periodically need to change stretcher bearers
Captain to examine completed work	Captain to double check all work done by team/ post, seal, first aid etc.
Misuse or abuse of equipment	Dropping, breaking, damaging tools or equipment, Screwdriver as chisel etc.
Captain or Vice to give proper and distinct signals by horn, hands, etc.	Captain/vice giving improper signals
Check and scale in poor ground areas	Prior to any work such as timbers or seals, sounding and scaling is required. Sounding only in heavy smoke.
<b>DISCIPLINE</b>	
Team members to follow Captains signals promptly	Straightforward
Team discipline	Teams following captain commands without undue discussions
Indecision by Captain or team members	Captain has clear understanding of task to be completed; changing plan half way through would lose merits.
Unnecessary talking	Team members discussing issues not related to problem. Distraction to team
Captain maintains care and control of team	The split members of the team can travel no more than three intersections apart at any time, but must remain in sight of the Captain.

<b>Control of Fire or other Emergency</b>	
<b>CONTROL OF FIRES</b>	
Extinguish small fire	Full merits if small fire extinguished
Captain to check if fire is out	Captain to check and ensure fire is out, cool
Seal or totally control large fire	Full merits if large fire completely controlled. All sides sealed etc.
Seal or extinguish fire without unnecessary delay	Captain handles the fire to his / her ability immediately. If permission required for work to be done, this is not avoiding fire, but part of handling without delay.
Erecting seal too near or far from fire	Follow guidelines for distances
<b>Endangering team members</b>	
Endangering team members due to:	
a) Poor ground control procedures	Taking team under un-supported ground
b) Poor fire control procedures	Taking team past fire (see guidelines for distances)
<b>KILLING TEAM MEMBERS DUE TO</b>	
a) Poor ground control procedures	Scaling loose onto team member, having timbers fall onto team etc.
b) Poor fire control procedures	Travel past fire and have fire advance onto team, sealing wrong side first etc.
<b>BARRICADES/SEALS/GROUND SUPPORT</b>	
Make seals airtight	Captain to check and ensure seals are air tight. At least 3 nails across top, and down both sides. Simulated muck on bottom
Install facilities for testing atmosphere on opposite side of seal	Fire probes to be installed on fire seals only.
Check and scale area	Before doing ground control or seals, sound and scale area with scaling bar.
Support bad ground	Merits issued for doing ground control, as well as quality of work.
Installing proper supports	Merits issued for understanding and installing supports asked for.
<b>VENTILATION</b>	
Test for gas conditions	Gas testing at each intersection to enable accurate assessment of gas conditions in mine.
Inspect fan when necessary	Check to ensure fan is running, power on, not damaged, etc.
Check air flows	Airflow testing at each intersection to enable accurate assessment of airflow conditions in mine.
Correct gas evaluation	Understanding the conditions based on the gas readings
Correct air flow evaluation	Understanding the conditions based on the vent readings
Proper use of testing devices	Testing flows with velometer pointing proper direction, gas tubes in properly etc.
Erect airlock or safety seal	Ensuring there is no vent change due to opening doors without airlocks. Temporary changes to ventilation can be made as long as team knows the effects. Example: travel through regulators can be done as long as doors are returned to original condition.
Changing ventilation before knowing the effect of the change	Full understanding of the effects of changing vent is in place before making the changes. Consultation with coordinator to be done as well
Ventilate in front of seal	Ensure all pockets of smoke cleared before opening a seal to bring workers out
Restore ventilation where required	To get full merits, all pockets of smoke to be flushed, doors restored and fans running. Vent to be as indicated on vent map.

**Shaft Signals**

**1 HOIST**

**1 STOP**

**2 LOWER**

**3 MEN GETTING IN OR OUT OF CAGE**

**2-2 SURFACE**

**2-3 MINING LEVEL**

**5 RELEASE**

**9 EMERGENCY**



# FORMS



## Document Control Guidelines

<b>Location/Applicability:</b> Members of Saskatchewan mining Association		<b>Document Identifier:</b> DCG
<b>Document Owner:</b> SMA Vice President, Environment, Safety and Regulatory Affairs		<b>SME:</b> N/A
<b>Effective Date:</b> December 18, 2015	<b>Review Due Date:</b> December 31, 2017	<b>Originating Department:</b> Saskatchewan Mining Association

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**Purpose** To establish guidelines for control of documents associated with the Saskatchewan Mining Association Publication "Competition Guidelines & Organizing the Emergency Response Competition." To provide a consistent approach as changes are required.

**Scope** The guidelines are applicable to all participants in the Emergency Response Competition.

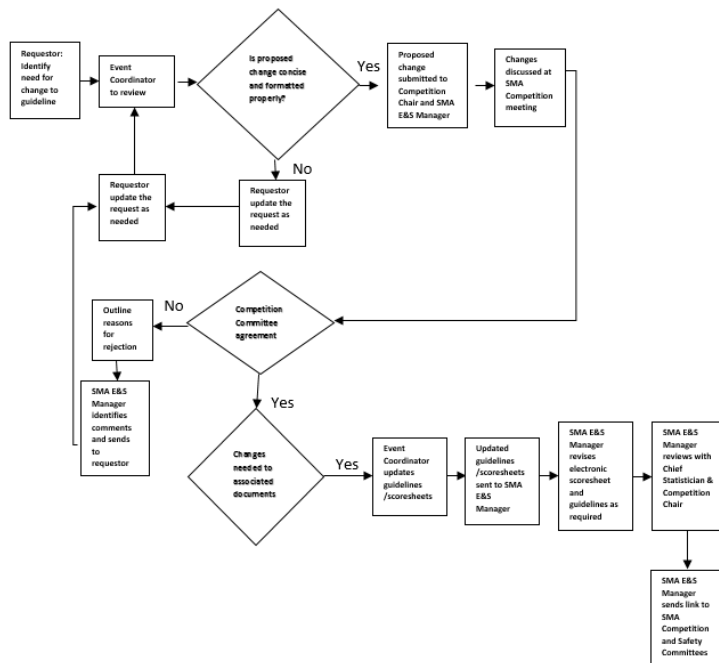
**Responsibilities** The following table contains a listing of responsibilities for specific groups / jobs as required by this standard.

Group or Title	Responsibilities
SMA Vice President - Environment, Safety and Regulatory Affairs	<ul style="list-style-type: none"> <li>• Shall be owner of "Competition Guidelines &amp; Organizing the Emergency Response Competition" manual.</li> <li>• Shall be the owner of the electronic competition scoresheet (Excel file format).</li> <li>• In conjunction with SMA Competition Committee Chair, shall present proposed changes to the SMA Competition Committee for review.</li> <li>• Responsible to ensure that proposed changes are reviewed and if accepted, that each event coordinator is informed of the changes.</li> <li>• In conjunction with Chief Statistician and Competition Chair shall ensure that changes are captured and all required documentation is updated as required.</li> </ul>
SMA Competition Sub-Committee Chair	<ul style="list-style-type: none"> <li>• Responsible to discuss and changes as received with SMA Vice President - Environment, Safety and Regulatory Affairs.</li> <li>• In conjunction with SMA Vice President - Environment, Safety and Regulatory Affairs, shall present proposed changes to the SMA Competition Committee for review.</li> <li>• In conjunction with Chief Statistician, SMA Vice President - Environment, Safety and Regulatory Affairs and Competition Chair shall ensure that changes are captured and all required documentation is updated as required.</li> </ul>
Chief Statistician / Competition Chair	<ul style="list-style-type: none"> <li>• In conjunction with SMA Vice President - Environment, Safety and Regulatory Affairs, Competition Chair shall ensure that changes are captured and all required documentation and electronic scoresheet is updated as required.</li> </ul>
Event Coordinators	<ul style="list-style-type: none"> <li>• Shall ensure that the scoresheets for their event are updated to reflect any changes, if required.</li> </ul>

## Procedure

1. Requestor identifies need for change to competition.  
Note: Numbers of changes annually to be at the discretion of the Competition Committee. All requests to be received by December 31<sup>st</sup>.
2. Requestor submits proposed change to event coordinator for initial review.  
Note: Change to be concise; identify at this point how this change will affect the overall competition including scoresheets. Changes affecting the entire competition to be sent to the Competition Committee Chair.
3. Once requestor / event coordinator have agreed on the change and the complexity, the change is submitted to the SMA Vice President - Environment, Safety and Regulatory Affairs & Competition Chair.
4. The proposed change will be tabled at the next Competition Committee meeting and voted on by the members of the committee.
5. The SMA Vice President - Environment, Safety and Regulatory Affairs will inform the requestor & event coordinator if the change has been accepted or the reasons for rejection.
6. If accepted, the SMA Vice President - Environment, Safety and Regulatory Affairs will update the affected portion of the guidelines
7. The SMA Vice President - Environment, Safety and Regulatory Affairs shall inform the event coordinator of the affected event and request that scoresheets be updated to reflect the changes, if necessary. The event coordinator shall send updated scoresheets to the SMA Vice President - Environment, Safety and Regulatory Affairs for inclusion in the guidelines
8. The SMA Vice President - Environment, Safety and Regulatory Affairs, Competition Chair and Chief Statistician shall review changes to the manual to ensure that all documentation is updated
9. Once reviews are complete, the SMA Vice President - Environment, Safety and Regulatory Affairs shall ensure that the final guidelines are uploaded to the SMA website.

## Process Map



## **Letter of Intent**

Please indicate whether your Company will be participating in the 2019 Mine Rescue/Emergency Response Competition.

**COMPANY:** \_\_\_\_\_

**CONTACT PERSON** \_\_\_\_\_

**Phone** \_\_\_\_\_ **E-Mail** \_\_\_\_\_

**Please indicate (X) your choice**

**Surface** \_\_\_\_\_

**Underground** \_\_\_\_\_

**E-mail Response to Ken Worobec at [ken.worobec@ssrmining.com](mailto:ken.worobec@ssrmining.com) before  
January 31, 2019**

## ANNUAL EMERGENCY RESPONSE COMPETITION

### Application to recruit

This form is intended to be used to formally apply to the organizing committee to recruit an active member from another site of the same company to fulfill the requirements of 7 members on a competition team.

The site requesting the recruitment is to initiate the application, and will need to ensure the form is completed, and submitted to the committee no later than February 15 for the upcoming competition.

The application process is to be completed each year that it is required.

Site requesting the recruit: \_\_\_\_\_ DATE: \_\_\_\_\_

Reason for request: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Site Supplying Recruit: \_\_\_\_\_

RECRUIT NAME	AGE	1 <sup>ST</sup> AID CERTIFICATE NUMBER	1 <sup>ST</sup> AID EXPIRY DATE	DATE OF LAST MEDICAL	YEARS OF SERVICE

I hereby certify to the best of my knowledge, the above information is accurate.

\_\_\_\_\_  
Site supplying recruit -Team coach or manager

\_\_\_\_\_  
Site applying for recruit -Team coach or manager

## Competition Trophy Sponsors

Event	Company Name	Company Representative	Address	City	E-mail	Phone
Surface First Aid Runner up	NORCAN Fluid Power	Jim Campbell	3053 Faithfull Ave	Saskatoon	<a href="mailto:jcampbell@norcanfluidpower.com">jcampbell@norcanfluidpower.com</a>	(306) 384-9100
Surface First Aid Winner	Ens Toyota Ltd.	David Street	626 47th St E	Saskatoon	<a href="mailto:dstreet@ensindustrial.ca">dstreet@ensindustrial.ca</a>	(306) 242-4441
U/G First Aid Runner up	Sask. Assoc. Optometrists	Darren Mirau	108-2366 Ave C North	Saskatoon	<a href="mailto:saoovc@sasktel.net">saoovc@sasktel.net</a>	(306) 652-2069
U/G First Aid Winner	St. John Ambulance	Michael Brenholen	2625 3rd Ave	Regina	<a href="mailto:michael.brenholen@sk.sja.ca">michael.brenholen@sk.sja.ca</a>	(306) 522-7226
Surface Proficiency Runner up	Motion Canada	Pauline Dagenais	Unit 8, 3342 Millar Ave	Saskatoon	<a href="mailto:pauline.dagenais@motioncanada.com">pauline.dagenais@motioncanada.com</a>	(306)931-7771
Surface Proficiency Winner	Wesco Distribution Canada	Rene Ollenberger	3911 Millar Ave	Saskatoon	<a href="mailto:rollenberger@wesco.com">rollenberger@wesco.com</a>	(306)242-1296
U/G Proficiency Runner up	Prairie Machine Parts	Slade Morrow	3311 Millar Ave	Saskatoon	<a href="mailto:smorrow@pmparts.com">smorrow@pmparts.com</a>	(306)933-4812
U/G Proficiency Winner	Thyssen Mining	Dave Speerbrecker	2409 Albert St N	Regina	<a href="mailto:DSpeerbrecker@thyssenmining.com">DSpeerbrecker@thyssenmining.com</a>	(306) 949-6606
Surface Fire Fighting Runner up	Wolseley Industrial	Michelle Shire	Box 970 931 Gonczy Avenue	Esterhazy	<a href="mailto:Michelle.Shire@wolseley.com">Michelle.Shire@wolseley.com</a>	306 745 6099
Surface Fire Fighting Winner	Vallen	Graham Linton	563 McDonald St.	Regina	<a href="mailto:Graham.LINTON@sonepar.ca">Graham.LINTON@sonepar.ca</a>	(306) 721-2223
U/G Fire Fighting Runner up	Industrial Scientific	sean Linton		Saskatoon	<a href="mailto:slinton@indsci.com">slinton@indsci.com</a>	
U/G Fire Fighting Winner	Levitt Safety	Scott Walker Kelsey Pequin	510-44th Street East, Unit 3 644 Henderson Drive	Saskatoon Regina	<a href="mailto:scott.walker@levitt-safety.com">scott.walker@levitt-safety.com</a> or <a href="mailto:kelsey.pequin@levitt-safety.com">kelsey.pequin@levitt-safety.com</a>	(306) 229-8329 (306) 721-7455
Surface Practical Skills Runner up	Hilti Canada	Garry Gibson	659 Atton Cres.	Saskatoon	<a href="mailto:Garry.Gibson@hilti.com">Garry.Gibson@hilti.com</a>	(306) 222-9747
Surface Practical Skills Winner	EECOL Electric	Rob McNeil or Dean Olson	2906 Millar Ave	Saskatoon	<a href="mailto:mcneirl@eecol.com">mcneirl@eecol.com</a>	(306) 933-3131
U/G Practical Skills Runner up	Vallen	Terry Wruck	3139 Faithfull Ave	Saskatoon	<a href="mailto:terry.wruck@sonepardis.ca">terry.wruck@sonepardis.ca</a>	(306)242-1166
U/G Practical Skills Winner	Venables Machine Works Limited	Murray Boechler	502 50 St E	Saskatoon	<a href="mailto:murrayb@venables.ca">murrayb@venables.ca</a>	(306) 931-7100
Surface Field Problem Runner up	Commercial Solutions	Curtis Chubey	Bay 13, 3703 Millar Ave	Saskatoon	<a href="mailto:cchubey@csinet.ca">cchubey@csinet.ca</a>	(306)653-6282
Surface Field Problem Winner	Applied Industrial Technologies	Todd Loessl	3077 Faithfull Ave	Saskatoon	<a href="mailto:toddli@appliedcanada.com">toddli@appliedcanada.com</a>	(306) 934-3366
U/G Field Problem Runner up	SPI Health and Safety	Paula Coles	Suite 1 & 2, 3603 Millar Avenue	Saskatoon	<a href="mailto:Paula.Coles@spi-s.com">Paula.Coles@spi-s.com</a>	(306)374-3635
U/G Field Problem Winner	MSA Canada	Cam Parker	#6 Verbeke Place	Saskatoon	<a href="mailto:cam.parker@msanet.ca">cam.parker@msanet.ca</a>	(306)241-8154
Surface Overall Runner up	Finning (Canada)	Devin Wallin	2360 Pasqua St North	Regina	<a href="mailto:Devin.wallin@finning.com">Devin.wallin@finning.com</a>	(306) 949-6261
Surface Overall Winner	SMS Equipment	Larry Kuznitsoff	2907 Millar Ave	Saskatoon	<a href="mailto:lkuznitsoff@smsequip.com">lkuznitsoff@smsequip.com</a>	(306) 931-0044
U/G Overall Runner up	SPI Health and Safety	Paula Coles	Suite 1 & 2, 3603 Millar Ave	Saskatoon	<a href="mailto:Paula.Coles@spi-s.com">Paula.Coles@spi-s.com</a>	(306)374-3635
U/G Overall Winner	Acklands Grainger	Rob Oleynick	3602 Millar Ave	Saskatoon	<a href="mailto:oleynickr@agi.ca">oleynickr@agi.ca</a>	(306) 664-5605

## Team Names for Banquet

### Event Coordinators, Team Trainers

Please fill out the attached list, indicating names and numbers of individuals who will be attending this year's banquet. Spaces are allotted for coordinators, judges, casualties and helpers. If more are needed please write in the role next to the names. Personnel from mine sites should have their expenses paid by their mine. By listing all individuals, names can be cross-referenced to ensure that they do not appear on two lists (some judges are also presenters). Please email your form back to ([admin@saskmining.ca](mailto:admin@saskmining.ca)) **by May 18<sup>th</sup>** so that catering numbers can be verified.

<b>Team:</b>				
<b>Position</b>	<b>Name</b>	<b>Number Attending Banquet</b>	<b>Paid by SMA (yes/no)</b>	<b>Paid by Mine (yes/no)</b>
<b>Captain</b>				
<b>#2</b>				
<b>#3</b>				
<b>#4</b>				
<b>#5</b>				
<b>#6</b>				
<b>#7</b>				
<b>Coach</b>				
<b>Guide</b>				
<b>Liaison</b>				
<b>Helper/Casualty</b>				
<b>Judge</b>				
<b>Event Coordinator</b>				
<b>ERT Retiree</b>				
<b>Total</b>				

- All volunteers from non-SMA member companies who are involved in the competition and identified on the (Event Coordinator) sheets shall be invited to the Banquet as guests of the SMA.
- SMA recommends that all volunteers are made aware of their own company's payment policy before accepting this role.
- Each competing team will receive 24 banquet tickets. If a team requires additional banquet tickets, the cost is approx. \$55.00 each. Additional team tickets will be invoiced to the appropriate mining company.

## **Liaison Schedule**

Each year, the SMA assigns liaisons to essentially be runners for each event. 7 liaisons are needed each year. Below is the suggested rotation for the next 5 years:

	2019	2020	2021	2022	2023
Fire	K+S	Orano	Colonsay	Cory	Cigar
First Aid	K2	Allan	SSR	Lanigan	Poplar
U/G Woroniuk	SSR	Lanigan	McArthur	K2	K1
U/G Aitchison	Cigar	Rocanville	Vanscoy	Allan	Vanscoy
Surface Field	Orano	Belle Plaine	Poplar	K+S	Patience
U/G Practical Skills	Colonsay	K1	Cory	Rocanville	McArthur
Surface Practical Skills	Poplar	Boundary	Patience	Belle Plaine	Boundary

Note: all teams are scheduled twice over a 5 year period. At this point, BHP is not included but certainly can take a spot once they confirm attendance.





## **Nomination of Retired Mine Rescue Member**

An opportunity exists with our annual SMA Emergency Skills Competition to recognize members of our provincial Emergency Response program who have resigned from active service.

To recognize a retiree a site can nominate a long-serving team member to be recognized by his peers in this industry at our annual showcase event.

The MC will call all identified members to the front, say a few words of thanks and the Safety chair can give each member a plaque of recognition from the SMA.

To meet the minimum criteria the retiree should:

- Have served as an active team member for a minimum of 10 consecutive years
- Have been active to within the past year

The companies are to identify potential personnel from their property, submit a brief letter of accomplishments, include a photo and package everything in time for the SMA AGM. At the AGM safety meeting, the committee will review and endorse the candidates.

The committee would then have approximately 3 months to order plaques and update the MC speaker notes.

Each company will pay the fees for the plaque and be responsible to book a seat at the banquet for this person.



## Template for Nomination of Retired Mine Rescue Member

Criteria met:

Minimum 10 years active in mine rescue	
Resigned from mine rescue within past year	
Nominated by	

Submit application to Brad Sigurdson ([bsigurdson@saskmining.ca](mailto:bsigurdson@saskmining.ca))

**NAME:** Biography here.



## **Emergency Response** **Person of the Year Criteria**

Each year the SMA Safety committee accepts nominations for the Emergency Response Person of the year. Nominations are to be submitted prior to the AGM, where the Safety committee will review all nominations and select the successful recipient.

With the incorporation of recognizing retired team members at the banquet this would be an appropriate time to develop criteria for the nomination of an applicant.

While developing a clear list of requirements would be almost impossible, some sample criteria to qualify for nominations are:

- Longstanding Emergency Response team member
- Actively involved in emergency preparedness in the community
- Active in developing and training new emergency response members
- Continued involvement in the emergency response program at site as a team member, trainer, command center member etc.
- Any other involvement that is considered “over and above” the regular duties of an emergency response member.

This would require some work at the time of application that would have the nominating company gather as much detail as possible and complete the following form. The successful applicant would then be invited to the banquet and the award received prior to announcing the event winners at the banquet awards ceremony.



## **Emergency Response person of the year Nomination**

Photo Here

**(Name)**

**(years active as emergency response member)**

**(any involvement in emergency response in communities)**

**(any involvement in training and developing new members)**

**(Involvement with site's emergency response at higher levels i.e. command center, training, etc.)**

**(Any notable "over and above" regular emergency response duties)**

**(General Biography)**

**Submit application to Brad Sigurdson ([bsigurdson@saskmining.ca](mailto:bsigurdson@saskmining.ca))**

## **Event Coordinator – Letter of Agreement**

First and foremost, thank you for agreeing to participate as an event coordinator in last year's competition. The role is an important one in ensuring the high quality and success of the annual SMA Emergency Response Competition. We are canvassing you for your continued involvement as an Event Coordinator of the Competition. In recognizing that your participation as an Event Coordinator requires a time commitment, if you are not employed as an SMA member company, the SMA commits to formally acknowledging your company's support of the event through your participation as an Event Coordinator in the Competition Manual and at the Competition.

The Competition Committee looks for ways to continuously improve, and remove risks from, the event. The Committee feels that one key area of risk relates to the level of communication between the Committee and Event Coordinators, leading up to and after the event. The Competition Committee feels that it would be helpful to formally identify its expectations of the Event Coordinators at the start of the planning cycle. The consensus was that this would ultimately result in a better planned and executed Emergency Response Mine Rescue Competition.

The following list identifies the Competition Committee's expectations of the Event Coordinators. Prior to agreeing to sign on as an Event Coordinator for the 2018 Emergency Response Mine Rescue Competition, please review this list to ensure you can fulfill these commitments.

As an Event Coordinator of the SMA Emergency Response Mine Rescue Competition, I (or my designate) will:

- Attend Competition Committee meetings as required, specifically the November meeting to confirm Event Coordinators, the April meeting to tour the competition facilities and the June captains & coaches meeting to answer any questions during the debrief. Participation by conference call for the October and June meetings is an option.
- Attend the judges / helper / casualty meeting on the Friday prior to the competition at 2:00. This is where you will review the needs of the helpers and casualties assigned to your event. Any judges assigned to your event are to be clear on the expectations on how to judge teams, and how to score them.
- Supply the chairperson with information for the guideline manual prior to the March AGM meeting. This information is to include general guidelines, equipment lists, rules to be followed and generic, merit-based, score sheets. Once published in the guidelines no variances will be allowed, other than the details on the score sheets.
- Provide the competition chairperson information such as prop or equipment requirements at least **30 days** prior to the competition.
- Supply a copy of the detailed, merit-based event score sheets to the SMA office at least **30 days** prior to the competition. The score sheet will be considered confidential to SMA Staff and yourself.
- Provide a large scale print of your event, and post in the spectator area the day of the competition. If there is difficulty with achieving this an electronic version can be sent to the committee to be printed.

- Conduct a hazard analysis for your event to determine the level of PPE your casualties and judges will need.
- Ensure all signage is in place for your event, and at the end of the day return all signage to the statisticians
- Be at the competition grounds in time to receive your props / equipment and to supervise the construction of your event prop. If your event will require a large amount of set up plan on arriving as early as Wednesday.
- Provide the statistician teams with the original copy of the judge's event score sheets.
- Ensure there is no interaction with yourself and with team members in regards to final scoring. All inquiries about scoring or results are to be directed to the competition committee chairperson.

If **ANY** of the above requirements cannot be met please advise the Competition Chair. The Competition committee may ask that you respectfully decline to take the role of an Event Coordinator.

I \_\_\_\_\_ agree to the above list of expectations and will inform the Competition Committee chairperson of any terms that cannot be met.

The event I agree to coordinate is:

	Written Exam		Fire Fighting
	Gas test		First Aid
	Bench test		Benchman event
	Surface Practical Skills		Underground Practical Skills
	Surface Field Event		Underground Field Problem

Event Coordinator: \_\_\_\_\_ Committee Chairperson: \_\_\_\_\_

## **Overall banquet numbers**

<b>COMPANY</b>	<b>REQUESTED</b>
CAMECO KEY LAKE	
CAMECO McARTHUR RIVER	
CAMECO CIGAR LAKE	
CAMECO RABBIT LAKE	
K+S POTASH BETHUNE	
MOSAIC POTASH BELLE PLAINE	
MOSAIC POTASH COLONSAY	
MOSAIC POTASH ESTERHAZY K1	
MOSAIC POTASH ESTERHAZY K2	
NUTRIEN ALLAN	
NUTRIEN CORY	
NUTRIEN LANIGAN	
NUTRIEN PATIENCE LAKE	
NUTRIEN ROCANVILLE	
NUTRIEN VANSCHOY	
ORANO McCLEAN LAKE	
SSR MINING SEABEE	
WESTMORELAND COAL ESTEVAN	
WESTMORELAND COAL POPLAR RIVER	
INVITED GUESTS	
JUDGES - FIRE FIGHTING	
JUDGES - FIRST AID	
JUDGES - SURFACE	
JUDGES - MINE PROBLEM	
JUDGES - U/G PRACTICAL SKILLS	
JUDGES - SURFACE PRACTICAL SKILLS	
JUDGES – OTHER	
TROPHY PRESENTERS	
<b>TOTAL</b>	0



# Competition Committee Meeting Agenda

Date:  
Time:  
Location:

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# Task Safety Analysis

<b>Work Activity:</b>		<b>Date:</b>	
<b>Area:</b>		<b>Reviewed By:</b>	
<b>Written By:</b>		<b>Reviewed/Revised Date:</b>	
Step #	Describe Job Steps	Hazards/Potential Incidents for each Step	Control Methods used to Mitigate Risks

[illegible][illegible]

## Props/Equipment Needed

**Event:** \_\_\_\_\_

List examples: casualties, props, tools, heavy equipment, special?

1			
2			
3			
4			
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19			

## Guide Coordinator Duties

Firstly, many thanks for volunteering your time to be the guide coordinator for this year's event.

Please be at the competition grounds Friday before the competition by at 2:00 at the latest. This is when the guides / judges meeting will be occurring. At this meeting you will be in charge of ensuring all guides are aware of their respective duties, as well as the teams they will be with.

You will ensure that all guides are assigned radios on the morning of the Competition. These will be signed out from the Auditor's office. Upon receiving their radio each guide will check in with you and ensure they are working.

You will be reviewing the guide's duties with the group, and ensuring all guides have a copy of the schedule, and are aware of the route that needs to be travelled to each event. This is important as taking a team past an event that they have not yet completed may cause issues.

Remember there are two underground mines (identical in looks) and there are two separate First Aid problems (Underground and Surface)

Make sure all guides are aware that the spare member of the team will need to be with the guide the entire time the team is competing and that if someone not on the team talks to the spare severe point penalties are issued to that team.

Upon completion of the First Aid scenario, teams will go to the Fire Fighting event. If this is the team's final event, that guide's duties are now complete. However, if that team has not yet completed the Field Problem, take them back to lock-up and pick them up again at the prescribed time.

Once a team has been escorted to their final event their guide's duties may be complete. They should check in with you to ensure they are no longer required. Have them return their radio to the Auditor's office and sign the return sheet.

There will be Security personnel at each entrance to Lock-up. Guides will not be allowed into the Lock-up area. Have the guides report to Lock-up, identify themselves and ask for their team.

Let the guides know that it is a good idea to check in with judges of their team's next event (15 minutes prior to start) and ask if they will be ready for the next team or if they are running late. This way we won't have teams out of Lock-up and standing around, waiting to compete or judges waiting for teams to arrive.

The single, most important thing to remember is that there must be no dialogue between the team members and anyone else.

Once again, thanks for all your help in making this competition a success.

## Guide Duties

Firstly, many thanks for volunteering your time to guide one of the competing teams, it is very much appreciated.

Please check the schedule carefully in order to determine what times the team you are guiding will participate in each event. Some teams will start the competition at the First Aid problem, while others will begin at the Bench test, prior to the Field Problem.

All guides will be assigned radios on the morning of the Competition. These will be signed out from the Auditor's office. Upon receiving your radio please check in with the guide coordinator / competition Marshall.

Remember there are two underground mines (identical in looks) and there are two separate First Aid problems (Underground and Surface)

You will see from the attached plan that there are two separate departure points from Lock-Up - one to First Aid and one to the Field Problem.

When you take your team to the First Aid problem, remember to have the extra team member beside you at all times. Do not allow **anyone** to talk to the team members - who will also have been advised not to talk to anyone.

Upon completion of the First Aid scenario, escort your team to Fire Fighting. If this is the team's final event, your duties are now complete. However, if your team has not yet completed the Field Problem, take them back to lock-up and pick them up again at the prescribed time.

Once you have escorted your team to their final event your duties may be complete. Check with the Guide Coordinator / Marshall to ensure you are no longer required. Return your radio to the Auditor's office and sign the return sheet.

There will be Security personnel at each entrance to Lock-up. Guides will not be allowed into the Lock-up area. Please report to Lock-up, identify yourself and ask for your team. Lead them to the scheduled event.

It is a good idea to check in with judges of your team's next event (15 minutes prior to start) and ask if they will be ready for you or if they are running late. This way we won't have teams out of Lock-up and standing around, waiting to compete or judges waiting for teams to arrive.

The single, most important thing to remember is that there must be no dialogue between the team members and anyone else.

You will be provided with an SMA cap, which will identify you as an official to the Lock-up Security personnel. This will also enable you to receive complimentary food and drinks from the concession booth.

There will be a Guides meeting scheduled on the Friday afternoon before the competition and any questions that have not been answered can be asked at this time. A physical walk through of the facility will be done and routes to each event will be reviewed.

Once again, thanks for all your help in making this competition a success.

## Helper / Casualty Duties

Firstly, many thanks for volunteering your time to be a helper or casualty, it is very much appreciated.

On the day prior to the competition there will be a meeting held that you need to attend. Typically this is held at 2:00 while the teams are writing the exam. The location will be communicated to you or your team coach prior to the meeting date.

At this meeting all event coordinators are present, and will choose casualties needed for their particular events. Once you are designated as a casualty for an event, you will need to meet with the coordinator for your event to be briefed on your role.

If there are more volunteers than there are casualties needed, the remaining people from the group will be assigned as a helper for an event. This role will also be discussed during the meeting. For the most part the helper is assigned the role of clearing out and resetting the props between teams. This is also a very important role.

The event coordinators typically take the helpers and casualties through the event to ensure the roles are clear.

On the day of the competition, you will need to be present prior to the first team in the draw, until the end of the day. Confirm these times with the event coordinator during the meeting the day prior.

There is an expectation to have the same casualty for all teams to ensure consistency in the role.

All helpers and casualties are expected to wear close-toed shoes during the event while conducting the assigned tasks. The minimum PPE required is based on the TSA for the event. Event coordinators will advise all involved if there is anything else that may be required. They will also advise if a risk assessment was performed and the outcome showed no need for PPE.

Once again, thanks for all your help in making this competition a success.

## Event Winners & Trophy Presentations

Updated: January 2016

### **F I R S T A I D**

EVENT	Trophies	WINNER	COORDINATOR VERIFICATION
Surface First Aid Runner Up	Norcan Fluid Power		Belinda Mitchell / Michael Brenholen
Surface First Aid Winner	Ens Toyota		Belinda Mitchell / Michael Brenholen
Underground First Aid Runner Up	Sask.Assoc. of Optometrists		Belinda Mitchell / Michael Brenholen
Underground First Aid Winner	St. John Ambulance		Belinda Mitchell / Michael Brenholen

### **F I R E F I G H T I N G**

Surface Fire Fighting Runner Up	Wolseley Industrial		Sean Linton
Surface Fire Fighting Winner	Vallen		Sean Linton
Underground Fire Fighting Runner Up	Industrial Scientific		Sean Linton
Underground Fire Fighting Winner	Levitt Safety		Sean Linton

### **P R O F I C I E N C Y**

Surface Proficiency Runner up	Motion Canada		Terry Zerbin
Surface Proficiency Winner	Wesco Distribution Canada		Terry Zerbin
Underground Proficiency Runner Up	Prairie Machine Parts		Terry Zerbin
Underground Proficiency Winner	Thyssen Mining		Terry Zerbin

## Event Winners & Trophy Presentations

### P R A C T I C A L S K I L L S

Surface Practical Skills Runner Up	Hilti Canada		Doug Poole
Surface Practical Skills Winner	EECOL Electric		Doug Poole
Underground Practical Skills Runner up	Vallen		Harvey Callin
Underground Practical Skills Winner	Venables Machine Works Limited		Harvey Callin

### P R O B L E M

Surface Field Problem Runner up	Commercial Solutions		Travis Ferstl / Travis Bailey
Surface Field Problem Winner	Applied Industrial Technologies		Travis Ferstl / Travis Bailey
Underground Field Problem Runner Up	SPI Health and Safety		Kevin Huber / Chris Kelly
Underground Field Problem Winner	MSA Canada		Kevin Huber / Chris Kelly

### O V E R A L L W I N N E R

Surface Overall Runner Up	Finning		Chris Stansfield / Tracy Welder
Surface Overall Winner	SMS Equipment		Chris Stansfield / Tracy Welder
Underground Overall Runner Up	SPI Health and Safety		Chris Stansfield / Tracy Welder
Underground Overall Winner	Acklands-Grainger		Chris Stansfield / Tracy Welder



**Appendix 1**  
**Master of Ceremonies speaking notes**  
**(Contact SMA Office for electronic document)**

# **HISTORICAL SCHEDULES AND COMPETITION CHECKLISTS**

## 2012 SASKATCHEWAN MINING ASSOCIATION EMERGENCY RESPONSE SKILLS COMPETITION SCHEDULE

Team	COORD. BRIEFING	BENCH	FIELD PROBLEM 1	FIELD PROBLEM 2	PRACTICAL SKILLS	TO LOCK UP	GAS TEST	U/G FIRST AID	U/G FIRE	SURF FIRST AID	SURF FIRE	FINISH TIME	GUIDES
	5:45 am	5:55 am	6:15 am	7:10 am	11:30 am	8:20 am	9:00 am	10:00 am	10:30 am			12:00 pm	
	5:45 am	5:55 am	7:10 am	6:15 am	9:15 am	8:20 am	12:00 pm	10:45 am	11:15 am			12:15 pm	
	7:40 am	7:50 am	8:10 am	9:05 am	12:25 pm	10:15 am	10:30 am	11:30 am	12:00 pm			12:20 pm	
	7:40 am	7:50 am	9:05 am	8:10 am	1:45 pm	9:15 am	10:00 am	12:15 pm	12:45 pm			2:10 pm	
	9:30 am	9:40 am	10:00 am	10:55 am	8:30 am	12:00 pm	2:00 pm	1:00 pm	1:30 pm			2:30 pm	
	9:30 am	9:40 am	10:55 am	10:00 am	7:45 am	8:15 am	1:00 pm	1:45 pm	2:15 pm			2:45 pm	
	11:20 am	11:30 am	11:50 am	12:45 pm	7:00 am	7:35 am	1:30 pm	2:30 pm	3:00 pm			3:25 pm	
	11:20 am	11:30 am	12:45 pm	11:50 am	2:25 pm	1:35 pm	9:30 am	3:15 pm	3:45 pm			4:10 pm	
	1:10 pm	1:20 pm	1:40 pm	2:35 pm	10:10 am	10:35 am	8:30 am	9:15 am	9:45 am			3:30 pm	
	1:10 pm	1:20 pm	2:35 pm	1:40 pm	3:35 pm	9:30 am	7:30 am	4:10 pm	4:30 pm			4:50 pm	
	3:00 pm	3:10 pm	3:30 pm	4:25 pm	1:05 pm	8:40 am	7:00 am	7:45 am	8:15 am			5:10 pm	
	3:00 pm	3:10 pm	4:25 pm	3:30 pm	10:45 am		8:00 am	8:30 am	9:00 am			5:10 pm	
			7:00 am		10:15 am	8:00 am	11:30 am			8:50 am	9:30 am	12:00 pm	
			8:15 am		12:15 pm	9:15 am	11:00 am			9:35 am	10:15 am	12:55 pm	
			9:30 am		11:15 am	10:45 am	12:30 pm			8:05 am	8:45 am	1:00 pm	
			10:45 am		7:00 am	11:45 am	8:00 am			11:50 am	12:30 pm	1:00 pm	
			12:00 pm		8:15 am	9:00 am	6:30 am			1:15 pm	1:55 pm	2:15 pm	

12 Underground teams - 2 mock mines, 5 Surface teams, Start time 5:50 AM

Surface Problem - 45 minutes

Underground Problem - 2 - 40 minute problems, 15 minutes between

Underground Problem - 2 - 40 minute problems, 15 minutes between

Practical Skills scheduled anytime throughout day - 25 minute duration

## 2013 SASKATCHEWAN MINING ASSOCIATION EMERGENCY RESPONSE SKILLS COMPETITION SCHEDULE

Team	COORD. BRIEFING	BENCH	FIELD PROBLEM 1	FIELD PROBLEM 2	PRACTICAL SKILLS	TO LOCK UP	GAS TEST	U/G FIRST AID	U/G FIRE	SURF FIRST AID	SURF FIRE	FINISH TIME	GUIDES
Agrium	5:45 am	5:55 am	6:15 am	7:10 am	11:30 am	8:20 am	9:00 am	10:00 am	10:30 am			12:00 pm	Mosaic Colonsay
PotashCorp Allan	5:45 am	5:55 am	7:10 am	6:15 am	9:15 am	8:20 am	12:00 pm	10:45 am	11:15 am			12:15 pm	Agrium
Cameco McArthur River	7:40 am	7:50 am	8:10 am	9:05 am	12:25 pm	10:15 am	10:30 am	11:30 am	12:00 pm			12:20 pm	PotashCorp Allan
PotashCorp Rocanville	7:40 am	7:50 am	9:05 am	8:10 am	1:45 pm	9:15 am	10:00 am	12:15 pm	12:45 pm			2:10 pm	Mosaic Esterhazy K2
Mosaic Esterhazy K2	9:30 am	9:40 am	10:00 am	10:55 am	8:30 am	12:00 pm	2:00 pm	1:00 pm	1:30 pm			2:30 pm	PotashCorp Rocanville
Mosaic Esterhazy K1	9:30 am	9:40 am	10:55 am	10:00 am	7:45 am	8:15 am	1:00 pm	1:45 pm	2:15 pm			2:45 pm	Cameco McArthur River
PotashCorp Cory	11:20 am	11:30 am	11:50 am	12:45 pm	7:00 am	7:35 am	1:30 pm	2:30 pm	3:00 pm			3:25 pm	Mosaic Esterhazy K1
PotashCorp Lanigan	11:20 am	11:30 am	12:45 pm	11:50 am	2:25 pm	12:55 pm	9:30 am	3:15 pm	3:45 pm			4:10 pm	PotashCorp Cory
Mosaic Colonsay	1:10 pm	1:20 pm	1:40 pm	2:35 pm	10:10 am	10:35 am	8:30 am	9:15 am	9:45 am			3:30 pm	PotashCorp Lanigan
PotashCorp Patience Lake			7:00 am		10:15 am	8:00 am	11:30 am			8:50 am	9:30 am	12:00 pm	Mosaic Belle Plaine
Sherritt Coal Poplar River			8:15 am		12:15 pm	9:15 am	11:00 am			9:35 am	10:15 am	12:55 pm	PotashCorp Patience Lake
Cameco Key Lake			9:30 am		11:15 am	10:45 am	12:30 pm			8:05 am	8:45 am	1:00 pm	Sherritt Coal Poplar River
Sherritt Coal Boundary Dam			10:45 am		9:15 am	9:45 am	6:30 am			11:50 am	12:30 pm	1:00 pm	Cameco Key Lake
Mosaic Belle Plaine			12:00 pm		8:15 am	8:45 am	6:00 am			10:20 am	11:00 am	1:00 pm	Sherritt Coal Boundary Dam

9 Underground teams - 2 mock mines, 5 Surface teams, Start time 5:45 AM  
 Underground Problem - 2 - 40 minute problems, 15 minutes between  
 Surface Problem – 45 minutes  
 Practical Skills – 25 minutes

## 2014 SASKATCHEWAN MINING ASSOCIATION EMERGENCY RESPONSE SKILLS COMPETITION SCHEDULE

Underground Teams	COORD. BRIEFING	BENCH	AITCHISON PROBLEM	WORONIUK PROBLEM	PRACTICAL SKILLS	TO LOCK UP	GAS TEST	U/G FIRST AID	U/G FIRE			FINISH TIME	GUIDES
Mosaic Esterhazy K2	5:45 am	5:55 am	6:15 am	7:10 am	11:30 am	8:20 am	9:00 am	10:00 am	10:30 am			12:00 pm	PotashCorp Lanigan
PotashCorp Rocanville	5:45 am	5:55 am	7:10 am	6:15 am	9:15 am	8:20 am	12:00 pm	10:45 am	11:15 am			12:30 pm	Mosaic Esterhazy K2
Mosaic Colonsay	7:40 am	7:50 am	8:10 am	9:05 am	12:25 pm	10:15 am	10:30 am	11:30 am	12:00 pm			12:50 pm	PotashCorp Rocanville
Cameco McArthur River	7:40 am	7:50 am	9:05 am	8:10 am	1:15 pm	9:15 am	10:00 am	12:15 pm	12:45 pm			1:45 pm	Mosaic Colonsay
PotashCorp Cory	9:30 am	9:40 am	10:00 am	10:55 am	8:30 am	12:00 pm	2:00 pm	1:00 pm	1:30 pm			2:30 pm	Cameco McArthur River
Agrium	9:30 am	9:40 am	10:55 am	10:00 am	7:45 am	8:15 am	1:00 pm	1:45 pm	2:15 pm			2:45 pm	PotashCorp Cory
Cameco Rabbit Lake	11:20 am	11:30 am	11:50 am	12:45 pm	7:00 am	7:35 am	8:30 am	2:30 pm	3:00 pm			3:25 pm	Agrium
Cameco Cigar Lake	11:20 am	11:30 am	12:45 pm	11:50 am	2:25 pm	12:55 pm	1:30 pm	3:15 pm	3:45 pm			4:10 pm	PotashCorp Allan
Mosaic Esterhazy K1	1:10 pm	1:20 pm	1:40 pm	2:35 pm	10:10 am	10:35 am	8:00 am	9:15 am	9:45 am			3:30 pm	Cameco Cigar Lake
PotashCorp Allan	1:10 pm	1:20 pm	2:35 pm	1:40 pm	3:35 pm	9:30 am	7:30 am	8:30 am	9:00 am			4:05 pm	Mosaic Esterhazy K1
PotashCorp Lanigan	3:00 pm	3:10 pm	3:30 pm	4:25 pm	10:45 am	8:40 am	7:00 am	7:45 am	8:15 am	5:10 pm	Cameco Rabbit Lake		
Surface Teams			Surface Problem		Practical Skills	To Lock Up	Gas Test			Surface First Aid	Surface Fire	Finish Time	Guides
Sherritt Coal Boundary Dam / Bienfait			7:00 am		10:15 am	8:00 am	11:30 am			8:50 am	9:30 am	12:00 pm	PotachCorp Patience Lake
Mosaic Belle Plaine			8:15 am		12:15 pm	9:15 am	11:00 am			9:35 am	10:15 am	12:55 pm	Sherritt Coal Boundary Dam / Bienfait
Cameco Key Lake			9:30 am		11:15 am	10:45 am	12:30p m			8:05 am	8:45 am	1:00 pm	Mosaic Belle Plaine
Areva McCLean lake			10:45 am		9:15 am	9:45 am	6:30 am			11:50 am	12:30 pm	1:00 pm	Cameco Key Lake
Sherritt Coal Poplar River			12:00 pm		8:15 am	8:45 am	6:00 am			10:20 am	11:00 am	12:45 pm	Areva McCLean lake
PotachCorp Patience Lake			1:15 pm		6:15 am	8:35 am	9:30 am			7:20 am	8:05 am	2:00 pm	Sherritt Coal Poplar River

11 Underground teams - 2 mock mines, 6 Surface teams, Start time 5:45 AM  
Underground Problem - 2 - 40 minute problems, 15 minutes between - Surface Problem - 45 minutes - Practical Skills - 25 minutes

## 2015 SASKATCHEWAN MINING ASSOCIATION EMERGENCY RESPONSE SKILLS COMPETITION SCHEDULE

Underground Teams	COORD. BRIEFING	BENCH	AITCHISON PROBLEM	WORONIUK PROBLEM	PRACTICAL SKILLS	TO LOCK UP	GAS TEST	U/G FIRST AID	U/G FIRE		FINISH TIME	GUIDES	
Cameco McArthur River	5:45 am	5:55 am	6:15 am	7:10 am	11:30 am	7:50 am 10:35 am	9:00 am	9:45 am	10:15 am		11:50 am	PotashCorp Allan	
Cameco, Cigar Lake	5:45 am	5:55 am	7:10 am	6:15 am	9:15 am	7:50 am 9:40 am	12:00 pm	10:45 am	11:20 am		12:30 pm	PotashCorp Rocanville	
PotashCorp Rocanville	7:40 am	7:50 am	8:10 am	9:05 am	12:25 pm	9:45 am	10:30 am	11:25 am	11:55 am		12:50 pm	Cameco, Cigar Lake	
PotashCorp Cory	7:40 am	7:50 am	9:05 am	8:10 am	1:15 pm	9:45 am	10:00 am	12:15 pm	12:45 pm		1:40 pm	Cameco McArthur River	
PotashCorp Lanigan	9:30 am	9:40 am	10:00 am	10:55 am	8:30 am	8:55 am 11:35 am	2:15 pm	1:00 pm	1:30 pm		2:45 pm	Mosaic Colonsay	
Mosaic Colonsay	9:30 am	9:40 am	10:55 am	10:00 am	7:45 am	8:10 am 11:35 am	1:00 pm	1:45 pm	2:15 pm		2:35 pm	Mosaic Esterhazy K1	
Mosaic Esterhazy K1	11:20 am	11:30 am	11:50 am	12:45 pm	7:00 am	7:25 am 1:25 pm	8:30 am	2:30 pm	3:00 pm		3:20 pm	PotashCorp Cory	
Mosaic Esterhazy K2	11:20 am	11:30 am	12:45 pm	11:50 am	2:25 pm	2:50 pm 1:25 pm	1:45 pm	3:15 pm	3:45 pm		4:05 pm	PotashCorp Lanigan	
Agrium	1:10 pm	1:20 pm	1:40 pm	2:35 pm	10:10 am	9:40 am 10:35 am	8:00 am	8:50 am	9:20 am		3:15 pm	Mosaic Esterhazy K2	
Cameco Rabbit Lake	1:10 pm	1:20 pm	2:35 pm	1:40 pm	3:35 pm	9:10 am 3:15 pm	7:30 am	8:20 am	8:50 am		4:00 pm	Agrium	
PotashCorp Allan	3:00 pm	3:10 pm	3:30 pm	4:25 pm	10:45 am	8:45 am 11:10 am	7:00 am	7:45 am	8:25 am	5:05 pm	Cameco Rabbit Lake		
Surface Teams			Surface Problem		Practical Skills	To Lock Up	Gas Test			Surface First Aid	Surface Fire	Finish Time	Guides
Westmoreland Coal Estevan			7:15 am		10:15 am	8:00 am 9:10 am 10:40 am	11:30 am			8:50 am	6:45 am	12:00 pm	Areva McClean Lake
Areva McClean Lake			8:15 am		12:15 pm	9:00 am 10:10 am	11:00 am			9:20 am	9:50 am	12:40 pm	Westmoreland Coal Poplar River
Westmoreland Coal Poplar River			9:30 am		11:15 am	7:30 am 8:25 am 10:15 am 11:40 am	12:30 pm			8:05 am	7:10 am	1:00 pm	PotashCorp Patience Lake
PotashCorp Patience Lake			10:45 am		9:15 am	7:55 am 9:40 am 11:30 am	6:30 am			11:50 am	7:35 am	12:10 pm	Cameco Key Lake
Cameco Key Lake			12:00 pm		8:15 am	8:40 am 11:05 am	6:00 am			10:15 am	10:45 am	12:45 pm	Mosaic Belle Plaine
Mosaic Belle Plaine			1:15 pm		6:15 am	6:40 am 7:20 am 8:20 am	9:30 am			7:00 am	8:00 am	2:00 pm	Westmoreland Coal Estevan

11 Underground teams - 2 mock mines, 6 Surface teams, Start time 5:45 AM  
Underground Problem - 2 - 40 minute problems, 15 minutes between - Surface Problem – 45 minutes – Practical Skills – 25 minutes

## 2016 SASKATCHEWAN MINING ASSOCIATION EMERGENCY RESPONSE SKILLS COMPETITION SCHEDULE

Underground Teams	COORD. BRIEFING	BENCH	AITCHISON PROBLEM	WORONIUK PROBLEM	PRACTICAL SKILLS & BENCHMAN	TO LOCK UP	GAS TEST	U/G FIRST AID	U/G FIRE		FINISH TIME	GUIDES	
Cameco Rabbit Lake	5:45 am	5:55 am	6:15 am	7:10 am	8:10 am	7:50 am 8:35 am	9:00 am	12:00 pm	12:25 pm		12:45 pm	PotashCorp Allan	
PotashCorp Allan	5:45 am	5:55 am	7:10 am	6:15 am	9:35 am	7:50 am 10:05 am	8:30 am	12:45 pm	11:15 am		1:05 pm	Mosaic Esterhazy K1	
Mosaic Colonsay	7:40 am	7:50 am	8:10 am	9:05 am	1:25 pm	6:55 am 9:45 am	12:00 pm	10:30 am	6:35 am		1:50 pm	Cameco, Cigar Lake	
PotashCorp Lanigan	7:40 am	7:50 am	9:05 am	8:10 am	11:55 am	6:20 am 9:45 am	1:00 pm	11:15 am	6:00 am		1:30 pm	Claude Resources Seabee	
PotashCorp Cory	9:30 am	9:40 am	10:00 am	10:55 am	8:55 am	8:05 am 11:35 am	2:30 pm	1:35 pm	7:45 am		3:00 pm	Mosaic Colonsay	
Mosaic Esterhazy K2	9:30 am	9:40 am	10:55 am	10:00 am	7:30 am	7:55 am 8:40 am	1:30 pm	2:35 pm	8:20 am		2:55 pm	Cameco McArthur River	
Mosaic Esterhazy K1	11:20 am	11:30 am	11:50 am	12:45 pm	6:00 am	6:25 am 10:05 am	7:30 am	9:45 am	2:10 pm		2:30 pm	PotashCorp Cory	
Claude Resources Seabee	11:20 am	11:30 am	12:45 pm	11:50 am	6:45 am	7:10 am 9:20 am	2:00 pm	9:00 am	2:45 pm		3:05 pm	PotashCorp Lanigan	
PotashCorp Rocanville	1:10 pm	1:20 pm	1:40 pm	2:35 pm	10:25 am	8:35 am 10:50 am	7:00 am	8:15 am	3:20 pm		3:40 pm	Cameco Rabbit Lake	
Cameco McArthur River	1:10 pm	1:20 pm	2:35 pm	1:40 pm	11:10 am	7:50 am 11:35 am	10:00 am	7:30 am	3:55 pm		4:15 pm	Agrium	
Agrium Vanscoy	3:00 pm	3:10 pm	3:30 pm	4:25 pm	12:40 pm	7:05 am 1:05 pm	10:30 am	6:45 am	1:35 pm		5:05 pm	PotashCorp Rocanville	
Cameco Cigar Lake	3:00 pm	3:10 pm	4:25 pm	3:30 pm	2:10 pm	6:20 am 1:20 pm	9:30 am	6:00 am	1:00 pm	5:05 pm	Mosaic Esterhazy K2		
Surface Teams			Surface Problem		Practical Skills	To Lock Up	Gas Test			Surface First Aid	Surface Fire	Finish Time	Guides
Cameco Key Lake			9:45 am		9:00 am	7:00 am 8:20 am 9:25 am	6:30 am			8:00 am	10:40 am	11:00 pm	Mosaic Belle Plaine
Mosaic Belle Plaine			6:00 am		10:00 am	6:45 am 7:35 am 9:15 am	11:00 am			7:15 am	8:55 am	11:30 am	PotashCorp Patience Lake
PotashCorp Patience Lake			11:00 am		8:00 am	8:25 am 9:05 am 10:25 am	6:00 am			8:45 am	10:05 am	11:45 am	Westmoreland Poplar River
Westmoreland Poplar River			7:15 am		11:00 am	6:50 am 8:00 am 9:50 am	11:30 am			6:30 am	9:30 am	12:00 pm	AREVA McClean Lake
Westmoreland Estevan			8:30 am		12:00 pm	7:30 am 9:15 am 10:35 am	12:30 pm			10:15 am	7:10 am	1:00 pm	Cameco Key Lake
AREVA McClean Lake			12:15 pm		7:00 am	7:25 am 9:50 am	8:00 am			9:30 am	11:50 am	1:00 pm	Westmoreland Estevan

12 Underground teams - 2 mock mines, 6 Surface teams, Start time 5:45 AM  
Underground Problem - 2 - 40 minute problems, 15 minutes between - Surface Problem – 45 minutes – Practical Skills – 25 minutes

## 2017 SASKATCHEWAN MINING ASSOCIATION EMERGENCY RESPONSE SKILLS COMPETITION SCHEDULE

Underground Teams	COORD. BRIEFING	BENCH	AITCHISON PROBLEM	WORONIUK PROBLEM	PRACTICAL SKILLS	TO LOCK UP	BENCHMAN	GAS TEST	U/G FIRST AID	U/G FIRE		FINISH TIME	GUIDES	
Silver Standard Seabee	5:45 am	5:55 am	6:15 am	7:10 am	8:10 am	7:50 am 8:35 am	9:30 am	9:00 am	12:00 pm	12:25 pm		12:45 pm	Cameco McArthur River	
Cameco McArthur River	5:45 am	5:55 am	7:10 am	6:15 am	9:35 am	7:50 am 10:05 am	12:00 pm	8:30 am	12:45 pm	11:15 am		1:05 pm	PotashCorp Lanigan	
PotashCorp Lanigan	7:40 am	7:50 am	8:10 am	9:05 am	1:25 pm	6:55 am 9:45 am	10:00 am	12:00 pm	10:30 am	6:35 am		1:50 pm	Cameco Cigar Lake	
Cameco Cigar Lake	7:40 am	7:50 am	9:05 am	8:10 am	11:55 am	6:20 am 9:45 am	10:30 am	1:00 pm	11:15 am	6:00 am		1:30 pm	PotashCorp Cory	
PotashCorp Cory	9:30 am	9:40 am	10:00 am	10:55 am	8:55 am	8:05 am 11:35 am	6:00 am	2:30 pm	1:35 pm	7:45 am		3:00 pm	Mosaic Esterhazy K2	
PotashCorp Rocanville	9:30 am	9:40 am	10:55 am	10:00 am	7:30 am	7:55 am 8:40 am	6:30 am	1:30 pm	2:35 pm	8:20 am		2:55 pm	Agrium Vanscoy	
Mosaic Esterhazy K2	11:20 am	11:30 am	11:50 am	12:45 pm	6:00 am	6:25 am 10:05 am	7:00 am	7:30 am	9:45 am	2:10 pm		2:30 pm	PotashCorp Allan	
PotashCorp Allan	11:20 am	11:30 am	12:45 pm	11:50 am	6:45 am	7:10 am 9:20 am	7:30 am	2:00 pm	9:00 am	2:45 pm		3:05 pm	Mosaic Esterhazy K1	
Agrium Vanscoy	1:10 pm	1:20 pm	1:40 pm	2:35 pm	10:25 am	8:35 am 10:50 am	9:00 am	7:00 am	8:15 am	3:20 pm		3:40 pm	Mosaic Colonsay	
Mosaic Colonsay	1:10 pm	1:20 pm	2:35 pm	1:40 pm	11:10 am	7:50 am 11:35 am	8:00 am	10:00 am	7:30 am	3:55 pm		4:15 pm	Silver Standard Seabee	
Mosaic Esterhazy K1	3:00 pm	3:10 pm	3:30 pm	4:25 pm	12:40 pm	7:05 am 1:05 pm	8:30 am	10:30 am	6:45 am	1:35 pm	5:05 pm	PotashCorp Rocanville		
Surface Teams			Surface Problem		Practical Skills	To Lock Up		Gas Test			Surface First Aid	Surface Fire	Finish Time	Guides
Cameco Key Lake			9:45 am		9:00 am	7:00 am 8:20 am 9:25 am		6:30 am			8:00 am	10:40 am	11:00 pm	Westmoreland Poplar River
Westmoreland Poplar River			6:00 am		10:00 am	6:45 am 7:35 am 9:15 am		11:00 am			7:15 am	8:55 am	11:30 am	Mosaic Belle Plaine
Mosaic Belle Plaine			11:00 am		8:00 am	8:25 am 9:05 am 10:25 am		6:00 am			8:45 am	10:05 am	11:45 am	PotashCorp Patience Lake
PostashCorp Patience Lake			7:15 am		11:00 am	6:50 am 8:00 am 9:50 am		11:30 am			6:30 am	9:30 am	12:00 pm	Westmoreland Estevan
Westmoreland Estevan			8:30 am		12:00 pm	7:30 am 9:15 am 10:35 am		12:30 pm			10:15 am	7:10 am	1:00 pm	Areva McClean Lake
Areva McClean Lake			12:15 pm		7:00 am	7:25 am 9:50 am		8:00 am			9:30 am	11:50 am	1:00 pm	Cameco Key Lake



## **2018 SASKATCHEWAN MINING ASSOCIATION EMERGENCY RESPONSE SKILLS COMPETITION SCHEDULE**

Underground Teams	COORD. BRIEFING	BENCH	AITCHISON PROBLEM	WORONIUK PROBLEM	PRACTICAL SKILLS	TO LOCK UP	BENCHMAN	GAS TEST	U/G FIRST AID	U/G FIRE			FINISH TIME	GUIDES
Nutrien Rocanville	5:45 am	5:55 am	6:15 am	7:10 am	8:15 am	7:50 am 8:40 am	9:30 am	9:00 am	12:00 pm	12:40pm			1:15 pm	
Nutrien Cory	6:40 am	6:50 am	7:10 am	8:05 am	10:30 am	8:40 am 11:50 am	12:00 pm	9:30 am	12:45 pm	11:15 am			1:05 pm	
Nutrien Allan	7:35 am	7:45 am	8:05 am	9:00 am	1:30 pm	7:05 am 9:40 am	10:00 am	12:00 pm	10:35 am	6:30 am			1:55 pm	
Mosaic Colonsay	8:30 am	8:40 am	9:00 am	9:55 am	12:00 pm	6:20 am 10:35 am	11:00 am	1:00 pm	6:00 am	2:45 pm			3:20 pm	
Mosaic K2	9:25 am	9:35 am	9:55 am	10:50 am	8:55 am	8:20 am 11:30 am	6:00 am	2:00 pm	1:30 pm	7:45 am			2:30 pm	
Nutrien Vanscoy	10:20 am	10:30 am	10:50 am	11:45 am	7:30 am	8:55 am 12:25 pm	6:30 am	1:30 pm	2:05 pm	8:20 am			2:25 pm	
Cameco Cigar Lake	11:15 am	11:25 am	11:45 am	12:40 pm	6:00 am	6:25 am 10:05 am	7:00 am	7:30 am	9:45 am	2:10 pm			2:45 pm	
SSR Mining Seabee	12:10 pm	12:20 pm	12:40 pm	1:35 pm	6:45 am	7:10 am 9:20 am	7:30 am	2:30 pm	9:00 am	3:20 pm			3:55 pm	
Mosaic K1	1:05 pm	1:15 pm	1:35 pm	2:30 pm	9:45 am	10:10 am 11:35 am	8:00 am	7:00 am	11:15 am	3:55 pm			4:15 pm	
Nutrien Lanigan	2:00 pm	2:10 pm	2:30 pm	3:25 pm	11:15 am	7:50 am 11:40 am	10:30 am	10:00 am	7:30 am	1:00 pm			4:05 pm	
Surface Teams			Surface Problem		Practical Skills	To Lock Up		Gas Test			Surface First Aid	Surface Fire	Finish Time	Guides
Westmoreland Poplar River			9:45 am		9:00 am	8:20 am 9:25 am		6:30 am			8:00 am	10:45 am	11:20 pm	
Mosaic Belle Plaine			6:00 am		10:00 am	6:45 am 7:35 am		11:00 am			7:15 am	8:55 am	11:30 am	
Orano McClean Lake			10:55 am		8:00 am	8:25 am 9:05 am		6:00 am			8:45 am	10:05 am	11:45 am	
Westmoreland Estevan			7:15 am		11:00 am	6:50 am 8:00 am		11:30 am			6:30 am	9:30 am	12:00 pm	
Nutrien Patience Lake			8:30 am		11:50 am	7:45 am 9:15 am		12:30 pm			10:15 am	7:10 am	1:00 pm	
K+S Potash Bethune			12:25 pm		7:00 am	7:25 am 8:30 am		8:00 am			9:30 am	11:50 am	1:10 pm	

10 Underground teams - 2 mock mines, 6 Surface teams, Start time 5:45 AM

Underground Problem - 2 - 40 minute problems, 15 minutes between - Surface Problem – 45 minutes – Practical Skills – 25 minutes

## 2019 SASKATCHEWAN MINING ASSOCIATION EMERGENCY RESPONSE SKILLS COMPETITION SCHEDULE

Underground Teams	COORD. BRIEFING	BENCH	AITCHISON PROBLEM	WORONIUK PROBLEM	PRACTICAL SKILLS	BENCHMAN	GAS TEST	Fire	U/G FIRST AID	FINISH TIME	GUIDES
Nutrien Lanigan	5:45 am	5:55 am	6:15 am	7:10 am	11:00 am	12:40 pm	10:20 am	9:15 am	12:00 pm	12:45 pm	SSR Seabee
Cameco Cigar Lake	5:45 am	5:55 am	7:10 am	6:15 am	11:45 am	9:35 am	9:45 am	11:00 am	9:30 am	1:10 pm	Nutrien Lanigan
Nutrien Allan	7:35 am	7:45 am	8:05 am	9:00 am	10:15 am	11:15 am	12:50 pm	12:10 pm	5:45 am	1:20 pm	Mosaic Esterhazy K1
Nutrien Rocanville	7:35 am	7:45 am	9:00 am	8:05 am	12:30 pm	10:10 am	10:50 am	11:35 am	1:25 pm	2:10 pm	Mosaic Esterhazy K2
Mosaic Colonsay	9:25 am	9:35 am	9:55 am	10:50 am	5:45 am	8:50 am	12:20 pm	1:20 pm	7:15 am	2:20 pm	Nutrien Allan
Mosaic Esterhazy K2	9:25 am	9:35 am	10:50 am	9:55 am	6:30 am	5:45 am	1:30 pm	12:45 pm	8:00 am	2:00 pm	Nutrien Rocanville
SSR Seabee	11:15 am	11:25 am	11:45 am	12:40 pm	9:30 am	7:45 am	6:50 am	2:35 pm	8:45 am	3:10 pm	Nutrien Vanscoy
Nutrien Vanscoy	11:15 am	11:25 am	12:40 pm	11:45 am	8:00 am	7:15 am	6:20 am	2:00 pm	10:15 am	2:30 pm	Mosaic Colonsay
Nutrien Cory	1:05 pm	1:15 pm	1:35 pm	2:30 pm	7:15 am	6:30 am	8:20 am	5:45 am	11:00 am	3:25 pm	Cameco Cigar Lake
Mosaic Esterhazy K1	1:05 pm	1:15 pm	2:30 pm	1:35 pm	8:45 am	11:45 am	5:45 am	7:30 am	6:30 am	3:25 pm	Nutrien Cory
Surface Teams			Surface Problem		Practical Skills		Gas Test	Fire	Surface F/A	Finish Time	Guides
Westmoreland Poplar River			5:45 am		9:30 am		7:50 am	8:40 am	10:30 am	11:15 am	Orano McClean Lake
Westmoreland Estevan			7:00 am		8:45 am		11:50 am	9:50 am	5:45 am	12:20 pm	Nutrien Patience Lake
Orano McClean Lake			8:15 am		6:30 am		9:50 am	10:25 am	11:15 am	12:00	K+S Potash
Mosaic Belle Plaine			9:30 am		8:00 am		7:20 am	6:20 am	12:00 pm	12:45 pm	Westmoreland Poplar River
Nutrien Patience Lake			10:45 am		7:15 am		9:20 am	8:05 am	12:45 pm	1:30 pm	Westmoreland Estevan
K+S Potash			12:00 pm		5:45 am		11:20 am	6:55 am	7:45 am	1:15 pm	Mosaic Belle Plaine

10 underground teams, 6 Surface.

40-minute mine problems allows for 15 minutes to score and reset. First aid, Practical 45 minutes, to include scenario and reset. Gas testing and Benchman 30 minutes. Fires 35 minutes. Surface field allows 60 minutes for scenario plus additional 15 min to score and reset.

## **2019 SASKATCHEWAN MINING ASSOCIATION EMERGENCY RESPONSE SKILLS COMPETITION EXAM SCHEDULE**

<b>Underground Teams</b>	<b>Exam</b>	<b>Equipment drop off</b>	<b>Benchman exam</b>	<b>Finish Time</b>
Mosaic Colonsay	12:00	1:00 – 2:00	2:00	3:00
Nutrien Cory	12:00	1:00 – 2:00	2:00	3:00
Nutrien Allan	12:00	1:00 – 2:00	2:00	3:00
Nutrien Vanscoy	12:00	1:00 – 2:00	2:00	3:00
Nutrien Lanigan	12:00	1:00 – 2:00	2:00	3:00
Cameco Cigar Lake	1:00	12:00 – 1:00	2:00	3:00
Nutrien Rocanville	1:00	12:00 – 1:00	2:00	3:00
Mosaic K1	1:00	12:00 – 1:00	2:00	3:00
Mosaic K2	1:00	12:00 – 1:00	2:00	3:00
SSR Mining Seabee	1:00	12:00 – 1:00	2:00	3:00
<b>Surface Teams</b>	<b>Exam</b>	<b>Equipment drop off</b>		<b>Finish Time</b>
Westmoreland Poplar River	2:00	12:00 – 2:00		3:00
Mosaic Belle Plaine	2:00	12:00 – 2:00		3:00
Orano McClean Lake	2:00	12:00 – 2:00		3:00
Westmoreland Estevan	2:00	12:00 – 2:00		3:00
Nutrien Patience Lake	2:00	12:00 – 2:00		3:00
K+S Potash Bethune	2:00	12:00 – 2:00		3:00



**The Excel format of this checklist is kept at the SMA office.**

## SMA Emergency Response/Mine Rescue Skills Competition Checklist

**Mosaic Place - Moose Jaw**  
**Competition Date: June 2, 2018**

*January 11, 2018 teview*

Task has been completed or confirmed

Still Work to do but on schedule

CriticalJobs at this time

	Responsible	Action Item	Action Required / Status
	<b>General</b>		
1	Committee	Review Competiton Guidelines; review as a group by January meeting.	
2	SMA	Book competition grounds;	Complete Mosaic Place and Moose Jaw Exhibition Co. - Moose Jaw
3	Ken Worobec	Letters of intent.	In to Ken Worobec by January 15, 2018. 10 underground 6 surface confirmed.
4	Committee Chair	Send out Coordinators letter of intent for upcoming competition	James will send out prior to October meeting
5	Donavan Hebig	SMA Competition Marshal	Confirmed
6	Tracey Irwin	Competition brochures - submit team photos and names by May 11, 2018	Add fire route map to the brochure

7	James Ferstl	Mock Mine Building Coordinator. Sharlene Myketiak Batteries for Femco phones are in Sharlene's office. Cut dog houses off steel pallets for mine sets. Rough service forklift for lifting sean cans off trailers	confirmed Jacobs. Committee agreed to cut dog houses off
8	Brad Sigurdson	Trophies	James to remind teams to stick with a common name plate. Need to change the Surface Practical Skills Trophy to the Doug Poole Memorial Trophy
9	Chris Stansfield	Participant gifts	Agreed to have the 50th coffee table book as the gift at Oct 5th mtg
10	Chris Stansfield	Judges ID, SMA committee ID, Guides ID( Hats)	Chris will arrange for hats
11	Frank Falkevitch	Competiton Committee T shirts	Frank will arrange for the golf shirts
12	James Ferstl	Refresh competition logo	Send in suggestions to James by AGM and will vote on at AGM. Chris will also discuss with Midwest
13	Comp. Committee	Area for judges & statisticians on Saturday	Kinsmen room for stats need to confirm committee room
14	Kevin Huber	Schedule for all teams	Kevin H will formalize once the teams have committed .Draw at March meeting
15	Ken Worobec	Master of ceremonies	Wayne Summach has agreed
16	Pam/Brad	Confirm Dave Speerbrecker, Brad Sigurdson, Mark Sterner (need alternate for Mark) and Chris Zirk to handle score sheets. Pam Schwann - auditor - Kevin Kingdon (photocopy)	Confirmed Dave S, Chris Z, Brad S. and Kevin Kingdon. Gina Wickham to provide Photocopy support.

17	Comp. Committee	Security from exhibition from 5 PM to 5 AM	Confirm with Mosaic Place and Exh grounds. Closer to the event
18	Pam Schwann	Liability insurance for props and event	Form in the guide....send information to James...James to send to Pam by May 10th
19	Comp. Committee	Making of draw at March 2 AGM. SMA meeting	Draw will be made at the SMA AGM March 2, 2018
20	Comp. Committee	Recommend Mine Rescue person of the year	Doug Poole pre-awarded in Sept 2017. No further recommendations.
21	Brad Sigurdson	Order ER Person of the Year Award	SMA office provided the trophy for Doug.
22	Comp. Committee	Bio's for Emergency Response member retirees into the committee	Bio's must be in prior to the SMA AGM March 2, 2018. Bio and photo to be sent to Brad, Ken and Tracey
23	Ken Worobec	Order ER Retiree Plaques (Listowel Saskatoon)	
24	Committee	Identify who guides and casualties will be. Each site to supply one guide, and one casualty	
25	Tracey Irwin	TV and radio coverage	Tracey working with 103.9 Moose Jaw and AM option....radio remote. Donovan and James to provide interviews. Senior leadership as well and competitors after the event.
26	Pam Schwann	Invite dignitaries and guests	After AGM
27	Pam Schwann	Letter to sponsors to present awards	Late April
28	Michael Brenholen	Lock up – security guards - Need to be there by 4:45 a.m.	Need guide for smokers
29	SMA	Breakfast hot for 5:00 a.m.	To Be Arranged in May - SMA
30	Pam Schwann/SMA	Lunch (teams and judges)	To Be Arranged in May - SMA

32	SMA	Lunch for for exhibition grounds (fire crew)	Fire crew needs hats to use the cantene
33	Comp. Committee	Lock up smoking area	2nd Floor - where staff smoke
34	Dan Jelinski	Coordinate special props needed	Fortis and United rental (check in 2018) will supply the SMA with any special props that they need. The contact person will be Dan Jelinski. By April 30th
35	St. John's Ambulance	SMA Lock up coordinator	
36	Cigar	SMA fire liaison	
37	Poplar	SMA first aid liaison	
38	K1	SMA underground liaison	
39	Vanscoy	SMA underground liaison	
40	Patience	SMA surface liaison	Jerrod Madarash
41	Colonsay	SMA practical skills liaison U/G	
42	Boundary	SMA practical skills liaison surface	
43	James Ferstl	Transportation of mock mine sets and equipment	Morsky's. Need access to forklift capable of lifting sea cans. James to check on donator option
44	Pam Schwann/SMA	Check all watches and radios to ensure they work - 1 month ahead. Bring stop watches, clipboards, and radios. Etc	Equipment check in May - SMA. Will purchase new batteries for the watches.
45	SMA	Photocopier	SMA to rent May. Leslie confirmed we need to rent from 3rd party
46	Doug Brown	Safety walk through of events - Friday afternoon during set up (include fires on Sat am)	James to talk with Doug



47	Committee	Order curtains confirm on tour.	Jodie Balor will arrange for curtains
	SMA Office	Signs for parking and access to fire event	Tracey will arrange for these signs to be made and installed. James to provide details. Parking lots have been rented but in the process of being sold
48	Comp. Committee	Event updates - cut-off dates, methods of distribution	All communication will be sent via the committee and chairman. James to send notice to all event coordinators and teams
49	Tracey Irwin	Directional signs for the venue & equipment drop off	Stored at SMA office. SMA Office to check them and re-order if needed May need directional signs as well. Ken provided James the details.
50	James Ferstl	Large schedule and floor plan (3 each)	Kevin to send James the final version for plotting
51	SMA Office	Bus Schedule Form - Hotel- Event- Return	<b>City of Moose Jaw transit for evening. Still working on buses for fire event.</b>
52	James Ferstl	Secure set of keys for building confirm on tour	Get from Jodie Balon closer to the event
53	Tracey Irwin	Sponsorship by non-safety suppliers - request letters to be sent	Sponsors Confirmed - Procon (Platinum - 5K), Thyssen (Gold - 2.5K), Parkland College (Silver - 1K), Tourism Moose Jaw - 8K. Brandt (in discussion with SMA)  Donators Confirmed -
54	HR / PAC Committee	Family Safety Zone	Jen Jungwirth to act as coordinator. Pam working on new Ed Outreach coordinator. Vallen to provide the fire extinguisher training and to provide a volunteer. Street Team coming. Thyssen will provide SCBAs, Brad to discuss overall with new coordinator.
55	Chairperson	Confirm arrival times of Event Co-ordinators to ensure that events are set up properly	

56	Event Coordinators	Ensure that prop designs for events are submitted to Jacobs builders at least 30 days prior to competition	James sent out Jacob's coordinator contact to event coordinator Sharlene.Myketiak@mosaicco.com, Phone # 306-345-8301. James Ferstl confirmed with Jacobs that they will be the builders in 2018
57	Event Coordinators	Confirm number of merits - provide to Brad at SMA at least 30 days prior to competition	
58	Chairperson	Send out competition schedule, site map, preferred routes and agenda when finalized	
59	Mike Sather	Guide co-ordinator	Mark S confirmed with Mike on Sept 14/17
60	Event Co-ordinators	Event Co-ordinators are responsible for putting up and taking down their own signage - Event Coordinators must remain onsite until they have confirmed and signed off their scores	Signs to go to the Committee room. Return to SMA Office
61	Event Co-ordinators	Supply event written scenario at events for problem descriptions. 3'x4'	James sent out reminder to provide written scenario
62	James/ Donovan/Mike	Competition Marshall & Competition Chair responsible for meeting with the Judges/helpers- Casualties the day before of the competition. Guide Coordinator to meet with guides separately	James sent a remind to Mike that the Fire guides need to run the scoresheets to the stats room

63	Reuben Unger	Will administer the exam with assistance from competition committee members (Exam length 1 hour)	Donovan confirmed Sept 14/17
64	Mike Sather	Guide Co-ordinator will meet with guides the day before the competition	Jamestalked to Mike
65	Event Coords	Competiton Committee will sign off on who the Judges will be by April comp meeting	Kevin's are in
66	Mine Problem Coord	Mine Judges meeting will be held on Friday (b/n 9-10 am) to outline duties, responsibilities, and judging methodology	Need Brad's projector in Kinsmen room on Friday (8-10 am)
67	Event Coords	Obtain e-mail and contact information for event co-ordinators early and send out to the competition committee	James sent out reminder
68	Comp. Committee	2 volunteers from the committee are required to assist with cleanup/walk through on Sunday to assist SMA (Brad)	Kevin Kingdon, James Ferstl, Belinda Mitchell
69	Event Coordinators	Check guidelines for co-ordinator list of equipment by March AGM	James to send reminder
70	<b>Banquet / Hotels</b>		
71	SMA Office	Banquet - Confirm Venue. SMA office to	Banquet - Moose Jaw Exhibition Co.

		coordinate banquet attendees	
72	Committee/SMA Office	Someone to deliver grace before meal?	SMA office confirmed with Bernie Bishop
73	SMA Office-Dorian	Team Table Assignment (16 teams for 2018)	
74	SMA Office	Liquor permit required minimum 2 months in advance	Look at getting pre-paid tickets
75	Brad Sigurdson	Entertainment	Brad to working with George/Marci - 15K budget. Committee agreed to book Toque. On going discussion with Toque. Need to confirm by March 1st.
76	Tracey Irwin	Book photographer need 2	Ken, Joanne and Kevin Fairburn - Tracey to confirm
77	Dorian Ward	Invite retired-SMA Safety committee members to future banquets	Committee members to forward names to SMA office. Pam to do invites. Teams to send names to admin@saskmining.ca by March 30th
78	Wes Hrapchak	Some from the committee to arrange the trophies and keeper plaques prior to the banquet	James to check with Doug Brown to see if he can assist
79	<b>Fire event - Sean Linton</b>		
80	Graham Linton	Fire manual posted on the website	Pam confirmed Sept 14/17
81	Mosaic Place - Moose Jaw	Fuel for fires, trailer to be rented for fire event judges/coordinator use	Sean Linton to check with FCL for donation. Brad to provide Sean with the sponsorship letter for 2018
82	Sean Linton	Fire extinguisher refill area trailer – props, Fire permit, fire prop transport	Tall building at Exhibition Grounds is in the contract. Toured area during November meeting
83	Sean Linton	Fire Coordinator	

84	Committee	Need to consider alternative to fire event if there is a fire ban in Moose Jaw in 2018	Table top scenarios (3). Explore VR out of Regina. Donovan to check.
85	Brad Sigurdson	pump out fire props (GFL Environmental) Brad to confirm	
86	Sean Linton	Clay/dirt for ground fires (confirm on tour)	Only needed in Regina - James confirmed not needed in Moose Jaw
	Sean Linton	Sean to provide tools for the event	Pam and committee approved purchase of tools as per email from Sean
87	Sean Linton	Fire school train the trainer. Sean to let James know dates for 2018. There will be a 1/2 day gas train the trainer at the front end of the fire TtheT	April 17-19th at Patience Lake. Gas fist then fire. Registration will be on SMA website
88	James Ferstl	Block off route to fire grounds	James to check with City of MJ
89	James Ferstl	Need a forklift on the grounds Thursday-Saturday -	James to check with Exhibition Grounds. Sean to advise James of dates/times it will be needed
90	SMA Office	Book Shuttles from Mosaic Place to Exhibition Grounds (2-3 committee to determine)	Need 2 "my bus" buses
91	<b>First aid event - Mark Sterner</b>		
92	Mark Sterner - Coordinator	First Aid Coordinator, judges and casualties	
93	Doug Brown/Dan Jelinski	Scenario reviewers (First Aid), at least 1 month prior to event	James to talk with Doug. Dan confirmed Sept 14/17

94	St. John/Team Response	First Aid train the trainer	2018 Date April 11th at Mosaic place- Registration letter to be sent out mid-January
95	Doug Brown/Dan Jelinski	Need committee member to conduct an "orientation" review on the Friday prior to the competition to ensure that the spectators are able to clearly see the event without becoming an impediment to the event., Work with coordinator to correct any issues.	Coordinator to be aware of this is preparation of scenario Doug B and committee members as available
96	<b>Mine Problem - Kevin Huber</b>		
97	Coordinators	Mine Problem casualties required	7 needed
98	Judges	mine problem & Briefing - Judges	
99	Design Committee	Underground Mine "Aitchison" & "Woroniuk" coordinators. Coordinators must not be involved in site training	
	James Ferstl	Need to confirm that the forklift can lift the Sea cans	
100	<b>Surface Practical Skills event - Tracy Welder/Wes Hrapchak</b>		
101	Tracy/Wes	Practical Skills Coordinator	
102	Tracy/Wes	Advise number of casualties required for Surface Practical Skills event	None required

103	Tracy/Wes	Practical Skills judges need names for brochure	Tracy, Wes, others ???
104		Nomination to change the trophy name to the Doug Poole Surface Practical Skills memorial award	Motion by Guy Hiltz, 2nd by Jason Arnsten - motion passed
	Event Coordinators	May need to drop off equipment by Wednesday if in the skating rink. James sent email in November	
105	U/G Practical Skills Event - Harvey Callin		
106	Harvey Callin	Advise number of casualties required for U/G Practical Skills event	
107	Harvey Callin	Practical Skills judges need names for brochure	
108	Surface Field event - Travis Bailey		
109	Travis Bailey	Surface Event Coordinator	Ken to talk to Don Gyori, Kelvin Clarke, Cliff Rybchinski
110	Travis Bailey	Surface Event Casualties Required	
	May need to drop off equipment by Wednesday if in the skating rink		
111	Proficiency Coordinator - Terry Zerbin		
112	Gas Testing - Cam Parker		
113	Cam Parker	Gas judges	Terry discussed with Cam. Do we need Cam to mentor someone? Sean will provide an Industrial Scientific rep. Jason to confirm with Sean
114	Written exam - Reuben Unger		

115	Donavan Hebig	New questions needed from site by end of January	.All submitted but James to send reminder to the U/G teams to recheck to make sure their page numbers match the final version of the manual.
116	Ken Worobec	Request exam bank questions (5 questions/chapter -30 total) per site. Demerits (check guidelines) will be issued for non-submission of questions	New manual ready and has been posted.
117	<b>Bench Test - Dean Hoffman</b>		
118	Judges -		
119	<b>Benchmans Event - Terry Zerbin</b> (Event length 20 minutes)		
120	Terry Zerbin	Benchmans event coordinator	staying with user level event...explore Tech option in future years.
121	Terry Zerbin	Benchmens event judges	
122	Chairperson	Checklist to be reviewed 2 weeks before competition to verify everything is in place	
123	<b>Event Task Safety Analysis</b>		
124	Event Coordinators	Send completed TSAs to competition Chairperson	
125	SMA Office	Parking lots (2 public) - need to be booked	James to talk with Mosaic Place to curtain off meters (all)



